

**MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT
7447 W. LAWRENCE AVE.
HARWOOD HEIGHTS, IL 60706**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 12th day of September 2022 at 6:03 P.M at 7447 W. Lawrence Ave., Harwood Heights, Illinois.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes, Chief Blondell; yes.

The pledge was said at the start of the meeting.

Moment of silence for 9/11.

Swearing in of Firefighter George Pappas.

Went into recess at 6:36pm

Returned from recess at 6:47pm

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes, Chief Blondell; yes.

COMMUNICATION WITH THE AUDIENCE (Public Participation)

A motion was made by Trustee Kolaski and seconded by Trustee Skyba to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off" if they exceed their time allotment. After all, have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Santoro approve the following minutes:

- 1- Approve the Regular Board of Trustee Meeting Minutes held on August 8, 2022.
- 2- Approve and keep closed the August 8, 2022 Board of Trustee Closed Session meeting minutes.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Rybak to approve the Special Meeting Minutes from August 22, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; abstain,
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Chiefs' Report:

Chief stated he hopes all is well and that all Trustees have received a written report.

Call volume in August was down, but as of today we are already at record pace.

Open House and Flu Shots will be occurring in October, there will be a Robo call going out to residents tomorrow.

Engines 101 and 102 have gone in for preventative maintenance.

October 11 there will be a fashion show for the seniors in Norridge.

The administration is working with the auditors. Trustees will need to complete their SAS99.

Bid packets for the window installations are available. Discussion.

Our in-house communications should start to be installed in the next couple weeks. Lt. Curran worked very hard on this. We have received \$140,000 in grant money for this.

Flyers for the flu shots have been delivered to the Senior Center.

October 28, 2022 will be the last day for Deputy Chief Erlewein. We will have cake and coffee from 9am-11am.

Discussion on the Zoll One changes that were requested.

Motion by Trustee Santoro seconded by Trustee Evans to approve the Chief's report for August 2022.

AYES: 7 NAY: 0 MOTION CARRIED

President's Report: Trustee Cichon welcomes George Pappas to the family, and he is sorry to see Deputy Chief Erlewein go.

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)

August 31, 2022

Assets

Checking and money market accounts:

Byline Bank ambulance billing money market #4304492	424,567.86
Wintrust -MM #2776	530,117.10
Wintrust- Checking #9771	1,892.03
Wintrust- Ambulance #2671	1,438,811.94
Wintrust- Medical #0599	1,041.45
Wintrust- Donation #4129	924.36
Wintrust- FSA #0713	12,155.98
Total checking and money market accounts	<u>\$ 2,409,510.72</u>

Certificates of deposit (interest rate and maturity):

Belmont Bank (0.60%, 02/10/23)	702,028.11
Belmont Bank (0.40% 07/21/22)	584,344.56
Belmont Bank (0.50% 01/19/23)	408,339.82
Total certificates of deposit	<u>\$ 1,694,712.49</u>
Total checking, money market and certificates of deposit	<u>\$ 4,104,223.21</u>

Motion by Trustee Skyba and seconded by Trustee Evans to approve the August’s accounts payable expenditures in the amount of \$456,219.62 and the Treasurer’s Report as presented from the Financial Statements for August 2022.

Trustee Evans stated August expenses were down by \$20,000, we did not have the payment to PSI or other large expenses.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro; yes, Trustee Evans; yes, Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Committee Reports:

Finance Committee- Trustee Evans stated there is nothing to report except she is pregnant with baby #3.

Building and Equipment Committee-Trustee Mezzano stated there is nothing to report. Once window bids are in, they will have a meeting.

Policy & Strategic Planning Committee- Trustee Kolaski thanked the members that brought in their USB drives. Hopefully the Civilian Paramedic policy will be approved.

Community Relations Committee- Trustee Santoro stated she has signed the contract for the photo booth at Open House. The therapy dogs are coming. Tomorrow she will meet with Commander Koszczuk regarding T-shirts to sell at the Open House.

Pension Fund Member & Commissioner Oversight- Trustee Skyba stated there was a meeting on the 30th that he couldn't attend, he spoke Commander Peistrup and received an update. Pension reports are a month behind.

Old Business:

None.

New Business

Motion by Trustee Rybak and seconded by Trustee Kolaski to accept the retirement letter of Deputy Chief Claude Erlewein effective October 31, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Santoro to accept the resignation letter of James Newsome effective September 26, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Kolaski to approve hiring the next candidate from the eligibility list, per the recommendation of the Norwood Park Fire Board of Commissioners, effective October 1, 2022, contingent upon the passing of all appropriate testing.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Cichon to approve the Deputy Chief contract and appoint Jeffrey Peistrup to Deputy Chief for the Norwood Park Fire Protection District effective October 16, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Mezzano and seconded by Trustee Kolaski to appoint Daniel Davila to Shift Commander for the Norwood Park Fire Protection District effective October 16, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes

Trustee Mezzano; yes.
AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Mezzano to promote Matthew Mattio to the rank of Lieutenant for the Norwood Park Fire Protection District effective October 16, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Rybak to approve the Fixed Energy Agreement with Direct Energy for a 36-month period at a rate of .08599 per kWh. Agreement would take effect October 2023.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Cichon to approve the Fixed Natural Energy Agreement with Hudson for a 36-month period at a rate of .73590 per therm. Agreement would take effect October 2022..

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to approve the Norwood Park Board of Trustees' Policy Manual additions (Civilian Paramedics).

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Mezzano to approve the consent agenda:

- Approve the purchase of job shirts from Ray O'Herron at a cost not to exceed \$6,000.
- Ratify the payment to Legacy Fire Apparatus in the amount of \$8,127.88 for engine repair.
- Ratify the payment to Ray O'Herron in the amount of \$5,285.39 for uniforms.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Santoro to go into Closed Session pursuant to Section (2)(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Went into Closed Session at 7:22pm

Returned from Closed Session at 8:23pm

Motion by Trustee Mezzano and seconded by Trustee Kolaski to approve the full-time inspector position effective January 1, 2023.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Mezzano to approve the Chief contract, retroactive to September 1, 2022.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes,
Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro; yes, Trustee Evans; yes
Trustee Mezzano; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro and seconded by Trustee Kolaski to adjourn the meeting.

AYES: 7 NAY: 0 MOTION CARRIED

Meeting adjourned at 8:28pm.

Joanne Rybak
Secretary

Andrew Cichon
President