

**MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT
7447 W. LAWRENCE AVE.
HARWOOD HEIGHTS, IL 60706**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 13th day of February 2023 at 6:30 P.M. at 7447 W. Lawrence Ave., Harwood Heights, Illinois.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes, Chief Blondell; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH THE AUDIENCE (Public Participation)

A motion was made by Trustee Kolaski and seconded by Trustee Santoro to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off" if they exceed their time allotment. After all, have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Evans and seconded by Trustee Skyba to approve the following minutes:

- 1- Approve the Regular Board of Trustee Meeting Minutes held on January 9, 2023.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Chiefs' Report:

Chief stated he hopes all is well and that all Trustees have received a written report.

Reminder that Trustees need to send in their certificate that they completed their harassment training and also the certification for 3-hours of trustee training.

The Village of Norridge will be celebrating their 75th Anniversary and have banners to be purchased for \$125. Chief stated he will get one on behalf of the District. Board would like to vote on it at the next meeting.

There are some personnel updates:

Paula Zalazar-Paz has started as a full-time Civilian Paramedic.

Phil Pawlowski will retire from being a full-time Civilian Paramedic on March 3rd and will begin working part-time.

Two of our newer firefighters are both currently in paramedic school. D/C Peistrup has talked to ALGH and their current schools. They will be allowed to ride here on our ambulances and then test into ALGH system.

Chief asked which Trustees don't have badges? Trustee Mezzano and Trustee Evan do not, chief asked for all trustees to please return their badges so new ones can be issued.

Motion by Trustee Santoro seconded by Trustee Mezzano to approve the Chief's report for January 2023.

AYES: 7 NAY: 0 MOTION CARRIED

President's Report: Trustee Cichon stated that some of the trustees attended training recently and learned some new things. Check writing is a thing of the past and we should move forward with electronic bill pay. Discussion.

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
January 31, 2023

Assets

Checking and money market accounts:

Byline Bank ambulance billing money market #4304492	495,972.36
Wintrust -MM #2776	1,422,585.44
Wintrust- Checking #9771	8,463.39
Wintrust- Ambulance #2671	1,005,176.23
Wintrust- Medical #0599	11,296.99
Wintrust- Donation #4129	1,112.87
Wintrust- FSA #0713	25,238.42
Total checking and money market accounts	<u>\$2,969,845.70</u>

Certificates of deposit (interest rate and maturity):

Belmont Bank (0.60%, 02/10/23)	704,138.03
Belmont Bank (0.40% 07/21/23)	591,228.28
Belmont Bank (0.50% 01/19/23)	409,367.65
Total certificates of deposit	<u>\$ 1,704,733.96</u>
Total checking, money market and certificates of deposit	<u>\$ 4,674,579.66</u>

Motion by Trustee Skyba and seconded by Trustee Rybak to approve the January's accounts payable expenditures in the amount of \$544,877.36 and the Treasurer's Report as presented from the Financial Statements for January 2023.

Trustee Evans stated that property tax has been coming in and ambulance billing revenue has increased. We had some large expenses this month: Liability insurance, engine repair, and bunker gear.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Committee Reports:

Finance Committee- Trustee Evans discussed the CD that recently matured. It was decided to renew for 12 months at 4.75%.

Building and Equipment Committee-Trustee Mezzano stated that Tower 103 is in for warranty work. Ambulance 107 rebox should be completed in mid-March. We had to purchase a commercial washer/dryer. Discussion on repaving the parking lot, this will most likely have to be a closed bid.

Policy & Strategic Planning Committee- Trustee Kolaski stated there is nothing to report, but if we change the way we pay bills, we will need a policy.

Community Relations Committee- Trustee Santoro stated Norridge Kindness Day is April 29th. We will have to come up with an idea. Some options are CPR, Car Seat checks, or Vial of Life.

Pension Fund Member & Commissioner Oversight- Trustee Skyba stated there was a meeting last week. Things are good. The Pension Fund will be changing the bank they use.

Old Business:

None.

New Business

Motion by Trustee Santoro and seconded by Trustee Rybak to approve the 2022 GEMT 1st & 2nd quarter payment in the amount of \$257,523.58 payable to HFS Bureau of Fiscal Operations-GEMT.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to approve the payout of elective sick time buyback to the following:

James Cotiguala 336 hours \$12,702.48

Total elective sick time buyback \$12,702.48

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Skyba to adjourn the meeting.
AYES: 7 NAY: 0 MOTION CARRIED

Meeting adjourned at 7:00pm.

Joanne Rybak
Secretary

Andrew Cichon
President