

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8<sup>th</sup> day of January, 2008 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; absent, Trustee Martell; yes,  
  
                                  Trustee Hadfield; yes, Trustee Sulimowski; yes,  
  
                                  Trustee Gelsomino; yes, Trustee Szczurek; yes  
  
                                  Trustee Chmura; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Motion by Trustee Martell and seconded by Trustee Chmura to approve the agenda for January 8<sup>th</sup>, 2008 meeting.

AYES: 6   NAY: 0

MOTION CARRIED

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Gelsomino and seconded by Trustee Hadfield to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6   NAY: 0

MOTION CARRIED

A motion was made by Trustee Martell and seconded by Trustee Chmura to approve the payment of all current bills.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 6 NAY: 0 MOTION CARRIED

A motion was made by Trustee Gelsomino and seconded by Trustee Martell to approve the minutes of the Regular meeting held on December 11<sup>th</sup>, 2007.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 6 NAY: 0 MOTION CARRIED

**TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
December 31, 2007

Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.245%)	\$ 8,670
Plaza Bank money market (4.827%)	1,102,816
Plaza Bank	<u>10,113</u>
Total checking and money market accounts	1,121,599

Certificates of deposit (interest rate and maturity):	
Labe Bank (5.25% 03/07/08)	452,348
Plaza Bank (5.145% 01/17/08)	109,314
Plaza Bank (5.25% 06/23/08)	1,405,621
Midwest Bank (5.35% 05/10/08)	422,059
Midwest Bank (5.48% 01/05/08)	<u>300,000</u>
Total certificates of deposit	<u>2,689,342</u>
Total checking, money market and certificates of deposit	<u>\$3,810,941</u>

Trustee Szczurek questioned why there was such an increase in the account balances from one month to the next. This was due to the receipt of tax money. Money will be transferred back into the CD when more tax money is received. Trustee Martell explained that a Midwest CD matured and was transferred to Parkway Bank who issued a 7 month CD at 5.05%. Another CD is due on the 17<sup>th</sup> and he is checking on rates. The Board may want to look at Banks out of District. Discussion.

Trustee Skyba arrived at 7:10pm.

Motion by Trustee Szczurek, Seconded by Trustee Chmura to approve the Treasurer's report as presented from the Financial Statement for December 2007.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

### Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Tax money received by the District is about 1.7 million and the Pension received about \$280,000 to \$285,000, the Pension money goes directly into their account.

The Trustees received calendars with important dates and deadlines for the year. Trustee Sulimowski asked Chief Stenson if we could include more information on the calendar such as senior presentations. Chief Stenson stated this information would be on the calendar on the website.

Flu shots were ordered today. Increased the order by 100 from last years. Discussion.

Mandatory buyback sick time are in your packets. Discussion. Trustee Chmura questioned who checked these figures. Chief Stenson, Deputy Chief Kovalcik and Cyndi put them together and Trustee Martell approved them.

A motion was made by Trustee Hadfield and seconded by Trustee Martell to accept the Chiefs report as presented for December 2007.

AYES: 7 NAY: 0

MOTION CARRIED

### **Presidents Report:**

Trustee Sulimowski states that he sent a letter to Mr. Gutowski at the Senior Assistance Center for the Fire Department to come and speak. Waiting to hear back on specific dates. Requested to have Cyndi check with the Township and Harwood Heights on meeting with their Senior Groups.

Firefighter Stan Koy gave an update on the Comic Book Project.

### **Correspondence:**

None.

### **Committee Reports:**

Finance Committee- Chairman Trustee Chmura questioned if a proposal was received for the upcoming Audit. Discussion. The W-2 and 1099R's are due in and Trustee Chmura requested to have the Finance Committee review them.

Building and Equipment Committee- Chairman Trustee Hadfield stated that Trustee Szczurek and he met about the kitchen. Chief explained that the committee received prices cabinets and countertops, discussed what type of countertops are going to be used and stove options. Discussion. Plans are continuing, hopefully in a month the plans will be complete. There is an approximate \$35,000 cost for this kitchen project.

Technology and PR Media Committee- Chairman Trustee Sulimowski stated all pictures have been sent to the web site, Chief Stenson is completing the Mission Statement, Deputy Chief Kovalcik is doing the bios and Commander Stec is doing the history. Things are progressing.

Policy Committee- Chairman Trustee Gelsomino stated there is nothing to report at this time.

Pension Fund- Trustee Martell stated there is a meeting coming up on January 21<sup>st</sup>, 2008. Trustee Gelsomino questioned who is up for election this coming year. Chief Stenson stated it is Ray McGovern. Discussion. Discussion on getting proposals for the investments of the Pension Fund.

### **Old Business:**

None.

### **New Business:**

Motion by Trustee Skyba and seconded by Trustee Martell to approve the payout of mandatory sick time buyback to the following:

Stanley Grygiel-120 hours \$3,457.20

Joseph Carpino- 48 hours \$1,344.96

John Kovalcik- 48 hours \$2,197.92

Kevin Stenson- 48 hours \$2,492.16

Charles Stec- 120 hours \$3,375.60

Paul Striedl- 72 hours \$2,056.32

Total mandatory buyback- \$14,924.16

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Sulimowski to go into Executive Session to discuss the possible release of Executive minutes and to approve the Executive minutes from November 13<sup>th</sup>, 2007.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Hadfield; yes, Trustee Sulimowski; yes,  
Trustee Gelsomino; yes, Trustee Szczurek; yes,  
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Executive Session at 7:38 pm.

Returned from Executive Session at 7:40 pm. All present. The Board approved the Executive minutes from November 13<sup>th</sup>, 2007. No Executive minutes will be released at this time.

Motion was made by Trustee Gelsomino and seconded by Trustee Sulimowski to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:41 P.M.

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Paul Szczurek  
Secretary

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Dominic Sulimowski  
President