

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 23rd day of May 2019 at 7:32 P.M. at 7447 W. Lawrence Ave., Harwood Heights, Illinois.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Fire  
Chief/Administrator Vavra; yes.

Motion by Trustee Skyba and seconded by Trustee Rybak to appoint Trustee Kolaski to act as president pro tem.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

The pledge was said at the start of the meeting.

**COMMUNICATION WITH THE AUDIENCE (Public Participation)**

A motion was made by Trustee Skyba and seconded by Trustee Avino to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0 MOTION CARRIED

No comments from audience.

Motion by Trustee Skyba and seconded by Trustee Romano to adopt and ratify the canvass the Norwood Park Fire Protection District election, already performed by the Cook County Clerk, and declare, Andrew Cichon and Gina Santoro-Cotton have each been elected to serve a six-year term as Trustee of the District and Joanne Rybak has been elected to serve a two-year term as Trustee of the District.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Moved to apparatus floor for presentation and swearing in of Trustees.

*Presentation of plaque to Robert Martell.  
Swearing in of Trustee Cichon, Trustee Rybak, and Trustee Santoro-Cotton.*

Recess at 7:36pm  
Returned from recess at 8:20pm

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Fire  
Trustee Santoro-Cotton; yes, Chief/Administrator Vavra; yes.

**Old Business:**

None

**New Business**

Election of Officers:  
Nominations for President of the Board of Trustees:

Trustee Kolaski nominated Trustee Cichon. No other nominations.

Motion by Trustee Kolaski and seconded by Trustee Skyba to elect Trustee Cichon as President of the Norwood Park Fire Protection District Board of Trustees for a two-year term.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,  
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Nominations for Secretary of the Board of Trustees:

Trustee Kolaski nominated Trustee Rybak. No other nominations.

Motion by Trustee Kolaski and seconded by Trustee Cichon to elect Trustee Rybak as Secretary of the Norwood Park Fire Protection District Board of Trustees for a two-year term.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,  
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Nominations for Treasurer of the Board of Trustees:

Trustee Kolaski nominated Trustee Romano. No other nominations.

Motion by Trustee Kolaski and seconded by Trustee Avino to elect Trustee Romano as Treasurer of the Norwood Park Fire Protection District Board of Trustees for a two-year term.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes, Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Avino and seconded by Trustee Skyba to adopt and approve Resolution #19-5, a Resolution confirming and declaring the election of District President Cichon, Secretary Rybak, and Treasurer Romano for the two-year term. Commencing May 23, 2019.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes, Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to approve the renewal from Blue Cross Blue Shield health insurance Choice PPO policy G506OPT, effective July 1, 2019 through June 30, 2020.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes, Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Romano to approve the dental renewal with Guardian PPO Policy, effective July 1, 2019 through June 20, 2020.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes, Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Romano to amend the cost to complete the Pension Actuary and GASB 67/68 for year-end 2018 by Foster and Foster to \$6,100. Initial motion on November 26, 2018 approved the cost not to exceed \$3,500 to Foster & Foster to complete fiscal year end 2018 Pension Actuary and GASB 67/68.

Chief explained the total cost is the responsibility of the District since we did not accept the Pension’s report from Lauterbach and Amen.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes, Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,

Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Rybak to approve the one-year contract with Pentegra Systems for the Mitel Small Business Edition 100 Phone System at a cost of \$689.00. Contract term is April 25, 2019 to April 25, 2020.

Chief explained that the one-year warranty is an extension.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,  
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Cichon and seconded by Trustee Avino to amend the cost of the purchase of radio equipment from Chicago Communication from \$20,000 to \$24,000 to accommodate purchasing 2 radios without IFERN for the Norridge Water Tower and Fire House per quote.

Chief explained the benefit. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,  
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Santoro-Cotton to ratify the following purchase: Seton Identification in the amount of \$1,151.79 for the purchase of labels with Norwood Park F.P.D. and bar code.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,  
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to go into Closed Session Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation).

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes,  
Trustee Santoro-Cotton; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went in Closed Session at 8:35 PM

Returned from Closed Session at 8:48 PM, no decision made, no votes taken.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes, Trustee Rybak; yes, Fire  
Trustee Santoro-Cotton; yes, Chief/Administrator Vavra; yes.

Motion by Trustee Romano and seconded by Trustee Avino to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:50 P.M.

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Joanne Rybak  
Secretary

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Andrew Cichon  
President