

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 10th day of August, 2015 at 7:30 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Strempek; yes,

 Trustee Lyemperopulos; yes, Trustee Romano; yes,

 Trustee Kolaski; yes, Chief Stenson; yes.

PUBLIC HEARING

Public Hearing on the Norwood Park Fire Protection District's 2015-2016 Budget and Appropriation. The budget was available for inspection; there is no one present in the audience. Trustee Romano stated we have started to do more of a 50/50 split with the General and Ambulance Fund. Discussion.

Motion by Trustee Jarosz and seconded by Trustee Lyemperopulos to adjourn the Public Hearing and resume the Regular Meeting.

AYES: 7 NAY: 0

MOTION CARRIED

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Kolaski and seconded by Trustee Romano to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Romano and seconded by Trustee Strempek to approve the payment of all current disbursements in the amount of \$425,173.63.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Lympelopulos; yes, Trustee Kolaski; yes,
Trustee Romano; yes, Trustee Strempek; yes,
Trustee Martell; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to approve the minutes of the Regular Session meeting held on July 13th, 2015.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,
Trustee Lympelopulos; yes, Trustee Martell; yes,
Trustee Strempek; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Kolaski to approve the minutes of the Closed Session meeting held on July 13th, 2015.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
July 31th, 2015

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$5,335.06
Plaza Bank money market #4303498 (0.295%)	622,820.42
Plaza Bank ambulance billing money market #4304492 (0.295%)	707,363.38
Plaza Bank-Medical #1003102	<u>1,739.91</u>
Total checking and money market accounts	<u>1,337,258.77</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 03/02/16)	628,060.76
Belmont Bank and Trust (1.00% 08/23/16)	547,392.51
Belmont Bank (1.00% 08/05/16)	126,332.91
Plaza Bank (0.65% 03/18/16)	426,370.60
Belmont Bank (1.00% 08/21/16)	523,330.78
Belmont Bank (.996% 07/19/16)	<u>370,674.72</u>

Total certificates of deposit 2,622,162.28

Total checking, money market and certificates of deposit \$ 3,959,421.05

Motion by Trustee Martell, seconded by Trustee Lympelopulos to approve the Treasurer's report as presented from the Financial Statement for July 2015.

Trustee Romano stated we have received some tax money. Trustee Martell stated that we have our CD's staggered by design so that we can take advantage of short term CD's.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Lympelopulos; yes,

 Trustee Kolaski; yes, Trustee Strempek; yes,

 Trustee Romano; yes .

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

We held a pre bid meeting with contractors at 6:30 tonight. The ones that attended are the only ones that can bid on the job. We had 7 contractors who were allowed to go up on the roof and take a look before they bid. Next year we are planning on redoing the big roof on the main building. There has been some discussion with the committee and B and F about getting a consultant who will draw up the specs and also do the inspections on the roof. B&F will assist us with the process this time. Discussion.

We posted the need for a Commissioner on our website after last month's meeting. We said resumes needed to be received by August 1st. We did not receive any resumes other than the three we received before the notice. Let me know how you want to proceed. The Lieutenant exam orals will be in early November and the written will be in early December and the entry level exam in January. Discussion.

We have been experiencing problems with our Firehouse reporting program. In order to fix the problem we needed to make one of our computers act as a server with the Firehouse program installed. Rich Busser is in the process of completing this project. We needed to purchase one desktop computer from Staples. Trustee Martell asked if we ever did a Technology review to see if we should set things up differently. Discussion.

There was a law that recently passed on consolidated dispatch centers. If you have less than 25,000 residents you will need to consolidate. I have talked to Shawn about it and I had a meeting with Norridge, Harwood Heights, Schiller Park and Cook County. We need to have a written plan in place by July 1st, 2016 and a start date of July 1st, 2017. I will keep you up to date on any changes or extensions. Discussion. Trustee Martell stated that the board will let the Chiefs handle it and to keep the board informed.

There is a special pension board hearing on August 24th for Brad Virgil's disability and Al Nagrocki has requested an application from the pension board for a disability. Rich Appelhans will be having a non-duty related surgery September 15th and will be off for 8-12 weeks.

The men replaced the door, frame and screen door in the Chief's office. The door frame was rusted out and the doors were not working property. Mark Blondell replaced the door and frame and Dan Davila installed the screen door.

Cyndi will be off beginning tomorrow until August 28th. Haylie's last day was today but she has several days left to work over the holidays and when she is off school.

Open House will be October 3rd from 12-3, hope all can make it.

Motion by Trustee Kolaski and seconded by Trustee Skyba to accept the Chief's Report for July 2015 as presented.

AYES: 7 NAY: 0

MOTION CARRIED

President Report:

Trustee Martell stated there is nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Romano stated there is nothing to report at this time.

Building and Equipment Committee- Chairman Lymperopulos stated that the roof was already covered, but he does recommend that they get a consultant for the larger roof project.

Information Technology Committee - Chairman Strempek stated there is nothing to report at this time, but we will be scheduling a meeting.

Policy Committee- Trustee Skyba stated they are in review of the Rules and Regulation and will schedule a meeting.

Strategic Planning Committee- Trustee Martell stated they will schedule a meeting soon.

Human Capital Committee- Discussion. Trustee Skyba stated we will have interviews for Commissioners on August 26th, starting at 6:30pm and make a recommendation to the board.

Community Relations Committee- Trustee Jarosz stated that there is nothing to report at this time.

Pension Fund-Trustee Romano stated it was his first Pension meeting and they explained a lot of things to him. Trustee Martell stated that the performance for the year was negative. Discussion.

Old Business:

None.

New Business:

Motion by Trustee Romano and seconded by Trustee Skyba to adopt and approve Ordinance #15-2, the Norwood Park Fire Protection District Budget and Appropriation for fiscal year 2015-2016.

Roll Call: Trustee Skyba; yes, Trustee Romano; yes,
Trustee Martell; yes, Trustee Jarosz; yes,
Trustee Strempek; yes, Trustee Kolaski; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to approve the payout of elective sick time buyback to the following:

Claude Erlewein 144 hours \$5,082.48
Total elective sick time buyback \$5,082.48

Trustee Martell commented that Mandatory is normally paid out in January and Elective in February, so this is off cycle. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Kolaski to go into Closed Session for purposes of approval or review for public disclosure (5 ILCS 120/2(c)(21)) , the appointment, employment, compensation, discipline, performance, or dismissal of specific employee (5 ILCS 120/2(c)(1) and Litigation (5 ILCS 120/2(c)(11)).

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes, Trustee Romano; yes,

Trustee Kolaski; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 8:16 PM

Return to open session at 8:50. No votes taken.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes, Trustee Romano; yes,
Trustee Kolaski; yes, Chief Stenson; yes.

Motion to approve the release of Closed Session minutes from June 2012 through July 2015.

No motion made by Trustees. Motion failed.

Motion was made by Trustee Strempek and seconded by Trustee Skyba to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:52 P.M.

Andy Skyba
Secretary

Robert Martell
President