

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 9th day of May, 2016 at 7:35 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Romano; absent,

 Trustee Kolaski; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Strempek and seconded by Trustee Kolaski to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to approve the payment of all current disbursements in the amount of \$398,583.49.

Chief stated that it has been awhile since we have been under \$400,000. Trustee Martell asked how it in looking in the future, Chief explained if we do not hire a firefighter soon we will see an increase in overtime.

Roll Call: Trustee Jarosz; yes, Trustee Skyba; yes,

 Trustee Martell; yes, Trustee Strempek; yes,

 Trustee Kolaski; yes, Trustee Romano; absent,

Trustee Lyemperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lyemperopulos and seconded by Trustee Jarosz to approve the minutes of the Regular Session meeting held on April 11th, 2016.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Martell; yes, Trustee Strempek; yes,
Trustee Lyemperopulos; yes, Trustee Romano; absent,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Lyemperopulos to approve the Closed Session meeting held on April 11th, 2016.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Martell; yes, Trustee Strempek; yes,
Trustee Lyemperopulos; yes, Trustee Romano; absent,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
April 30th, 2016

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$7,746.09
Plaza Bank money market #4303498 (0.295%)	1,249,323.41
Plaza Bank ambulance billing money market #4304492 (0.295%)	337,971.40
Plaza Bank-Medical #1003102	<u>474.63</u>
Total checking and money market accounts	<u>\$1,595,515.53</u>

Certificates of deposit (interest rate and maturity):	
Byline Bank (1.00%, 03/02/17)	631,101.96
Belmont Bank and Trust (1.00% 08/23/16)	551,525.50
Belmont Bank (1.00% 08/05/16)	126,968.01
Byline Bank (1.00% 03/17/17)	428,435.17
Belmont Bank (1.00% 08/21/16)	527,282.09
Belmont Bank (.996% 07/19/16)	<u>373,463.27</u>
Total certificates of deposit	<u>2,638,776.00</u>

Total checking, money market and certificates of deposit \$ 4,234,291.53

Motion by Trustee Skyba seconded by Trustee Strempek to approve the Treasurer's report as presented from the Financial Statement for April 2016.

Trustee Martell stated there are no CD's coming due, the disbursements are below \$400,000, a lot of the real estate taxes have come in. Trustee Martell would like the pages numbered. Report shows us of having a surplus as of right now. We have two more months for the fiscal year which by the end we will be in a deficit. Discussion on ambulance billing receipts.

Roll Call: Trustee Skyba; yes, Trustee Romano; absent,
Trustee Martell; yes, Trustee Jarosz; yes,
Trustee Strempek; yes, Trustee Kolaski; yes,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report and training report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Attorney Flaherty contacted me tonight to say he has confirmed May 25th at 7pm to have the special meeting on the disabled firefighter to pay a portion of his healthcare.

The published notice for the new roof will be in the Pioneer Press this Thursday. The pre bid meeting will follow on May 23rd at 11:00am at our station. The bids need to be in by June 13th at 4pm. The bids will be opened at the board meeting at 7:30pm and then a determination will be made at that time or we will put it in committee. STI is concerned because companies are filling up with jobs.

I have reached out to 3 actuarial firms for prices on OPEB, GASB 67/68 and levy requirement. I am waiting on one more, as of now the prices are between \$7,000 and \$8,500. Trustee Martell explained what the reports are for.

The new sign is operational, we are going to have Deputy Chief Johnson and Lt. Koy take an online class so we can get started with our public education messages and any other Fire Department news. The original sign was delivered two weeks ago but D/C Johnson found some dents and nicks and refused shipment. They took it back to the shop and repaired it. Discussion.

The Rules and Regulations are on the agenda to pass. There was a mix up with the changes that were agreed upon by the attorneys, they were made on old versions that were changed. The attorney is repairing it but we may have to table it tonight and pass it at next month's meeting.

The men went out to collect for Illinois Fire Safety Alliance Burn Camp charity last Wednesday, Thursday and Friday. Over a three day period they were able to collect \$8,849.90. This was the highest we have had in years. This will allow us to sponsor several kids for the camp. Great job by all three shifts. Discussion.

We are working with Kevin Baldwin to have the Trustees, Commissioners, Mayors and Township supervisor mounted. I will have a sample next week.

I would like Deputy Chief Johnson to report on the progress of the 75th anniversary.

Deputy Chief states as of now we have collected \$6,100. Trustee Martell stated that he would like the Trustees and Commissioners to do a group donation. D/C Johnson explained who he has meetings set up with. Trustee Martell stated that he and Doug will start hitting places.

D/C Johnson showed samples of landscape and monument. On the left side of monument there will be a piece of steel from the Twin Towers as a memorial to the firefighters who lost their lives on 9/11. Discussion of how it will be displayed. There is two pieces from the Towers- one will be for outside and another for inside.

D/C is still looking for concrete company and Landscaper Company but they are not showing up. Discussion on having stamped concrete vs brick pavers. Trustee Lyemperopulos stated you need to deal with concrete workers and not landscapers for this.

D/C gave an update on the 75th flag, first rendering he was not happy with, they are going to work on incorporating what he liked and didn't.

Wayne has the t-shirts ordered and will be in this week.

D/C Johnson wanted to thank PSI for the generous donation for the monument.

Chief thanked D/C Johnson Dan for all his hard work on the 75th anniversary.

Motion by Trustee Strempek and seconded by Trustee Kolaski to accept the Chief's Report for April 2016 as presented by the Chief.

Trustee Martell asked if all the electrical work has been completed- Chief stated that it has.

AYES: 6 NAY: 0

MOTION CARRIED

President Report:

Trustee Martell stated he has nothing to report.

Committee Reports:

Finance Committee- Trustee Martell stated that the committee met in April and reviewed the ambulance service and has reviewed the contract. Trustee Romano is not here but wants to have another finance committee meeting in the near future.

Building and Equipment Committee- Trustee Lyemperopulos stated the chief covered it.

Information Technology Committee - Chairman Strempek has nothing to report at this time.

Policy Committee- Trustee Skyba stated that everyone has the Rules and Regulations and they will need to review them prior to approving it. Trustee Kolaski wants to thank the Chief and Attorney in getting this done.

Strategic Planning Committee- Trustee Martell stated they will have another meeting in June.

Human Capital Committee-Trustee Skyba stated there has not been a meeting yet and waiting until policies are done.

Community Relations Committee- Trustee Jarosz stated there is a meeting next week. August 27th will be the date of the dinner party and the unveiling of monument. August 25th there will be BBQ for the firefighter, Trustees and Commissioners. Trustee Martell stated that there will be many resolutions from different governmental bodies and we will maybe do something at the Open House with that.

Pension Fund-Trustee Martell stated that they met at the end of April. Pension fund was slightly down. There is a hearing on Tuesday the 17th at 7pm for disability hearing.

Old Business:

None.

New Business:

Motion by Trustee Martell and seconded by Trustee Jarosz to accept the lowest responsible bid for Emergency Medical Services from Paramedic Services of Illinois.

Roll Call: Trustee Martell; yes, Trustee Kolaski; yes,

 Trustee Skyba; yes, Trustee Jarosz; yes,

 Trustee Lyemperopulos; yes, Trustee Romano; absent,

 Trustee Strempek; yes.

AYES:6 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to approve the Emergency Medical Services contract with Paramedical Services of Illinois beginning July 1, 2016 through June 30, 2019.

Cost of paramedic contract is as follows:

July 1, 2016 - June 30, 2017	\$920,004 annually
July 1, 2017- June 30, 2018	\$938,400 annually
July 1, 2018 - June 30, 2019	\$957,168 annually

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Romano; absent,
Trustee Lympelopulos; yes, Trustee Jarosz; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Kolaski to authorize the Roof Replacement Project to go out to bid pursuant to the competitive bidding procedures, Public Act 98-799.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Lympelopulos; yes, Trustee Kolaski; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Romano; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion to pass and approve the amended Norwood Park Fire Protection District Board of Trustees Policy Manual was tabled. Discussion on the changes. Trustee Martell asked some questions regarding the Rules and Regulations.

Motion by Trustee Lympelopulos and seconded by Trustee Skyba to appoint Demetrius "Jimmy" Mougolias as Fire Commissioner of the Norwood Park Fire Protection District for a three year term, from June 1, 2016 to May 31, 2019.

Roll Call: Trustee Skyba; no, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Romano; absent,
Trustee Lympelopulos; yes, Trustee Jarosz; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Lymperopulos to approve the opening of a credit card through Chase with Chief Kevin Stenson, Deputy Chief Johnson and Lieutenant Jeff Peistrup as users, following guidelines 1.26(H) of the Norwood Park Fire Protection District Board of Trustees Policy Manual.

Trustee Lymperopulos asked what the card will be used for. Chief explained that Costco will no longer accept American Express and that is where we do our shopping. Trustee Martell stated the American Express card will still remain active with the Chief and Deputy Chief only. Chief stated the credit limit for the Chase card is \$25,000, but will be lowered to \$5,000.

Roll Call: Trustee Martell; yes, Trustee Strempek; yes,
Trustee Romano; absent, Trustee Skyba; yes,
Trustee Kolaski; yes, Trustee Lymperopulos; yes,
Trustee Jarosz; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion to go into Closed Session was tabled.

Motion was made by Trustee Jarosz and seconded by Trustee Lymperopulos to adjourn the meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Meeting adjourned at 8:23 P.M.

Andy Skyba
Secretary

Robert Martell
President