

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 11th day of November, 2014 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lymperopulos; absent,

 Trustee Romano; yes, Chief Stenson; yes.

The pledge was said at the start of the regular meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Martell and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Michele Jarosz who works at Resurrection Immediate Care Center wanted to thank the paramedics and firefighters who responded and were able to resuscitate a person. The patient went into cardiac arrest in their parking lot and the man lived. The paramedics were called into the meeting. Discussion on the new cardiac monitor that was used.

A motion was made by Trustee Skyba and seconded by Trustee Martell to approve the payment of all current disbursements in the amount of \$458,931.18.

Chief Stenson explained that the purchase of the cardiac monitor was in this set of bills along with a \$12,000 payment to the body shop that we were already reimbursed for. Discussion.

Roll Call: Trustee Romano; yes, Trustee Strempek; yes,

Trustee Jarosz; yes, Trustee Skyba; yes,

Trustee Martell; yes, Trustee Szczurek yes,

Trustee Lymperopulos; Absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on October 14th, 2014.

Roll Call: Trustee Skyba; abstain, Trustee Martell; yes,

Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Strempek; yes, Trustee Lymperopulos; absent,

Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
October 31st, 2014

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$6,197.83
Plaza Bank money market #4303498 (0.295%)	558,515.01
Plaza Bank ambulance billing money market #4304492 (0.295%)	620,879.52
Plaza Bank-Medical #1003102	<u>2,133.90</u>
Total checking and money market accounts	<u>1,187,726.26</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 03/02/15)	625,045.23
Belmont Bank and Trust (1.00% 08/23/16)	543,334.86
Belmont Bank (1.00% 08/05/16)	125,396.45
Plaza Bank (0.65% 03/18/16)	424,323.45

Plaza Bank (0.65% 12/23/14)	474,729.87
Belmont Bank (1.00% 08/21/16)	519,451.49
Belmont Bank (.996% 07/19/16)	<u>367,927.02</u>
Total certificates of deposit	<u>3,080,208.37</u>
Total checking, money market and certificates of deposit	<u>\$ 4,267,934.63</u>

Motion by Trustee Skyba, seconded by Trustee Romano to approve the Treasurer's report as presented from the Financial Statement for October 2014.

Trustee Martell discussed how due to interest rates we have lost a lot of interest income over the last few years.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; absent,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Update on Engine #102 annual maintenance, I notified everybody that we needed to replace the radiator and rebuild the air compressor. The cost was about \$9,500 along with the general maintenance of \$1,500. I then reported that there was antifreeze in the oil due to a bad cylinder. The cost to rebuild the cylinder, kit and liner and replace bent rods is about \$13,800. The total cost right now is about \$25,000. Once the work is finished we need to have Engine #101 go back to the frame shop for some work that was not done correctly. We are also working with our insurance company to make sure the work is completed and done correctly.

We recently received a price to have 3 new frequencies put into the dispatch center. Park Ridge who we do automatic aid with has switched to Red Center dispatch. Currently our dispatchers do not have

any contact with our units when responding to Park Ridge. We also respond mutual aid to Des Plaines, Niles, North Maine and a few others that are on that frequency. We received a quote from Chicago Communication of \$5,564.25. I talked with Norridge and they offered to split the cost seeing that it is their equipment. Our cost will be \$2,782.13.

We currently have two men off on workers compensation. Lt Koszczuk should be back the first week of December and firefighter Nagrocki is in physical therapy and says it is not getting any better. I will keep you in touch with any progress.

Due to two men off on injury we are incurring many hours of overtime. The month of October we needed to cover 9 days (216 hours) for minimum manning due to these injuries. We also had 120 hours of training overtime of which 112 of these hours will be reimbursed to us. We also had 107 hours of overtime due to Safety Town, CPR, Open House and Flu Shots. We also had 15.5 hours of callback for a grand total of 459 hours.

I received our property and casualty insurance renewal from VFIS last week. We received a 7% increase on the year. I called to question the increase and was told it was due to our low deductibles (\$250). I asked for a price quote with higher deductibles and they said raising Property deductible to \$2,500 would be a reduction of \$1,050. If automobile comprehensive and collision deductibles both increased to \$1,000 it would be a reduction of \$502. Portable equipment deductible to \$1,000 would be a reduction of \$372. So we could save \$1,924 by increasing these deductibles.

Trustee Martell asked if we could look at different insurance agencies and get other quotes. Chief stated that it is on the agenda since the policy starts December 1st. Trustee Martell stated that it is better to do this now and to check the Fire Call magazine for different companies that can be contacted.

The office staff has been working on chapter 3 of the Rules and Regulations. We finished it yesterday and sent it on to the policy committee. There were many items in the document that did not pertain to our department. There were 38 pages in the chapter and we filtered through everything and customized it to our department down to 16 pages. The office staff will start on chapter 4 and wait to get the approval from the policy committee on chapter 3.

I hope everybody got a chance to read the article on the defibrillator in the Norridge/Harwood Heights news. If you didn't I made a copy for everybody.

The Dispatch contract is on the agenda; I met with the finance director in Norridge and reported to the finance committee that they wanted a 3% increase for three years. I tried to negotiate a 2% or 2.5% but they were stuck on 3%. The increase is \$2,594 for the first year, \$2,672 the second year and \$2,752 the third.

The annual Christmas party is scheduled for Saturday, December 13th hope all can make it.

Motion by Trustee Martell and seconded by Trustee Romano to accept the Chief's Report for October 2014 as presented.

AYES: 6 NAY: 0

MOTION CARRIED

President Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Martell stated that overall the office staff and chief has done a great job keeping the expenses down.

Building and Equipment Committee- Chairman Szczurek stated there is nothing to report at this time.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Trustee Skyba stated they are reviewing the chapters of the Rules and Regulations and if they have anything to add they will advise. Trustee Martell asked if we need to have a bidding ordinance to comply with the statute. The chief will contact the attorney and get a policy for the finance committee to review.

Pension Fund- Trustee Martell and Trustee Jarosz stated they were not able to attend the last meeting and wanted to know if there were firm dates for next year. They have not received copies of the financials yet. Trustee Martell stated they approved the funding study.

Old Business:

None.

New Business:

Motion by Trustee Skyba and seconded by Trustee Romano to approve the intergovernmental agreement with the Village of Norridge to provide telephone answering and dispatch service for the period of December 1, 2014 until November 30, 2017, pending Village of Norridge Board approval.

Roll Call: Trustee Skyba; yes, Trustee Jarosz; yes,

Trustee Strempek; abstain, Trustee Romano; yes,

Trustee Martell; yes, Trustee Szczurek; yes,

Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Romano and seconded by Trustee Strempek to accept the audit for the 2014 fiscal year as presented by Knutte and Associates.

Trustee Martell reviewed the audit.

Roll Call: Trustee Martell; yes, Trustee Szczurek; yes,

Trustee Skyba; yes, Trustee Jarosz; yes,

Trustee Strempek; yes, Trustee Romano; yes,

Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Jarosz to approve the change of the Norwood Park Fire Protection District board meeting date and time, effective January 2015. Meetings will take place the second Monday of the month beginning at 7:30PM.

Roll Call: Trustee Skyba; yes, Martell; yes,

Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Strempek; yes, Trustee Lympelopulos; absent,

Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to approve the Norwood Park Fire Protection District's Property and Casualty Renewal Premium at a cost of \$41,293.00 through VFIS/Ideal Insurance Agency. Discussion on options so that the chief is able to get comparisons.

Trustee Skyba and Trustee Jarosz both withdrew their motions.
Motion was tabled.

Motion by Trustee Strempek and seconded by Trustee Skyba to approve the equipment and installation of Red Center frequency by Chicago Communication to Norridge dispatch for a total cost of \$5,564.25. Cost will be split with the Village of Norridge, total cost to the Fire District will be \$2,782.13.

Roll Call: Trustee Skyba; yes, Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; absent,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Szczurek to approve the destruction of Closed Session audio tapes from November 2012 up to April 2013.

Roll Call: Trustee Martell; yes, Trustee Szczurek ; yes,
Trustee Romano; abstain, Trustee Strempek; yes,
Trustee Jarosz; yes, Trustee Skyba; abstain,
Trustee Lympelopulos; absent.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Romano to go into Closed Session to discuss personnel, possible litigation and the review of Closed Session Minutes for possible release.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Romano; yes, Trustee Lympelopulos; absent,
Trustee Jarosz; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Went into Closed Session at 7:51 PM

Returned from Closed Session at 8:34 PM. All Trustees present, Closed Session minutes not being released at this time.

Motion was made by Trustee Jarosz and seconded by Trustee Strempek to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:35 P.M.

Andrew Skyba
Secretary

Douglass Strempek
President