

**MINUTES OF THE RESCHEDULED REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 7th day of November, 2016 at 7:31 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Romano; absent,

 Trustee Kolaski; yes, Attorney Flaherty; yes,

 Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Kolaski to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all, have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to approve the payment of all current disbursements in the amount of \$551,351.22.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Kolaski; yes,

 Trustee Romano; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Lympelopulos to approve the minutes of the Regular Session meeting held on October 10th, 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; absent,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Jarosz to approve the minutes of the Special meeting held on October 5th, 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; abstain,
Trustee Lympelopulos; yes, Trustee Romano; absent,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion By Trustee Martell and seconded by Trustee Strempek to approve Closed Session Minutes for September 12th, 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; abstain, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; absent,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion By Trustee Martell and seconded by Trustee Jarosz to approve Closed Session Minutes for October 5th, 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; abstain,
Trustee Lympelopulos; yes, Trustee Romano; absent,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion By Trustee Strempek and seconded by Trustee Lympelopulos to approve Closed Session Minutes for October 10th, 2016.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; absent,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
October 31st, 2016

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	7,656.09
Plaza Bank money market #4303498 (0.295%)	802,841.46
Plaza Bank ambulance billing money market #4304492 (0.295%)	675,269.23
Plaza Bank-Medical #1003102	429.74
Total checking and money market accounts	<u>\$1,486,196.52</u>

Certificates of deposit (interest rate and maturity):

Byline Bank (1.00%, 03/02/17)	634,271.47
Belmont Bank and Trust (.40% 11/21/16)	350,000.00
Belmont Bank (1.00% 08/05/18)	127,599.36
Byline Bank (1.00% 03/17/17)	430,586.85
Belmont Bank (1.29%, 09/26/17)	204,267.98
Belmont Bank (1.00% 08/21/16)	529,904.01
Belmont Bank (1.00% 07/19/18)	<u>375,330.54</u>
Total certificates of deposit	<u>2,651,960.21</u>

Total checking, money market and certificates of deposit \$ 4,138,156.73

Motion by Trustee Martell seconded by Trustee Strempek to approve the Treasurer's report as presented from the Financial Statement for October 2016.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Lyemperopulos; yes, Trustee Kolaski; yes
Trustee Martell; yes, Trustee Strempek; yes,
Trustee Romani; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

We will be doing a record destruction within the next two months; we will be shredding about 25 boxes. We will be getting rid of several boxes of invoices, training reports, maintenance sheets, attendance, banking, call backs, address cards, flu shot paperwork and vehicle check sheets. This will all be approved by the Illinois Secretary of State local records unit.

The monument encasement for the 911 steel has not been replaced yet. They were supposed to be here today but were a no show. Deputy Chief Johnson has had many talks with them and we are holding the last check. Hopefully it will be completed this week.

The roof is completed except for the parapet. We are waiting on the sheet metal workers who are backed up to do their work before it is capped. The only problem they found on the roof was above the radio room. They had to do some repairing but nothing substantial. The company was outstanding to work with.

We are still waiting on some prices from Radco and Call One on installing a T1 line over at St. Rosalie's; we already have a price from Chi Com. Once we get that installed we will see a reduction on the monthly cost of around \$500.

NIAFPD will be holding their annual Trustee training Thursday January 26th through the 28th. Will keep you posted and register you when the application comes out.

This month's disbursements are very high mostly due to the \$130,906 payment for the roof along with Target Solutions for \$4,856, Bevel Granite for \$5,136 and GCat for \$8,530.

The Christmas party will be held on December 3rd, between 3 and 6. Hope all can make it.

Motion by Trustee Skyba and seconded by Trustee Kolaski to accept the Chiefs report for October 2016.

AYES: 6 NAY: 0

MOTION CARRIED

President Report:

Trustee Martell wanted to wish everyone a Happy Thanksgiving and congratulations to World Series Chicago Cubs. We hired a firm to help with the Chief position and we will be busy and will have to have a special meeting at some point.

Attorney Report:

Attorney Flaherty stated the levy is the most important document and there is a pension increase, it is an overall issue not just a Norwood Park issue.

Discussed the fire chief search.

Trustee Martell stated that we will need to go for RFP for ambulance billing and Norridge contract for dispatch. Discussion.

Committee Reports:

Finance Committee: Trustee Martell stated we will be meeting next week to go over audit numbers, MD&A and Levy.

Building and Equipment Committee-: Trustee Lympelopulos stated that the roof project was covered by the chief.

Information Technology Committee – Trustee Strempek stated there is nothing to report.

Policy Committee-Trustee Skyba stated that the committee met and discussed the Chief, Deputy Chief and entry level firefighter and they are recommending changes to the Chief and Deputy and will make a request to the Commissioners to change the entry level firefighter. Discussion.

Strategic Planning Committee- Trustee Martell stated there is nothing to report at this time.

Human Capital Committee-Trustee Skyba stated there is nothing to report.

Community Relations Committee- Trustee Jarosz stated there is nothing to report at this time.

Pension Fund- Trustee Martell stated that Trustee Romano and he were not able to make the Pension Fund meeting, he looked over the paperwork. They approved the amount the actuary gave for the levy. Discussion.

Old Business:

None.

New Business:

Motion by Trustee Martell and seconded by Trustee Skyba to adopt and approve Resolution #16-4, A Resolution adopting the Local Government Travel Expense Control Act Policy for the Norwood Park Fire Protection District.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lyemperopulos; yes, Trustee Romano; absent,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Kolaski to pass and approve the amended Norwood Park Fire Protection District Board of Trustees Policy Manual, Sections 3.04 (B) (D) and 3.05(B), as amended at the meeting tonight.

Roll Call: Trustee Skyba; yes, Trustee Romano; absent,
Trustee Kolaski; yes, Trustee Lyemperopulos; yes,

Trustee Strempek; yes, Trustee Martell; yes,

Trustee Jarosz; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Jarosz to table the motion to direct the Board of Commissioners to amend the Commissioner's Rules and Regulation, adding entry level firefighter are required to have a minimum of 60 semester hours of college credit.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Lympelopulos to go into Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee (5 ILCS 120/2(c)(1) and Litigation (5 ILCS 120/2(c)(11)).

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Kolaski; yes,
Trustee Romano; absent, Trustee Lympelopulos; yes,
Trustee Jarosz; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Went into Closed Session at 8:55 pm.

Returned from Closed Session at 9:13 pm. No votes taken. No decisions were made.

Discussion with Attorney on hiring a new Chief and the pension involved.
Discussion on changing the meeting day.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; absent,

Trustee Kolaski; yes, Attorney Flaherty; yes,

Chief Stenson; yes.

Motion was made by Trustee Lympelopulos and seconded by Trustee Kolaski to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 9:27 P.M.

Andrew Skyba
Secretary

Robert Martell
President