

**NORWOOD PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES- AGENDA  
REGULARLY SCHEDULED MEETING FOR OCTOBER 11, 2018  
7447 W. LAWRENCE AVE.  
HARWOOD HEIGHTS, IL 60706  
7:30 PM**

**CALL TO ORDER** at \_\_\_\_\_

**ROLL CALL**

\_\_\_ Trustee Skyba      \_\_\_ Trustee Martell      \_\_\_ Trustee Romano  
\_\_\_ Trustee Kolaski      \_\_\_ Trustee Avino      \_\_\_ Trustee Cichon  
\_\_\_ Trustee Rybak      \_\_\_ Fire Chief/Administrator Vavra      \_\_\_ Attorney Flaherty

Motion to appoint \_\_\_\_\_ as Acting Secretary for this meeting.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS/QUESTIONS** 5 ILCS 120/2.06(G)- Limited to 5 minutes and agenda topics.  
Motion to suspend the rules to facilitate Communication with the audience.

*Presentation of certificate for Preserving Progressive Residential Fire Sprinkler Codes for Single Family Homes.*

Motion to approve the appointment of Leigh Unger as Norwood Park Fire Protection District's Fire Marshal effective July 1, 2018.

*Swearing in of Fire Marshal Leigh Unger.*

*Swearing in of Commissioner Nick Fabian.*

Recess at \_\_\_\_\_ Return from Recess at \_\_\_\_\_

**ROLL CALL**

\_\_\_ Trustee Skyba      \_\_\_ Trustee Martell      \_\_\_ Trustee Romano  
\_\_\_ Trustee Kolaski      \_\_\_ Trustee Avino      \_\_\_ Trustee Cichon  
\_\_\_ Trustee Rybak      \_\_\_ Fire Chief/Administrator Vavra      \_\_\_ Attorney Flaherty

**MINUTES**

1. Motion to approve September 10, 2018 Board of Trustee Regularly Scheduled Minutes
2. Motion to approve September 16, 2018 Board of Trustee Special Meeting Minutes
3. Motion to approve and Keep Closed September 10, 2018 Closed Session Meeting Minutes
4. Motion to approve and Keep Closed September 16, 2018 Closed Session Meeting Minutes.

**TREASURER’S REPORT**

Trustee Romano

1. Approve June Accounts Payable Expenditures- \$380,446.35.
2. Approve Treasurer’s report as presented from the Financial Statement for September 2018.

**CHIEF’S REPORT**

Fire Chief/Administrator Vavra

**PRESIDENT’S REPORT**

Trustee Martell

**COMMITTEE REPORTS**

|  |                        |
|--|------------------------|
| Finance & Information Technology Committee               | <i>Trustee Romano</i>  |
| Building and Equipment Committee                         | <i>Trustee Cichon</i>  |
| Policy Committee   | <i>Trustee Kolaski</i> |
| Strategic Planning Committee                             | <i>Trustee Martell</i> |
| Human Capital Committee                                  | <i>Trustee Rybak</i>   |
| Community Relations Committee                            | <i>Trustee Avino</i>   |
| Fire Commissioner & Pension Board Governance & Oversight | <i>Trustee Skyba</i>   |

**ATTORNEY REPORT**

*Attorney Flaherty*

**OLD BUSINESS**

*Review, discuss, and/or take action on matters relative on the following:*

1. Opening of sealed bid for Building tuckpointing.
2. Motion to table action on the bids/proposals for a determination by staff and/or consultant as to the compliance with specifications.
3. Opening of sealed bid for Furnace/AC replacement
4. Motion to table action on the bids/proposals for a determination by staff and/or consultant as to the compliance with specifications.

**NEW BUSINESS**

*Review, discuss, and/or take action on matters relative on the following:*

5. Motion to approve the contract with Administrative Consulting Specialists, for a period of one year from the date of execution, for grant writing services at a cost of \$10,000.
6. Motion to approve AT&T FirstNet unlimited Smartphone Plan and unlimited Data Connect Plan at a monthly cost of \$610.31, included is of 11 phones and 8 Netgear Nighthawk hotspots.
7. Motion to approve the 2013-2015 PTAB Settlement with Harlem-Irving Target in the amount of \$14,874.00.
8. Motion to ratify the purchase of 17 lengths of fire hose from Tactical Fire Equipment at a cost of \$4,153.39.
9. Motion to ratify that payment to Alert-All in the amount of \$1,152.00 for open house goodie bags.

10. Motion to ratify that payment to A-1 Professional Automotive in the amount of \$1,046.06 for new brakes, rotors and oil change to ambulance 107.
11. Motion to ratify that payment to Chicago Tribune in the amount of \$1,634.76 for the publication of the bid advertisement and tentative budget notice.
12. Motion to ratify that payment to Diversified Inspections in the amount of \$1,412.70 for ladder testing.
13. Motion to ratify that payment to Truck Alignment Specialists in the amount of \$1,300.57 for 2 tires and front-end alignment on ambulance 107.

1. **CLOSED SESSION**- if necessary. Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation), and Section (2)(c)(3) Discipline, Performance or Removal of Occupant of Public Office.

TIME IN \_\_\_\_\_ TIME RETURN \_\_\_\_\_

**ROLL CALL**

Trustee Skyba       Trustee Martell       Trustee Romano  
 Trustee Kolaski       Trustee Avino       Trustee Cichon       Trustee Rybak  
 Fire Chief/Administrator Vavra       Attorney Flaherty

14. Motion to pass and approve Ordinance 18-4, an Ordinance amending Trustee Compensation for the Norwood Park Fire Protection District Board of Trustees.
15. Motion to pass and approve Ordinance 18-5, and Ordinance amending Compensation for the Norwood Park Fire Protection District Board of Fire Commissioners.
16. Possible Action to Discipline Occupant of Public Office.

**ADJOURNMENT**

Motion to adjourn.

ADJOURNED AT \_\_\_\_\_

The next scheduled regular meeting is for November 19, 2018 at 7447 W. Lawrence Ave., Harwood Heights, IL at 7:30 PM