

**NORWOOD PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES- AGENDA  
REGULARLY SCHEDULED MEETING FOR MARCH 18, 2019  
7447 W. LAWRENCE AVE.  
HARWOOD HEIGHTS, IL 60706  
7:30 PM**

**CALL TO ORDER** at \_\_\_\_\_

**ROLL CALL**

\_\_\_ Trustee Skyba      \_\_\_ Trustee Martell      \_\_\_ Trustee Romano  
\_\_\_ Trustee Kolaski      \_\_\_ Trustee Avino      \_\_\_ Trustee Cichon  
\_\_\_ Trustee Rybak      \_\_\_ Fire Chief/Administrator Vavra

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS/QUESTIONS** 5 ILCS 120/2.06(G)- Limited to 5 minutes and agenda topics.  
Motion to suspend the rules to facilitate Communication with the audience.

*Opening of sealed bids for Emergency Contract Ambulance Services*

1. Motion to table action on the bids for a determination by staff and/or consultant as to the compliance with specifications.

*Opening of sealed bids for Bunker Gear (18 Full Sets)*

2. Motion to table action on the bids for a determination by staff and/or consultant as to the compliance with specifications.

**MINUTES**

1. Motion to approve February 21, 2019 Board of Trustee Regular Meeting Minutes.
2. Motion to approve and Keep Closed February 21, 2019 Closed Session Meeting Minutes.

**TREASURER'S REPORT**

*Trustee Romano*

1. Approve January Accounts Payable Expenditures- \$421,371.77.
2. Approve Treasurer's report as presented from the Financial Statement for February 2019.

**CHIEF'S REPORT**

Fire Chief/Administrator Vavra

**DEPUTY CHIEF'S REPORT**

*Deputy Chief Blondell*

**PRESIDENT'S REPORT**

*Trustee Martell*

**COMMITTEE REPORTS**

Finance & Information Technology Committee  
Building and Equipment Committee

*Trustee Romano*  
*Trustee Cichon*

Policy Committee  
Strategic Planning Committee  
Human Capital Committee  
Community Relations Committee  
Fire Commissioner & Pension Board Governance & Oversight

*Trustee Kolaski*  
*Trustee Martell*  
*Trustee Rybak*  
*Trustee Avino*  
*Trustee Skyba*

## **FIRE COMMISSIONER REPORT**

### **OLD BUSINESS**

*Review, discuss, and/or take action on matters relative on the following:*

1. First reading of Chapter 3 and Investment Policy (Section G, sub-section j) in the Policy Manual

### **NEW BUSINESS**

*Review, discuss, and/or take action on matters relative on the following:*

2. Motion to pass and approve Resolution #19-2, A Resolution Authorizing Surplus Equipment (portable and mobile radios).
3. Motion to pass and approve Resolution #19-3, A Resolution Authorizing Surplus Equipment (snow plow).
4. Motion to approve the purchase of a 2019 Ford F-250 XL 4x4 Pick-Up truck from Currie Motors Fleet through the Suburban Purchasing Cooperative (SPC) at a cost of \$38,044.00. This is the State Purchase price and does not include radios, lights or graphics.
5. Motion to direct the Chief to proceed with the Intergovernmental Fire Code agreements with the Villages of Harwood Heights and Norridge.
6. Motion to approve the purchase of a Thermal Imager Camera from W. S Darley at a cost of \$3,935.00.
7. Motion to approve the purchase a bronze donor recognition plaque for the monument from Bevel Granite at a cost of \$4,295.00, cost includes delivery and installation.
8. Motion to approve Emergency Reporting at a one-time set up fee of \$720.00 and annual cost of \$2,400. Total cost for year 1 is \$3,120.00.
9. Motion to approve HAAS GPS reporting, for 5 years at a cost of \$7,895.00.
10. Motion to approve the purchase of 600 Today's Heroes goody bags at \$1.92 each for Public Education from Alert All. Total cost, including shipping is \$1,152.00.
11. Motion to ratify the following purchases:
  - Ferno in the amount of \$16,725.32 for power cot for 3<sup>rd</sup> ambulance.
  - Emergency Vehicle Services (EVS) in the amount of \$14,021.14 repair to Engine 101 for bumper repair and warning devices, repair of leaking heater hose, chassis alignment, front spring bushings, rear brakes and installation of Hass system.
  - Selective Insurance in the amount of \$6,826.00 for the additional ambulances and increase to cover replacement value of vehicles.
  - Adams Brother Garage Door in the amount of \$1,708.00 for the spring replacement on apparatus bay door #3.

1. **CLOSED SESSION**- if necessary. Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation), and/or Review of Closed Session Minutes.

TIME IN \_\_\_\_\_ TIME RETURN \_\_\_\_\_

**ROLL CALL**

\_\_\_ Trustee Skyba      \_\_\_ Trustee Martell      \_\_\_ Trustee Romano  
\_\_\_ Trustee Kolaski      \_\_\_ Trustee Avino      \_\_\_ Trustee Cichon      \_\_\_ Trustee Rybak  
\_\_\_ Fire Chief/Administrator Vavra

12. Motion to approve the release of Closed Session Minutes from \_\_\_\_\_.
13. Motion to approve the salary increase of \_\_\_\_\_ for Chief Terrence Vavra per the contract, retroactive to February 13, 2019.

**ADJOURNMENT**

Motion to adjourn.

ADJOURNED AT \_\_\_\_\_

The next scheduled regular meeting is on April 18, 2019 at 7447 W. Lawrence Ave., Harwood Heights, IL at 7:30 PM