

**NORWOOD PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES- AGENDA  
REGULARLY SCHEDULED MEETING FOR FEBRUARY 21, 2019  
7447 W. LAWRENCE AVE.  
HARWOOD HEIGHTS, IL 60706  
7:30 PM**

**CALL TO ORDER** at \_\_\_\_\_

**ROLL CALL**

\_\_\_ Trustee Skyba      \_\_\_ Trustee Martell      \_\_\_ Trustee Romano  
\_\_\_ Trustee Kolaski      \_\_\_ Trustee Avino      \_\_\_ Trustee Cichon  
\_\_\_ Trustee Rybak      \_\_\_ Fire Chief/Administrator Vavra      \_\_\_ Attorney Flaherty

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS/QUESTIONS** 5 ILCS 120/2.06(G)- Limited to 5 minutes and agenda topics.  
Motion to suspend the rules to facilitate Communication with the audience.

**MINUTES**

1. Motion to approve January 15, 2019 Board of Trustee Re-scheduled Meeting Minutes
2. Motion to approve and Keep Closed January 15, 2019 Closed Session Meeting Minutes.

**TREASURER'S REPORT**

Trustee Romano

1. Approve January Accounts Payable Expenditures- \$724,809.12.
2. Approve Treasurer's report as presented from the Financial Statement for January 2019.

**CHIEF'S REPORT**

Fire Chief/Administrator Vavra

**DEPUTY CHIEF'S REPORT**

*Deputy Chief Blondell*

**PRESIDENT'S REPORT**

Trustee Martell

**COMMITTEE REPORTS**

Finance & Information Technology Committee	<i>Trustee Romano</i>
Building and Equipment Committee	<i>Trustee Cichon</i>
Policy Committee	<i>Trustee Kolaski</i>
Strategic Planning Committee	<i>Trustee Martell</i>
Human Capital Committee	<i>Trustee Rybak</i>
Community Relations Committee	<i>Trustee Avino</i>
Fire Commissioner & Pension Board Governance & Oversight	<i>Trustee Skyba</i>

**ATTORNEY REPORT**

*Attorney Flaherty*

## **FIRE COMMISSIONER REPORT**

### **OLD BUSINESS**

*Review, discuss, and/or take action on matters relative on the following:*

### **NEW BUSINESS**

*Review, discuss, and/or take action on matters relative on the following:*

1. Motion to pass and approve Resolution #19-1, A Resolution Authorizing Surplus Equipment.
2. Motion to approve the payout of elective sick time buyback to the following:  
James Cotiguala 432 hours \$14,578.80  
Claude Erlewein 120 hours \$4,880.40  
Arthur Koszczuk 144 hours \$6,052.32  
Leigh Unger 144 hours \$4,964.40  
Total elective sick time buyback \$30,475.92
3. Motion to approve the sale of the 2002 Ford Ambulance to American Response Vehicle (AVR) for \$4,500. Ambulance sold "as is" which was agreed upon in the June 11, 2018 Board Meeting.
4. Motion to approve the proposal with B&F Construction Code Services, Inc. to review and update current building codes to the 2018 International Code Series. Total estimated cost is \$5,500 which will be split 3 ways with Norwood Park Fire, Village of Norridge, and Village of Harwood Heights. Total cost to Norwood Park Fire Protection District is not to exceed \$2,000.
5. Motion to authorize staff to request sealed bids, to be returned in March, for fire gear replacements.
6. Motion to authorize staff to request sealed bids, to be returned in March, for Emergency Contract Ambulance Services.
7. Motion to approve the destruction of Closed Session Minute recordings from February 2017 up to and including July 2017.
8. First reading of Chapter 3 in the Policy Manual
9. Motion to ratify the following purchases:
  - Uline Ship Supplies in the amount of \$1,102.99 for a pallet of salt.
  - Emergency Vehicle Services (EVS) in the amount of \$3,436.58 repair to Engine 102- leaking fuel lines.
  - Industrial Organization Solutions, Inc. in the amount of \$2,970.00 for the Lieutenant's written/oral exams and firefighter candidate psych and polygraph examination.

1. **CLOSED SESSION**- if necessary. Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation), and Section and the Review of Closed Session Minutes.

TIME IN \_\_\_\_\_ TIME RETURN \_\_\_\_\_

**ROLL CALL**

\_\_\_ Trustee Skyba      \_\_\_ Trustee Martell      \_\_\_ Trustee Romano  
\_\_\_ Trustee Kolaski      \_\_\_ Trustee Avino      \_\_\_ Trustee Cichon      \_\_\_ Trustee Rybak  
\_\_\_ Fire Chief/Administrator Vavra      \_\_\_ Attorney Flaherty

10. Motion to approve the salary increase of \_\_\_\_\_ for Chief Terrence Vavra per the contract, retroactive to February 13, 2019.

**ADJOURNMENT**

Motion to adjourn.

ADJOURNED AT \_\_\_\_\_

The next scheduled regular meeting is on March 11, 2019 at 7447 W. Lawrence Ave., Harwood Heights, IL at 7:30 PM