

**MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT
7447 W. LAWRENCE AVE.
HARWOOD HEIGHTS, IL 60706**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of November 2022 at 6:30 P.M. at 7447 W. Lawrence Ave., Harwood Heights, Illinois.

Motion by Trustee Cichon and seconded by Trustee Santoro to appoint Trustee Kolaski as Secretary Pro Tem for the duration of this meeting.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; absent,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; absent,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes, Chief Blondell; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH THE AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Mezzano to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off" if they exceed their time allotment. After all, have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to approve the following minutes:

- 1- Approve the Regular Board of Trustee Meeting Minutes held on October 17, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; absent,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Chiefs' Report:

Chief stated he hopes all is well and that all Trustees have received a written report.

Currently, we have an increase of 14% on call volume from last year at this same point in time.

Administration spoke with Attorney Flaherty, since the referendum passed and because CPI is more than 5%, we will need to do a Truth in Taxation and have a public hearing. Attorney Flaherty will handle the publishing in the paper that is required by statute. We are expecting an increase of about \$820,000. The administration will prepare the Levy and have it reviewed by Attorney Flaherty.

The audit is moving along, we are hoping to have a draft in a week or so and then administration can work on the MD&A. Once we receive a draft, we will get it to the board.

Lieutenant Curran and Firefighter Mark Blondell replaced the water heater. They will be working on installing new shut off valves in different areas. Currently, you must shut off water to the whole building to do work.

Commander Davila and firefighter Frank Stec went to a pump test to see if this is something we can do ourselves in the future to save money. They have decided that it is, and we will do that moving forward. Commander Davila is also looking into testing ground ladders on our own. Chief explained the process and paperwork involved.

The installation of inhouse alerting communications is almost complete. We will have additional visual and audio capabilities once MCD has their portion installed. Discussion. Lieutenant Curran has worked hard on this project, and we appreciate it.

Trustee Skyba asked if the Levy will go to the Finance Committee? Chief explained that once we have the Levy prepared, we will send it to the finance committee.

Motion by Trustee Santoro seconded by Trustee Evans to approve the Chief's report for October 2022. AYES: 6 NAY: 0 MOTION CARRIED

President's Report: Trustee Cichon had nothing to report.

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
October 31, 2022

Assets

Checking and money market accounts:

Byline Bank ambulance billing money market #4304492	455,061.12
Wintrust -MM #2776	264,827.82
Wintrust- Checking #9771	39,458.74
Wintrust- Ambulance #2671	908,529.13
Wintrust- Medical #0599	12,265.99
Wintrust- Donation #4129	928.68
Wintrust- FSA #0713	8,947.80
Total checking and money market accounts	<u>\$1,690,019.28</u>

Certificates of deposit (interest rate and maturity):

Belmont Bank (0.60%, 02/10/23)	703,088.04
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Belmont Bank (0.40% 07/21/23)	587,776.34
Belmont Bank (0.50% 01/19/23)	408,853.41
Total certificates of deposit	<u>\$ 1,699,717.79</u>
Total checking, money market and certificates of deposit	<u>\$ 3,389,737.07</u>

Motion by Trustee Skyba and seconded by Trustee Mezzano to approve the October's accounts payable expenditures in the amount of \$542,730.47 and the Treasurer's Report as presented from the Financial Statements for October 2022.

Trustee Evans stated that the Property tax bills should be coming out soon. Taxes are due December 31st, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Cichon; yes, Trustee Rybak; absent, Trustee Santoro; yes, Trustee Evans; yes, Trustee Mezzano; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Committee Reports:

Finance Committee- Trustee Evans stated there is nothing further to report.

Building and Equipment Committee-Trustee Mezzano stated that they met and discussed getting a hydraulic lift for the equipment. We have a \$15,000+ grant from IPRF that we waiting to officially get word that it would be okay to us for this purchase. Once we do have approval we would like to move forward quickly because they have it in stock. We will ratify the purchase at the next board meeting.

Policy & Strategic Planning Committee- Trustee Kolaski stated that the updated USBs are here for those who turned it in.

Community Relations Committee- Trustee Santoro stated the District Christmas party is December 3rd from 3-6pm. Please RSVP.

Pension Fund Member & Commissioner Oversight- Trustee Skyba stated there is nothing to report. Chief Blondell stated that it should be noted that the Pension meeting could not be held because they did not have a quorum. This meeting needs to happen because there are some important items that need to be voted on.

Deputy Chief Peistrup stated that the meeting has been rescheduled for November 17, 2022. The pension obligation decreased, and we are currently 50.2% vested.

Old Business:

None.

New Business

Motion by Trustee Skyba and seconded by Trustee Santoro to approve Resolution #22-2, a Resolution authorizing the Illinois Municipal League to collect the 2% Foreign Fire Insurance license fee for the Foreign Fire Insurance Board of the Norwood Park Fire Protection District.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; absent,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to approve the one-year extension, January 31, 2023 to January 30, 2024, (per section 14) of the Paramedic Services of Illinois ambulance billing contract at a rate of 3%.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; absent,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Santoro to hire the next candidate from the eligibility list, per the recommendation of the Norwood Park Fire Board of Commissioners, effective January 1, 2023, contingent upon the passing of all appropriate testing.

Discussed the need of possibly hiring the next 3 candidates earlier than July 1, 2023.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; absent,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Mezzano and seconded by Trustee Santoro to award the bid for windows replacement to Jackson & Green General Contractor at a cost not to exceed \$50,000.00.

Chief stated that they will receive a contact and move forward.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; absent,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Evans to adjourn the meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Meeting adjourned at 6:59pm.

Joanne Rybak
Secretary

Andrew Cichon
President