

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of March, 2016 at 7:32 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Motion by Trustee Martell, seconded by Trustee Jarosz to appoint Trustee Strempek as Acting Secretary.

AYES: 6 NAY: 0

MOTION CARRIED

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Kolaski and seconded by Trustee Lymperopulos to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Presentation of plaque to retired Commander Paul Striedl.

Recess: 7:35

Return from Recess: 7:40

A motion was made by Trustee Strempek and seconded by Trustee Romano to approve the payment of all current disbursements in the amount of \$559,077.10.

Trustee Romano stated that this is higher than normal and asked the Chief for a list for what was above the normal payments. Discussion.

Roll Call: Trustee Skyba; absent, Trustee Jarosz; yes,
Trustee Martell; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Lympelopulos to approve the minutes of the Regular Session meeting held on February 8th, 2016.

Roll Call: Trustee Skyba; absent, Trustee Jarosz; yes,
Trustee Martell; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Martell to approve the minutes of the Special meeting held on February 24th, 2016.

Roll Call: Trustee Skyba; absent, Trustee Jarosz; yes,
Trustee Martell; yes, Trustee Strempek; yes,
Trustee Lympelopulos; abstain, Trustee Romano; yes,
Trustee Kolaski; abstain.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
February 29th, 2016

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$6,806.09
Plaza Bank money market #4303498 (0.295%)	387,003.45
Plaza Bank ambulance billing money market #4304492 (0.295%)	237,831.16
Plaza Bank-Medical #1003102	<u>1,025.30</u>
Total checking and money market accounts	<u>632,666.00</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 03/02/16)	630,090.29
Belmont Bank and Trust (1.00% 08/23/16)	551,525.50
Belmont Bank (1.00% 08/05/16)	126,968.01
Plaza Bank (0.65% 03/18/16)	427,748.38
Belmont Bank (1.00% 08/21/16)	527,282.09
Belmont Bank (.996% 07/19/16)	<u>372,538.19</u>

Total certificates of deposit 2,636,152.46

Total checking, money market and certificates of deposit \$ 3,238,818.46

Motion by Trustee Kolaski seconded by Trustee Martell to approve the Treasurer's report as presented from the Financial Statement for February 2016.

Trustee Romano stated there was a large payment, we are receiving tax money, and a CD was renewed at a 1% rate for 1 year. We do have another CD due March 18th, but need to evaluate our cash flow before we decide what to do. We are no longer able to break CD's at Byline Bank.

Roll Call: Trustee Skyba; absent, Trustee Jarosz; yes,

 Trustee Martell; yes, Trustee Strempek; yes,

 Trustee Lymperopulos; yes, Trustee Romano; yes,

 Trustee Kolaski; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report and training report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

I have talked with Shawn about setting up a hearing for the disabled firefighter and the percentage of insurance they would pay. I suggested we do it before the next board meeting but he thought it should be separate from that. I talked with Shawn and Trustee Martell today and they would like to schedule April 7th for the hearing. Trustee Martell stated that if he doesn't show up at the meeting, then we should hold the hearing and start charging him his percentage for insurance.

The electrician has replaced all but one panel. The last panel covers the emergency generator and this should be completed this Wednesday. He has done a great job, very meticulous and he communicates very well with us.

The finance committee will have a meeting on March 22nd at 7pm to meet with PSI and Metro to discuss the bids.

The sign is being constructed, they just notified us that the electronic message unit is completed and the next payment is due. They will be coming out to remove the current sign and bring it to their shop to see what they can reconstruct. I contacted IPRF about using our safety grant toward the sign because we would be using the sign for Pub Ed and safety messages to the public. They would only allow this if the sign was mobile and we would be bringing it to different events.

I met with Norridge and Schiller Park on the consolidated dispatch. If you remember we must have a plan in place by July 1, 2016. We thought we would be able to stay with Norridge dispatch and have the required 25,000 residents but we were told that we were not the ETSB and this would not work. Norridge and Schiller Park decided to split the cost of a consulting firm to do a study for both towns. I believe Harwood Heights and River Grove might join in on the study. Discussion.

The specification booklet and project drawings for the roof are completed from STI. This will be published May 16th with the pre bid meeting May 26th and the bid opening at the June 13th board meeting. The work can begin any time after July 1st depending on the contractor. Discussion.

Motion by Trustee Lympelopulos and seconded by Trustee Jarosz to accept the Chief's Report for February 2016 as presented by the Chief.

AYES: 6 NAY: 0

MOTION CARRIED

President Report:

Trustee Martell stated that there is a lot of good things going on and the committees are busy.

Committee Reports:

Finance Committee- Trustee Romano stated that the audit is done and filed on time. Everyone has their copies. We still need to meet with Lauterbach and Amen to make sure we do not have the same issues happen again with the audit.

We met as a committee and decided it was in our best interest to interview both Paramedic companies and have them explain their bids. Then the committee can make a recommendation. Continued discussion on ambulance bid.

Building and Equipment Committee- Trustee Lymperopulos stated the roof is the biggest thing, then the electric, but the chief covered it.

Information Technology Committee - Chairman Strempek has nothing to report at this time.

Policy Committee- Trustee Kolaski stated that there is nothing at this time. Chief Stenson stated that he spoke with the Attorney and the policy changes are down to about two issue and it in the hands of the Attorney's. Discussion.

Strategic Planning Committee- Trustee Martell stated that we met before the Chief left and made progress. The next meeting will be on March 23rd.

Human Capital Committee-Trustee Skyba is not present.

Community Relations Committee- Trustee Jarosz stated that we had a meeting and our next meeting will be on March 30th. We will know what restaurant and should send letters out asking for donations. Chief states they were looking to have a BBQ for all active and retired firefighters and Trustees on the date of the actual anniversary. Then that Saturday we will have a dinner at Biagio's for all the officials. We will then come to the firehouse and unveil the monument. Discussion.

T-shirts will be handed out at the Open House.

Pension Fund-Trustee Romano stated there is nothing to report at this time.

Old Business:

None.

New Business:

Motion by Trustee Jarosz and seconded by Trustee Lympelopulos to approve the payout of elective sick time buyback to the following:

Claude Erlewein 96 hours- \$3,459.12

Total elective buyback \$3,459.12.

Trustee Martell stated that he did review this.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Romano; yes,
Trustee Lympelopulos; yes, Trustee Jarosz; yes,
Trustee Kolaski; yes.

AYES:6 NAY: 0

MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Romano to approve the purchase of a monument for the 75th Anniversary of Norwood Park Fire Protection District at a cost not to exceed \$40,000.00.

Trustee Lympelopulos asked if the \$40,000 is just for the monument itself and not for the rest of the 75th anniversary celebration. Trustee Jarosz stated that this should be for the monument itself. Chief stated that there will be letters sent out for donations and anyone who donates over \$1,000 will have their names engraved on a plaque. Discussion.

Any donations will go to offset the cost of the monument and any extra will go towards the 75th Anniversary Celebration.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Romano; yes,
Trustee Lympelopulos; yes, Trustee Jarosz; yes,
Trustee Kolaski; yes.

AYES:6 NAY: 0

MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Lympelopulos to go into Closed Session to discuss minutes of closed sessions for purposes of approval or review for public disclosure (5 ILCS 120/2(c)(21)), The appointment, employment, compensation, discipline, performance or dismissal of specific employee (5 ILCS 120/2(c)(1) and Litigation (5 ILCS 120/2(c)(11)).

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Romano; yes,
Trustee Lympelopulos; yes, Trustee Jarosz; yes,
Trustee Kolaski; yes.

AYES:6 NAY: 0

MOTION CARRIED

Went into Closed Session at 8:30 pm

Return to open session at 9:10. No votes taken. No Closed Session minutes will be released at this time.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes, Chief Stenson; yes.

Motion was made by Trustee Kolaski and seconded by Trustee Strempek to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 9:13 P.M.

Andy Skyba
Secretary

Robert Martell
President