

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of December, 2015 at 7:30 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Romano; yes,

 Trustee Kolaski; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Kolaski to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Swearing in of Firefighter David Sanchez.

Recess at 7:34pm

Returned from Recess at 7:45pm

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Trustee Romano; yes,

Trustee Kolaski; yes, Chief Stenson; yes.

A motion was made by Trustee Skyba and seconded by Trustee Martell to approve the payment of all current disbursements in the amount of \$462,707.80.

Chief Stenson explained why the expenses were higher than usual. There were 10 days of overtime, Truck 104 annual maintenance cost \$11,700, Ottosen legal bills was \$5,000, Annual cancer policy \$7,000, increase of \$6,000 per month for health insurance, I/O Solutions for the Lieutenant testing was \$3,700 and STI roofing consultants was \$2,000. This added about \$47,000 to this month's bills.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Lyemperopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes, Trustee Strempek; yes,
Trustee Martell; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Jarosz to approve the minutes of the Regular Session meeting held on November 9th, 2015.

Roll Call: Trustee Kolaski; yes, Trustee Romano; yes,
Trustee Lyemperopulos; yes, Trustee Strempek; abstain,
Trustee Jarosz; yes, Trustee Martell; yes,
Trustee Skyba; yes.

AYES: 6 ABSTAIN: 1 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
November 30th, 2015

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$7,920.37
Plaza Bank money market #4303498 (0.295%)	309,286.09
Plaza Bank ambulance billing money market #4304492 (0.295%)	906,984.97
Plaza Bank-Medical #1003102	<u>1,739.91</u>
Total checking and money market accounts	<u>1,225,931.34</u>
Certificates of deposit (interest rate and maturity):	
Plaza Bank (0.65%, 03/02/16)	629,080.25
Belmont Bank and Trust (1.00% 08/23/16)	550,144.38
Belmont Bank (1.00% 08/05/16)	126,650.06
Plaza Bank (0.65% 03/18/16)	427,062.69
Belmont Bank (1.00% 08/21/16)	525,961.68
Belmont Bank (.996% 07/19/16)	<u>371,605.29</u>
Total certificates of deposit	<u>2,630,504.35</u>
Total checking, money market and certificates of deposit	<u>\$ 3,856,435.69</u>

Motion by Trustee Strempek seconded by Trustee Skyba to approve the Treasurer’s report as presented from the Financial Statement for November 2015.

Trustee Romano stated there was nothing out of the ordinary other than the additional disbursements.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Lympelopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes, Trustee Strempek; yes,
Trustee Martell; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report and training report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

The Christmas party was a huge success, we had over 100 people. Santa was great, the face painter was great and the food and drink went very well. Thanks to the board for allowing us to have this great celebration.

Deputy Chief and I met with a granite company in Niles to get idea and quotes on building a statue to be dedicated at the 75th anniversary. He showed us some samples and put us in contact with their main shop in Hillside. We will visit their next week. We have another granite company in Alsip that built the Norridge memorial wall that we will also meet with. We should be able to save a lot of money instead of going with a bronze statue.

Our Sam's Club card was hacked and I had to go and close our account. They were not able to open it up again until they could figure it out. The fraud took place in California. We are not liable for anything. I then went and opened up an account at Costco and we will give them a try.
Discussion on who has cards, which is the Chief, Deputy Chief and Lt Peistrup.

The Trustees policy manual is on the agenda, we have been working on the document for over a year and a half.

We have received a signed agreement from one of the disabled firefighters that will allow us to charge them the same cost for health insurance as an active employee. Our attorney will respond next week to the other disabled firefighter who is contesting.

We will have the intervening hearing tomorrow night at 7pm in the disability case for one of our employees. Shawn Flaherty will be here along with the pension board and their attorney and the employee's attorney. This is a public meeting.

We currently have 4 quotes on the election sign. Doyle sign, color \$22,890, amber \$18,900, Parvin Clauss, color \$30,202, amber \$24,958, MK color \$19,885, amber \$18,175 and Shooting star somewhere in the \$17,000 range. We would like to have this on the January agenda. I will work with the Building and Equipment Committee.

Trustee Martell asked about the Fire Prevention Alarm report which has changed with the new system, Chief will talk to Rich Busser and have it look like the previous report.

Discussion on sign and statue which are being researched for prices and information, a decision will be made at a later time if it should be purchased.

Motion by Trustee Kolaski and seconded by Trustee Martell to accept the Chief's Report for November 2015 as presented by Chief.

AYES: 7 NAY: 0

MOTION CARRIED

President Report:

Trustee Martell stated that he wanted to wish everyone a Happy Holiday and thank the Board for everything they do. Also wanted to thank on behalf of the Board the Chief, Deputy Chief, Office Staff and everyone else for all they do.

Committee Reports:

Finance Committee- Trustee Romano stated they had 2 meetings. The first meeting was to go over the audit and to complete the MD&A, as they were going through it they didn't agree with some of the numbers. After looking into it, realized the depreciation schedule was out of line. Discussion. We needed to file for an extension for the audit which has been approved to have time to have this corrected.

Trustee Martell commented on the new GASB 67 and 68 standards that now report the liability for the actuarial shortfall in the pension fund, which is a debt. Discussion.

Trustee Martell also stated that the audit is late due to actuarial assumption which is not Knutte's fault. Trustee Romano stated that we need to see what the agreement is with Lauterbach and Amen and need to re-evaluate their performance in the near future. Trustee Skyba asked why this would happen; Trustee Romano stated that it appears it was handed off from one accountant to another which is not the way he would do it. Discussion.

Trustee Martell discussed how employees' vacation/holiday/sick time is not being accounted for in the books in a modified accrual basis.

Building and Equipment Committee- Chairman Lympelopulos stated that they recommend STI to do the consulting for the roof project. Chief stated they have started work and will have some information so they can put the specifications together but the work cannot be done until next fiscal year.

Information Technology Committee - Chairman Strempek has nothing to report at this time.

Policy Committee- Trustee Skyba stated that he wanted to thank everyone on this board and wish everyone a Merry Christmas. He also wanted to thank Trustee Kolaski for his hard work on the policy. Trustee Kolaski wanted to thank everyone for their hard work getting this done. Trustee Martell stated that it should be on the calendar to review after so many years. Discussion.

Trustee Skyba is looking for new shirts for spring. Trustee Martell would like the chief to order hats for the firemen, maybe saying "excellence in action".

Strategic Planning Committee- Trustee Martell stated we have not met this year yet since there is so much going on, we will meet in January 2016.

Human Capital Committee-Trustee Skyba stated there will be more work this coming year and will meet after the holidays.

Community Relations Committee- Trustee Jarosz stated we will get together to start discussing the 75th anniversary.

Pension Fund-Trustee Romano stated tomorrow at 7pm will be the hearing to intervene in the disability case.

Old Business:

None.

New Business:

Motion by Trustee Strempek and seconded by Trustee Lympelopulos to pass and approve Ordinance #15-3, the Norwood Park fire Protection District 2015-2016 Tax Levy.

Trustee Martell commented that it is a 4.99% increase which is allowed without a Truth in Taxation. The Pension Fund was getting more than we were levying for since the order of direction, so this year the Corporate, Ambulance and Pension Funds will be evenly decreased. But with the Property Tax Extension Limitation Law pursuant to P.A. 93-0689 the Pension Fund will receive their full amount they are asking for.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Lympelopulos to pass and approve Ordinance #15-4, an Ordinance giving Cook County Clerk direction related to the 2015 Tax Levy.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,

Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Kolaski and seconded by Trustee Skyba to pass and approve Ordinance #15-5, an Ordinance adopting a new policy manual for the Norwood Park Fire Protection District.

Trustee Martell wanted to again thank everyone for all their hard work. The Union will likely challenge some of this so there will likely be some legal challenges.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Strempek to approve the payout of elective sick time buyback to the following:

Paul Striedl 246.3636 hours \$6,504.00
Total elective sick time buyback \$6,504.00

Trustee Skyba asked if this was all for Paul Striedl, Chief stated that this was money being paid out to maximize the amount allowed into his Pepsco account.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Kolaski to approve payment to Ottosen Britz Kelly Cooper & Gilbert, Ltd. for \$2,460.00 for additions to the Norwood Park Fire Protection District's Policy Manual.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Lympelopulos to go into Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee (5 ILCS 120/2(c)(1) and Litigation (5 ILCS 120/2(c)(11))

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 8:36 pm

Return to open session at 9:19. No votes taken. No decisions made.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes, Chief Stenson; yes.

Motion was made by Trustee Jarosz and seconded by Trustee Kolaski to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 9:20 P.M.

Andy Skyba
Secretary

Robert Martell
President