

**MINUTES OF THE REGULARLY SCHEDULED MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened via Zoom Cloud Meeting ID #817 5368 5947 Password #814532 on the 10<sup>th</sup> day of August 2020 at 6:30 P.M.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,  
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes,  
Trustee Evans; absent, Chief Blondell; yes.

Public Hearing (Budget and Appropriations 2020-2021)

Trustee Skyba asked how the public can attend the Zoom Meeting. Chief explained how Open Meetings Act was met.

Motion by Trustee Skyba and seconded by Trustee Kolaski to adjourn the Public Hearing and resume the Regular Meeting.

AYES: 6 NAY: 0 MOTION CARRIED

**COMMUNICATION WITH THE AUDIENCE** (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Kolaski to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off" if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

Swearing in of Firefighter Ryan Nieva was done at 6 P.M. to limit exposure due to Covid-19. Trustee Rybak came in to swear him in. Chief stated that he is a good kid and a great asset to the District. The Board wishes to congratulate Ryan. Ryan's official start date is August 16, 2020.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,  
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes,  
Trustee Evans; absent.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Avino and seconded by Trustee Kolaski approve the following minutes:

- 1- Approve the Regular Board of Trustee Meeting Minutes held on July 13, 2020.
- 2- Approve and keep closed the July 13, 2020 Closed Session Meeting Minutes.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,  
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes,  
Trustee Evans; absent.

AYES:6 NAY: 0 MOTION CARRIED

**TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
July 31, 2020

Assets

**Checking and money market accounts:**

Byline Bank ambulance billing money market #4304492	116,895.34
Wintrust -MM #27766	1,546,463.17
Wintrust- Checking #9771	9,441.93
Wintrust- Ambulance #2671	536,796.42
Wintrust- Medical #0599	6,491.07
Wintrust- Donation #4129	653.52
Wintrust- FSA #0713	4,108.64
Total checking and money market accounts	<u>\$2,220,850.09</u>

**Certificates of deposit (interest rate and maturity):**

Belmont Bank (3.00%, 02/10/21)	683,834.90
Belmont Bank (2.30% 08/05/20)	135,647.96
Belmont Bank (3.00% 01/21/21)	569,193.54
Belmont Bank (2.50% 01/19/21)	<u>400,490.99</u>
Total certificates of deposit	<u>\$1,789,167.39</u>
Total checking, money market and certificates of deposit	<u>\$4,010,017.48</u>

Motion by Trustee Avino and seconded by Trustee Cichon to approve the July's accounts payable expenditures in the amount of \$391,009.07 and the Treasurer's Report as presented from the Financial Statements for July 2020.

Trustee Avino stated the financial report was updated with a cover page from Lauterbach & Amen. Chief did a great job with the budget and explaining it.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,  
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes,  
Trustee Evans; absent.

AYES: 6 NAY: 0 MOTION CARRIED

**Chiefs' Report:**

Chief stated that all Trustees have received a written report.

Over the pass few weeks we have had a couple employees test positive for Covid-19.

Some testing abilities have been taken away in the area and moved to more critical areas. We are no longer able to send employees to be tested. Employees can get tested on their own. If they are non-symptomatic and test positive, they are off for 10 days, if the are symptomatic, they are off for 14 days. Discussion.

The Chief and Cyndi have attended webinars for FEMA and Covid expenses. The Chief and Commander Peistrup have attended ALGH meetings.

The District is back in lock down to all non-essential personnel.

Hiring Firefighter/Paramedic Ryan Nieva will help with overtime costs.

We recently had Global come out with a Quint to see it. We are gathering numbers and will present the board with options. We are also going to need 2 new squads.

Trustee Skyba asked if you should not get tested if you have symptoms of Covid-19. Chief stated that if you are symptomatic you should be tested. Trustee Skyba stated that he tested positive and is getting tested again tomorrow.

Trustee Evans arrived in the meeting at 6:45 P.M.

Trustee Kolaski asked why there are so many calls with the Fire Truck being returned. Chief explained how we respond Automatic Aid to town and that the rig starts out the door and can be returned if not needed. We now go flow of traffic due to how dangerous it is responding to calls, if they arrive on scene and determine it is a structure fire, the rig puts on their lights and sirens and continue in. A majority of Automatic Aid get turned around. Trustee Kolaski stated that is a lot of wear and tear on the vehicles. Chief explained that everyone in the division have the same wear and tear on their rigs.

Motion by Trustee Kolaski seconded by Trustee Cichon to approve the Chief's report for July 2020.  
AYES: 6 NAY: 0 ABSTAIN: 1 MOTION CARRIED

**President's Report:** Trustee Cichon stated he is extremely satisfied how the Chief is running the District and the Officers running their shifts. We are saving money and looking for new ideas. He looks forward to meeting the new Firefighter.

**Committee Reports:**

Finance Committee- Trustee Avino stated they had a meeting August 4th. They reviewed the budget and the changes made. Equipment is coming due. The Chief and Deputy Chief are working on options.

Building and Equipment Committee- Trustee Evans stated there is nothing to report. She will call tomorrow to set up a meeting.

Policy & Strategic Planning Committee- Trustee Kolaski stated that the last policy manual changes that were made to Chapter 3 will revert to their original policy. There will be USB drives made to give to the Trustees that will include the Policy Manual, Commissioner's Rules and Regulations, Collective Bargaining Agreement, Chief Contract, Deputy Chief Contract, and Administrative Assistant Resolution. He thanked the Chief and Cyndi for their help.

Community Relations Committee-Trustee Santoro-Cotton stated she will set up a meeting to discuss Flu Shots in the next month.

Pension Fund Member & Commissioner Oversight- Trustee Skyba stated there is a Pension Board meeting Wednesday.

**Old Business:**

None

**New Business**

Motion by Trustee Cichon and seconded by Trustee Avino to adopt and approve Ordinance #20-2, the Norwood Park Fire Protection District Budget and Appropriation for fiscal year 2020-2021.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,  
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes,  
Trustee Evans; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Santoro-Cotton to adopt and approve Resolution #20-3, A Resolution authorizing entry into an Intergovernmental Agreement with Norwood Park Township for the purchase of one Zoll E Series cardiac monitor.

The Chief expresses his appreciation to the Township Board for this purchase.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,  
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes,  
Trustee Evans; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro-Cotton and seconded by Trustee Cichon to adjourn the meeting.

AYES: 7 NAY: 0 MOTION CARRIED

Meeting adjourned at 7:04pm.

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Joanne Rybak  
Secretary

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Andrew Cichon  
President