

**MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT
7447 W. LAWRENCE AVE.
HARWOOD HEIGHTS, IL 60706**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 10th day of April 2023 at 6:30 P.M. at 7447 W. Lawrence Ave., Harwood Heights, Illinois.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes, Chief Blondell; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH THE AUDIENCE (Public Participation)

A motion was made by Trustee Kolaski and seconded by Trustee Skyba to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off" if they exceed their time allotment. After all, have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Kolaski to approve the following minutes:

- 1- Approve the Regular Board of Trustee Meeting Minutes held on March 13, 2023.
- 2- Approve the Special Board Meeting Minutes held on March 22, 2023.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Chiefs' Report:

Chief stated he hopes all is well and that all Trustees have received a written report.

Chief is suggesting changing the board meeting from May 8th to May 15th, 2023. Otherwise, we will have to hold a special meeting for the swearing-in of Trustee Massaro and Trustee Mezzano. We will also be swearing in our new firefighter, Luke Solatka.

Call volume for March has surpassed last year's. So far April is above where we were last year.

There was a house fire on Friday, the family has been displaced and the house is boarded up.

We have a new firefighter starting. A couple of candidates are in the fire academy, and we would like to capture the firefighters. We do not have enough personnel to drive /pump the engine. We are having an FAE class here to alleviate the issue.

Windows are halfway done. Trim work will be done soon. Currently there is a container in our parking lot for supplies and a dumpster.

Trustee Skyba asked what types of things need to be done with a new firefighter. Chief explained.

Motion by Trustee Skyba seconded by Trustee Santoro to approve the Chief's report for March 2023.
AYES: 7 NAY: 0 MOTION CARRIED

President's Report: Trustee Cichon stated there was nothing to report, business as usual.

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
March 31, 2023

Assets

Checking and money market accounts:

Byline Bank ambulance billing money market #4304492	522,825.64
Wintrust -MM #2776	1,401,628.17
Wintrust- Checking #9771	8,355.86
Wintrust- Ambulance #2671	1,346,810.52
Wintrust- Medical #0599	10,177.99
Wintrust- Donation #4129	1,103.04
Wintrust- FSA #0713	18,581.60
Total checking and money market accounts	<u>\$2,448,340.98</u>

Certificates of deposit (interest rate and maturity):

Belmont Bank (0.60%, 02/10/24)	707,378.52
Belmont Bank (2.35% 07/21/23)	591,228.28
Belmont Bank (0.50% 01/19/23)	409,367.65
Total certificates of deposit	<u>\$ 1,707,974.45</u>
Total checking, money market and certificates of deposit	<u>\$ 5,017,457.27</u>

Motion by Trustee Skyba and seconded by Trustee Santoro to approve March's accounts payable expenditures in the amount of \$430,374.62 and the Treasurer's Report as presented from the Financial Statements for March 2023.

Trustee Evans stated that there were a couple of large bills, taxes and ambulance billing money is coming in. There are a few contracts expiring at the end of June.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Committee Reports:

Finance Committee- There was a meeting today. We discussed Apparatus and personnel. Will need to have the Building and Equipment committee to get some solid numbers before we can move ahead.

Building and Equipment Committee-Trustee Mezzano stated there is nothing to report. Windows are being installed and we will discuss equipment soon.

Policy & Strategic Planning Committee- Trustee Kolaski stated there is nothing to report.

Community Relations Committee- Trustee Santoro stated Norridge Kindness Day is April 29th. We will be at Mariano’s teaching CPR and handing out Vial of Life forms.

Pension Fund Member & Commissioner Oversight- Trustee Skyba stated there is nothing to report. Commissioner Fabian’s term ends in May.

Old Business:

None.

New Business

Motion by Trustee Skyba and seconded by Trustee Kolaski to accept the resignation letter of Joshua Hobbs, effective March 15, 2023.

Discussed the amount he owes the District.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Evans to approve the payout of sick time, vacation time, and personal days to Firefighter Joshua Hobbs in the amount of \$2,534.96.

Total Vacation/Personal Time \$1,256.06

Total Sick Time \$1,278.90.

Total Payout for all days \$2,534.96.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Consent Agenda

Motion by Trustee Rybak and seconded by Trustee Cichon to approve the following:

- Minutes of the Building and Equipment Committee dated March 13, 2023.
- Approve the payment to Illinois Public Risk Fund in the amount of \$6,611.00 due to the Workers Compensation Audit for 2022.
- Approve the payment to Digicom Installations in the amount of \$5,489.41 for additional Phoenix G2 fire alerting system equipment/installation.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Santoro to adjourn the meeting.

AYES: 7 NAY: 0 MOTION CARRIED

Meeting adjourned at 6:48pm.

Joanne Rybak
Secretary

Andrew Cichon
President