

**MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 13th day of January 2020 at 6:31 P.M. at 7447 W. Lawrence Ave., Harwood Heights, Illinois.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes,
Chief Blondell; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH THE AUDIENCE (Public Participation)

A motion was made by Trustee Kolaski and seconded by Trustee Avino to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

Roll Call: Trustee Skyba; absent, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Avino and seconded by Trustee Santoro-Cotton to approve the following minutes:

- 1- Regular Board of Trustee Meeting Minutes held December 12, 2019.
- 2- Approve and keep closed the Closed Session Meeting Minutes from December 12, 2019.

Roll Call: Trustee Skyba; absent, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 5 NAY: 0 MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
December 31, 2019

Assets

Checking and money market accounts:

Byline Bank ambulance billing money market #4304492	3,551.64
Wintrust -MM #27766	614,637.12
Wintrust- Checking #9771	6,357.45
Wintrust- Ambulance #2671	553,093.28
Wintrust- Medical #0599	7,671.93
Wintrust- Donation #4129	4,926.56

Wintrust- FSA #0713 14,704.94

Total checking and money market accounts \$1,204,942.92

Certificates of deposit (interest rate and maturity):

Belmont Bank (3.00%, 02/10/21) 673,798.26

Belmont Bank (2.30% 08/05/20) 133,987.96

Belmont Bank (2.50% 05/23/20) 450,382.12

Belmont Bank (3.00% 01/21/21) 560,884.65

Belmont Bank (2.50% 01/19/21) 393,135.44

Total certificates of deposit \$2,212,188.43

Total checking, money market and certificates of deposit \$3,417,131.35

Trustee Skyba arrived at 6:38pm

Motion by Trustee Rybak and seconded by Trustee Kolaski to approve the December's accounts payable expenditures in the amount of \$431,606.49 and the Treasurer's Report as presented from the Financial Statement.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Chiefs' Report:

Chief stated that all Trustees have received a written report.

Commander Peistrup has been made the Norwood Park Medical Officer.

The LUCAS device is in service and everyone has been educated on it. It has been used two times so far and offers great CPR allowing our personnel to have free hands to perform other vital tasks.

The District finished the year with 3,837 calls, which is the most in history and a 6% increase from last year.

We need to begin the hiring process with the Board of Fire Commissioners. With 23 people on our list, we were unable to fill the vacancy that remains. Chief was at a conference where fire testing was discussed, EMT classes are poorly attended in colleges, it is a less sought-after job. If you are a paramedic, you are hired with the first year due to the shortage.

Our last test added 60 college credits needed to apply and decreased our application list from 111 to 51 with only 23 passing to be eligible for our list. Chief is recommending we have minimum criteria and award points for having firefighter, paramedic, and college degrees. On top of this, he would suggest following Niles Fire Department who awards points for people in the trades a fluent in speaking a foreign language.

Trustee Rybak asked what the process is. Chief explained the process and stated that we can make Norwood Park better by being more inclusive and less exclusive.

Chief Blondell state that the Board of Fire Commissioners will be meeting to discuss the changes to the Rules and Regulations and how to award points. Trustees do not take part in this process.

Trustee Skyba stated that the Board of Trustees are responsible for hiring and paying and this should come to them.

Chief stated that he will verify with Attorney Flaherty that Commissioner Rules and Regulations do not get approved by the Board of Trustees.

We will be working with IO Solutions throughout the testing process and they will verify the points.

Trustee Avino stated that Attorney Flaherty is the Commissioners' attorney and it will all be reviewed by him.

Chief has a couple more items to approve and then it will be made available. We will publish on social media and IO Solutions will also publish the notification.

Truck 104 is 26 years old and in the past 2 years we spent over \$70,000 in maintenance/repairs. The Engine is running many calls and will begin to experience wear and tear. The rebox of 2 ambulances changed our replace rotation and we will need to replace the same two at the same time down the line. We need to start discussing a plan on how we are going to replace this equipment which will be over 2 million.

Discussion of aging vehicles. We will need to have a Building/Equipment Committee Meeting soon.

Motion by Trustee Avino seconded by Trustee Santoro-Cotton to approve the Chief's report for December 2019.

AYES: 6 NAY: 0 MOTION CARRIED

President's Report: Trustee Cichon wished everyone a Happy New Year. We continue to move forward. He would like the committees to meet and determine what we are going to need in the future.

Committee Reports:

Finance Committee- Chief explained that the audit is complete and he and the staff are working on the MD&A. We will have to hold a special meeting to approve the audit before the end of the month.

Building and Equipment Committee- Trustee Rybak stated they will plan a meeting for in February.

Policy & Strategic Planning Committee- Trustee Kolaski stated there is nothing to report, will have a meeting soon. Waiting on information from Attorney Flaherty.

Community Relations Committee-Trustee Avino stated there is nothing to report, we will have a committee meeting on February 10th, 2020 at 6pm before the next board meeting.

Old Business:

None

New Business

Motion by Trustee Rybak and seconded by Trustee Santoro-Cotton to approve the payout of mandatory sick time buyback to the following:

- Stanley Koy 96 hours \$4,038.72
- Ron Schneider 13 hours \$530.53
- Jeff Peistrup 21 hours \$910.56
- Daniel Davila 87 hours \$3,545.52
- Matthew Mattio 96 hours \$3,480.48
- Stephen Swank 144 hours \$5,192.64
- Total mandatory sick time buyback \$17,698.45

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Avino and seconded by Trustee Santoro-Cotton to approve the payout of elective sick time buyback to the following:

- Jeff Peistrup 27 hours \$1,170.72
- Total elective sick time buyback \$1,170.72

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro-Cotton to approve the purchase of 2 Havis docking stations and antennas for the reserve ambulance and engine from CDS Office Technologies at a cost not to exceed \$2,900.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Santoro-Cotton and seconded by Trustee Rybak to approve the installation of the Havis docking stations and antennas by Emergency Vehicle Services (EVS) at a cost of \$1,600.00.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Rybak and Trustee Santoro-Cotton to approve the one-year extension (per Section 14) of the Paramedic Services of Illinois billing contract, at a rate of 3%.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Consent Agenda:

Motion by Trustee Avino and seconded by Trustee Cichon to approve the consent agenda and ratify the following purchases:

- Air One Equipment**- in the amount of \$1,761.35 for Hurst Maintenance, 2 helmets, gear repair.
- Elmhurst Memorial Occ Health Services** - in the amount of \$1,102.00 for new hire testing.
- Emergency Vehicle Services (EVS)**- in the amount of \$12,972.46 for #104 repairs: repairs to outriggers, cylinders, wiring.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.
AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Cichon and seconded by Trustee Santoro-Cotton to go into Closed Session Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation; and/or section 5 ILCS 120/2(c)(3) Selection of a person to fill a public office.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.
AYES: 6 NAY: 0 MOTION CARRIED

Went into Closed Session at 7:43pm.

Returned from Closed Session at 8:13pm, no decisions made, no votes taken.

Roll Call: Trustee Skyba; yes, Trustee Kolaski; yes, Trustee Avino; yes,
Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes
Chief Blondell; yes.

Motion by Trustee Avino and seconded by Trustee Kolaski to adjourn the meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Meeting adjourned at 8:14pm.

Joanne Rybak
Secretary

Andrew Cichon
President