

**NORWOOD PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES- AGENDA
REGULARLY SCHEDULED MEETING FOR SEPTEMBER 10, 2018
7447 W. LAWRENCE AVE.
HARWOOD HEIGHTS, IL 60706
7:30 PM**

CALL TO ORDER at _____

ROLL CALL

___ Trustee Skyba ___ Trustee Martell ___ Trustee Romano
___ Trustee Kolaski ___ Trustee Avino ___ Trustee Cichon
___ Trustee Rybak ___ Fire Chief/Administrator Vavra

PLEDGE OF ALLEGIANCE

PUBLIC HEARING (Budget and Appropriations 2018-2019)

Hearing open to the public

Motion to adjourn the Public Hearing and resume the Regular Meeting.

PUBLIC COMMENTS/QUESTIONS 5 ILCS 120/2.06(G)- Limited to 5 minutes and agenda topics.

Motion to suspend the rules to facilitate Communication with the audience.

1. Motion to appoint as Norwood Park Fire Protection District Chaplain Kristina Sjogren from Salvation Army.
2. Motion to appoint as Norwood Park Fire Protection District Chaplain Michael Sjogren from Salvation Army.

Swearing in of Chaplains Michael and Kristina Sjogren.

Recess _____

Return from Recess _____

ROLL CALL

___ Trustee Skyba ___ Trustee Martell ___ Trustee Romano
___ Trustee Kolaski ___ Trustee Avino ___ Trustee Cichon
___ Trustee Rybak ___ Fire Chief/Administrator Vavra

MINUTES

1. Motion to approve August 9, 2018 Board of Trustee Special Meeting Minutes
2. Motion to approve August 23, 2018 Board of Trustee Regularly Scheduled Meeting Minutes
3. Motion to approve and Keep Closed August 23, 2018 Closed Session Meeting Minutes

TREASURER'S REPORT

Trustee Romano

1. Approve August Accounts Payable Expenditures- \$ 652,336.62.

2. Approve Treasurer's report as presented from the Financial Statement for August 2018.

CHIEF'S REPORT

Fire Chief/Administrator Vavra

PRESIDENT'S REPORT

Trustee Martell

COMMITTEE REPORTS

Finance & Information Technology Committee

Trustee Romano

Building and Equipment Committee

Trustee Cichon

Policy Committee

Trustee Kolaski

Strategic Planning Committee

Trustee Martell

Human Capital Committee

Trustee Rybak

Community Relations Committee

Trustee Avino

Fire Commissioner & Pension Board Governance & Oversight

Trustee Skyba

OLD BUSINESS

Review, discuss, and/or take action on matters relative on the following:

1. Motion to concur with the Building and Equipment Committee recommendation to reject all bids for building tuckpointing and sent for rebid.
2. Motion to concur with the Building and Equipment Committee recommendation to award the bid for apparatus floor refinishing to _____ at a cost of _____.
3. Motion to concur with the Building and Equipment Committee recommendation and reject all bids for Furnace/AC replacement and sent for rebid.
4. Motion to concur with the Building and Equipment Committee recommendation to award the proposal for the sewer project on the east side of the building to Roc's Plumbing at a cost not to exceed \$12,500.00.
5. Motion to concur with the Building and Equipment Committee recommendation to accept the proposal for portable and mobile radios with _____ at a cost of _____.

NEW BUSINESS

Review, discuss, and/or take action on matters relative on the following:

3. Motion to adopt and approve Ordinance #18-3, the Norwood Park Fire Protection District Budget and Appropriations for fiscal year 2018-2019.
4. Motion to keep closed the Closed Session Minutes from June 9, 2005 through July 26, 2018.
5. Motion to approve the purchase of 2,500 Halloween Trick or Treat Bags at a cost not to exceed \$_____ through Positive Promotion.
6. Motion to approve the purchase of 500 safety sign at a cost not to exceed \$_____ from _____.

7. Motion to approve the addition of #3.07, Fire Inspector Job Description, to the Norwood Park Fire Protection District Board of Trustee Policy Manual.
8. Motion to approve the addition of #3.08, Fire Marshal Job Description, to the Norwood Park Fire Protection District Board of Trustee Policy Manual.
9. Motion to appoint Ottosen Britz Kelly Cooper Gilbert & DiNolfo as the Board of Fire Commissioners' Legal Representation.
10. Motion to approve the purchase of a power cot from Ferno at a cost of \$16,675.00.
11. Motion to ratify the 3 year contract, effective September 1, 2018, with Waste Management at a monthly cost of \$164.75 over the term of the contract.
12. Motion to approve the purchase of 3 Pedi-Mate Plus Child Transport units from Boundtree at a total cost not to exceed \$1,200.00.
13. Motion to approve the cost to print and distribute Norwood Park Fire Protection District's September 2018 edition Newsletter, *The Size-Up*. Printing and distribution through FCL Graphics at a cost not to exceed \$7,000 (including postage).

1. **CLOSED SESSION**- if necessary. Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); 5 ILCS 120/2(c)(3) Selection of a person to fill a public office.

TIME IN _____ TIME RETURN _____

ROLL CALL

___ Trustee Skyba ___ Trustee Martell ___ Trustee Romano
 ___ Trustee Kolaski ___ Trustee Avino ___ Trustee Cichon ___ Trustee Rybak
 ___ Fire Chief/Administrator Vavra

14. Motion to appoint _____ as Fire Commissioner of the Norwood Park Fire Protection District for the term ending May 31, 2020.

ADJOURNMENT

Motion to adjourn.

ADJOURNED AT _____

The next scheduled regular meeting is for October 11, 2018 at 7447 W. Lawrence Ave., Harwood Heights, IL at 7:30 PM