

**MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of November 2019 at 7:00 P.M. at 7447 W. Lawrence Ave., Harwood Heights, Illinois.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes, Chief Blondell; yes, Attorney Flaherty; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH THE AUDIENCE (Public Participation)

A motion was made by Trustee Kolaski and seconded by Trustee Rybak to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Presentation of plaque to Trustee Leonard Romano who is resigning from the board as of November 30, 2019.

Recess at 7:05pm

Returned from recess at 7:24pm

Motion by Trustee Kolaski and seconded by Trustee Skyba to approve the following minutes:

1-Regular Board of Trustee Meeting Minutes held October 10th, 2019.

3-Approve and keep closed the Closed Session Meeting Minutes from October 10th, 2019

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Avino and seconded by Trustee Santoro-Cotton to approve the following minutes:

2-Special Board of Trustee Meeting Minutes held on October 28th, 2019

Roll Call: Trustee Skyba; abstain, Trustee Romano; abstain, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,

Trustee Santoro-Cotton; yes.
AYES: 5 ABSTAIN: 2 NAY: 0 MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
October 31, 2019

Assets

Checking and money market accounts:

Byline Bank checking #4303503	92,901.31
Byline Bank money market #4303498	379,092.91
Byline Bank ambulance billing money market #4304492	92,102.24
Byline Bank-Medical #1003102	3,195.09
Byline Bank- FSA #9990034868	1,127.64
Wintrust -MM #2776	695,342.19
Wintrust- Checking #9771	8,632.53
Wintrust- Ambulance #2671	626,880.27
Wintrust- Medical #0599	2,695.21
Wintrust- Donation #4129	3,987.71
Wintrust- FSA #0713	36.24

Total checking and money market accounts \$1,905,993.10

Certificates of deposit (interest rate and maturity):

Belmont Bank (3.00%, 02/10/21)	668,862.24
Belmont Bank (2.30% 08/05/20)	133,156.61
Belmont Bank (2.50% 05/23/20)	450,382.12
Belmont Bank (3.00% 01/21/21)	556,730.98
Belmont Bank (2.50% 01/19/21)	<u>393,135.44</u>
Total certificates of deposit	<u>\$2,202,267.39</u>
Total checking, money market and certificates of deposit	<u>\$4,108,260.49</u>

Motion by Trustee Romano and seconded by Trustee Avino to approve October account payable expenditures in the amount of \$475,704.75 and the treasurer's report as presented form the Financial Statement.

Trustee Romano stated there were some large ticket items this month, we do not have income coming in except for ambulance billing for the next few months.

Trustee Rybak asked Attorney Flaherty if he has heard anything with Medicare billing. Attorney Flaherty stated that Medicaid happened, but there is nothing imminent for Medicare.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Chiefs' Report:

Chief stated that all Trustees have received a written report.

Corkill insurance was in and we discussed the renewal. Discussed the option to increase the Umbrella Policy to \$10 million. Discussion.

NIAPFD Annual Conference is January 23-25. Attorney Flaherty stated the 23rd is for Pension Fund.

Call volume is up by about 200 from last year at this point, which is about a 5% increase.

Truck 104 is coming back from the repair shop tomorrow. The mechanic states that parts are becoming obsolete. We will need to have a serious talk on possibly funding a Truck.

Woman's quarters are being created with the bathroom remodel money. It is almost complete.

Scissor lift is on the agenda. We will be using part of the \$16,000+ Safety Grant money we received from IPRF.

The LUCAS 3 device will use the remaining IPRF Safety Grant money if approved tonight. Commander Peistrup did research on the device and received quotes. Discussion on device and a 30% chance for (ROSC) Return of Spontaneous Circulation.

Trustee Rybak asked if there was a pediatric device. There is not. Also, this cannot be used on extremely obese patients.

Trustee Rybak asked if the call increase and cancel en route was the automatic aid calls. Discussion.

Motion by Trustee Rybak seconded by Trustee Santoro-Cotton to approve the Chief's report for October 2019.

AYES: 7 NAY: 0 MOTION CARRIED

President's Report: Trustee Cichon stated that he wishes Trustee Romano the best and that he will be missed. Trustee Cichon is hearing great things about the District from both towns.

Committee Reports:

Finance Committee- Trustee Romano stated there was no committee meeting. The Levy was completed by Chief Blondell and Cyndi, then reviewed by Attorney Flaherty.

Building and Equipment Committee- Trustee Rybak stated that the Chief gave a rundown of the items on the agenda. Firefighter Mark Blondell will come give an update on the bathroom remodels if needed.

Policy & Strategic Planning Committee- Trustee Kolaski stated there is nothing to report, will have a meeting next month.

Community Relations Committee-Trustee Avino stated there is nothing to report, will have a meeting soon.

Attorney Report:

Attorney Flaherty gave an update on the Pension Bill that passed the House yesterday and Senate today. It is expected to become law January 1st. The Pension Fund will no longer be responsible for the investments/assets, there will be a Fire Fighter Pension Fund that will handle all the money (except Chicago). The NPDF Pension Fund will be responsible for everything but the finances (new hires, disabilities, etc.)

Training will include a 16 hours class and then 8-hour annual renewal. 4 hours class on the new policy. This is for both fire and police. Tier 2 will receive new benefits, COLA will be CPI or 3%, whichever is less. The State will not be allowed to sweep. More information will be coming.

Marijuana will become legal as of January 1st. Police and Fire Departments can adopt a policy that you cannot use on or off duty if the drug policy is not bargained. NPDF drug policy is bargained. Will need to have a policy meeting to decide. Marijuana needs to be moved from the column of prohibited to where alcohol is. If you have a CDL then you cannot use because of Federal Law. Discussion.

Attorney Flaherty stated that disabled firefighter Nagrocki was sent for his medical evaluation on October 30th and we are waiting for the report.

Attorney Flaherty thanked Trustee Romano for his service.

Old Business:

None

New Business

Motion by Trustee Romano and seconded by Trustee Santoro-Cotton to adopt and approve Ordinance #19-5, the Norwood Park Fire Protection District 2019 Tax Levy in the amount of \$6,003,350.00.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes, Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Avino to adopt and approve Ordinance #19-6, an Ordinance giving Cook County Clerk direction related to the 2019 Tax Levy.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes, Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to approve Lauterbach and Amen to provide semi-monthly payroll services, quarterly and annual payroll tax returns including W2s to the Norwood Park Fire Protection District effective January 1, 2020 at a cost of \$265.00 a month and one-time set-up fee of \$500. There will be a 2% increase in subsequent years unless a change in service.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Santoro-Cotton to approve the renewal for Workers Compensation through Illinois Public Risk Fund, effective January 1, 2020 through January 1, 2021, at an estimated cost of \$168,811.00.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion to approve Fixed Energy Agreement with Direct Energy Business and Santana Energy Services was tabled. To be discussed at the Building and Equipment Committee Meeting.

Motion by Trustee Avino and seconded by Trustee Rybak to approve the purchase of a LUCAS 2, v3.1 Chest Compression System at a cost of \$14,569.95 and another \$1,224.00 for the 4-year on-site preventative maintenance agreement from Stryker.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Rybak and seconded by Trustee Kolaski to approve the purchase of a Skyjack Self Propelled Scissor-Lift from National Lift Truck, Inc. at a cost not to exceed \$12,000.00 (of which monies from the IPRF Grant will be used to pay).

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Santoro-Cotton and seconded by Trustee Cichon to approve a cost not to exceed \$5,000 to outfit Squad 110 (the 2019 F-250 CL 4x4) with lights from Koda Auto Electronics and graphics from a company to be determined.

Chief explained that this will be the backup Command Vehicle. Trustee Kolaski asked to table since the company is unknown for the graphics. Discussion. Agreed due to amount for approval it is okay if it does not exceed that total.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Avino and seconded by Trustee Rybak to hire candidate Zachary Schullo from the eligibility list, per the recommendation of the Norwood Park Fire Board of Commissioners, effective December 1, 2019, contingent upon the passing of all appropriate testing.

Chief Blondell stated that he has passed his polygraph and psychological exam. Is being sent for physical exam. He currently works at Broadview Fire Department and we may split some of the costs for gear with them.

Discussed the eligibility list.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Santoro-Cotton to appoint Trustee Joanne Rybak as the Norwood Park Fire Protection District Open Meeting Act Officer.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Rybak and seconded by Trustee Santoro-Cotton to ratify the following purchases:

-The W-T Group- in the amount of \$1,800.00 for structural engineering report.

-Penguin Management, Inc.- in the amount of \$1,548.00 for eDispatch.

-JS Communications- in the amount of \$1,825.62 for outdoor early warning system repairs (costs split with Fire Department, Norwood Park Township, Village of Norridge and Village of Harwood Heights).

-Emergency Vehicle Services (EVS)- in the amount of \$4,713.95 for #104 primer cable, #101, #105 and #106 GPS antenna, #111 battery, #105 auto eject, #105 and #106 installation of Havis Mount.

W-T Group is for the water tower so our MM can go on it. Harwood Heights requested it be completed.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Kolaski to go into Closed Session Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation; and/or section 5 ILCS 120/2(c)(3) Selection of a person to fill a public office.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 8:31pm.

Returned from Closed Session at 8:57pm, no decisions made, no votes taken.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,
Trustee Santoro-Cotton; yes, Fire Chief Blondell; yes, Attorney Flaherty; yes.

Motion by Trustee Romano and seconded by Trustee Santoro-Cotton to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 9:00pm.

Joanne Rybak
Secretary

Andrew Cichon
President