



Trustee Rybak; yes..

AYES: 5 ABSTAIN: 1 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to approve payment of all current disbursements in the amount of \$406,554.29.

Discussion on a couple account payables.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes  
Trustee Rybak; yes.

AYES: 6 NAY: 0

MOTION CARRIED

### **TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
May 31<sup>st</sup>, 2018

Assets

#### **Checking and money market accounts (interest rate- APY):**

Byline Bank checking #4303503 (0.046%)	71,322.24
Byline Bank money market #4303498	674,139.15
Byline Bank ambulance billing money market #4304492 (0.295%)	538,901.27
Byline Bank-Medical #1003102	11,204.58
Byline Bank- FSA #9990034868	<u>3,771.95</u>
Total checking and money market accounts	<u>\$1,229,339.19</u>

#### **Certificates of deposit (interest rate and maturity):**

Belmont Bank (1.25%, 09/10/18)	645,371.29
Belmont Bank (1.00% 08/05/18)	129,837.46
Belmont Bank (1.35% 06/23/18)	438,554.71
Belmont Bank (1.00% 08/21/18)	539,198.53
Belmont Bank (1.00% 07/19/18)	<u>380,967.80</u>
Total certificates of deposit	<u>\$2,133,929.79</u>
Total checking, money market and certificates of deposit	<u>\$ 3,433,268.98</u>

Motion by Trustee Martell and seconded by Trustee Avino to approve the Treasurer's report as presented from the Financial Statement for May 2018.

Trustee Martell stated that Trustee Romano agreed with what he is saying. There is a CD maturing on June 23<sup>rd</sup>. We do have additional CDs maturing in the next few months and will look for rates for one year. Discussion on fund balance after 11 months, we are currently in the black. With another month of expenses we will go in the red about \$380,000, this does not include depreciation. This is what was projected. The cash balances seem okay right now.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

**Chiefs' Report:**

Chief Vavra stated that his report was given to all trustees.

Ambulance has left and is in North Carolina. We have a loaner ambulance here.

ISO evaluation is coming up on October 30<sup>th</sup>; we are working on the paperwork that is necessary to provide them. It has been refined to ½ day of reviewing and takes information back to get scored. Additional points are given for community outreach and the percentage of residents you reach, the newsletter went out to 100% of the community so that should help.

Chief started working with Trustee Rybak on Community Healthcare.

Met with our ambulance billing company to discuss what is being billed and what percentage we are getting back. Currently we have about \$200,000 outstanding in ambulance billing. Discussion on billing.

Motion by Trustee Kolaski seconded by Trustee Cichon to approve the Chief's report for May 2018.

Trustee Skyba asked about the training report. Chief explained that this was the current month. Trustee Skyba asked about the Fire Prevention Bureau. Trustee Martell would like to have a more detailed report and would like them for next month. Discussion on changing inspection computer software to Fire House, so this will take some time. Discussion on different inspections.

Trustee Martell asked regarding the billing of \$200,000 outstanding. He asked if that is more than normal. Chief stated that no but it is going to be watched.

AYES: 6 NAY: 0 MOTION CARRIED

**President's Report:** Trustee Martell stated we have been working on contract negotiation and there is a tentative agreement. It still needs to go in front of the Union and Board of Trustees. There needs to be a

finance committee meeting and Building and Equipment Committee. Discussion on how the Fire Prevention Bureau Ordinance is going for, we need to start a dialog with the Villages. This needs to go to Finance Committee and not Policy Committee.

We also need to talk about the finance issues. Trustee Romano has been busy.

Chief is getting proposals on IT and Website.

Trustee Martell states that Lauterbach renewal is on agenda and the actuary by Tim Sharpe.

Norwood Park gets reassessed next year and hopefully we get an increase in EAV.

### **Committee Reports:**

Finance & Information Technology Committee- Trustee Martell stated he covered this in the Presidents report.

Building and Equipment Committee- Trustee Cichon stated he needs to set up a committee meeting. Trustee Martell states that we are behind on a Capital Improvement Plan. It needs to get moved on.

Policy Committee- Trustee Kolaski stated there is nothing at this time, but they will begin reviewing section 3 soon.

Strategic Planning Committee- Trustee Martell states we need to have a meeting.

Human Capital Committee- Trustee Rybak stated there is a meeting set for June 14<sup>th</sup>. Special project, Mobile Integrated Healthcare System, Northwest Community is currently doing it and is being funded by them. Lutheran General currently is not offering this. Funding seems to be the biggest issue. Discussion

Community Relations Committee-Trustee Avino apologized for not being here last month. States we are on 3<sup>rd</sup> draft for newsletter but are pushing to get it out. We have a meeting coming up on June 19<sup>th</sup>. Topics will include; safety signs, brother fire department, newsletter, and minutes. Trustee Avino will send what he would like on the agenda. Discussion on properly displayed addresses and smoke detector/CO detector for residents being given and installed. Discussion.

Fire Commissioner & Pension Board Governance & Oversight Committee- Trustee Skyba stated the Commissioner's meeting is being rescheduled. He will be attending classes in Peoria regarding pension.

### **Old Business:**

None

**New Business**

Motion by Trustee Skyba and seconded by Trustee Martell to approve Resolution #18-3, a Resolution for payments of Prevailing Wages for the Norwood Park Fire Protection District, Cook County, Illinois.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Cichon to approve the Pension Actuary and GASB 67/68 for fiscal year end 2018, to be completed by Tim Sharpe at a cost of \$2,500.00. (The Norwood Park Pension Fund will reimbursement District 50% of the cost.)

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Kolaski to approve Lauterbach and Amen, LLP to provide monthly accounting assistance to the Norwood Park Fire Protection District for fiscal year ended June 30, 2019 at a cost of \$1,127 per month and year-end audit support for fiscal year June 30, 2018 at a cost of \$1,105.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Rybak to approve the following transfers between funds:

Transfer \$20,000 from Corporate Fund Payroll-Salaries to Corporate Payroll-Overtime.

Transfer \$20,000 from Ambulance Fund Payroll-Salaries to Ambulance Payroll-Overtime.

Transfer \$1,500 from Corporate Fund Payroll-Salaries to Corporate Dues & Subscriptions.

Transfer \$1,500 from Ambulance Fund Payroll-Salaries to Ambulance Dues & Subscriptions.

Transfer \$500 from Corporate Fund Payroll Salaries to IMRF Fund.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Cichon to approve the purchase of a 2002 Ford Ambulance from American Response Vehicles (ARV) in the amount of \$4,500. (The Ambulance will be bought back by ARV for \$4,500 after both District Ambulances are refurbished.)

This will be the reserve ambulance and will get Norwood Park written on it. There is also a letter that says as long as it is returned in the same or better condition; it will be purchased back for the same amount. We are waiting for the State and ALGH System to come out and license it. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Avino to ratify the payment to MABAS Division XX in the amount of \$6,000 for fiscal year 2018 annual membership dues.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Avino and seconded by Trustee Rybak to ratify the payment to NORCOMM Public Safety Communication Inc., in the amount of \$4,268 for fiscal 2018 annual MABAS dispatch fees.

Chief explained that this is for when we have larger alarms, they dispatch for us.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to go into Closed Session Pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); and/or section (2)(c)(11) of the Act (pending, probable or imminent litigation); 5 ILCS 120/2(c)(3) Selection of a person to fill a public office and Section 2 (c)(2) Collective Negotiating matters between the public body and its employees.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Went in Closed Session at 8:27 PM

Returned from Closed Session at 10:17 PM, no decision made, no votes taken.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Romano; absent, Trustee Kolaski; yes,  
Trustee Avino; yes, Trustee Cichon; yes,  
Trustee Rybak; yes, Fire Chief/Administrator Vavra; yes.

Motion by Trustee Skyba and seconded by Trustee Cichon to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 10:18 P.M.

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Andrew Skyba  
Secretary

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Robert Martell  
President