

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of October, 2014 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lymperopulos; yes,

 Trustee Romano; yes, Chief Stenson; yes.

Motion by Trustee Jarosz and seconded by Trustee Martell to appoint Trustee Szczurek as acting secretary.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lymperopulos; yes,

 Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

The pledge was said at the start of the regular meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Martell and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Jarosz and seconded by Trustee Romano to approve the payment of all current disbursements in the amount of \$412,005.94.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lymperopulos and seconded by Trustee Strempek to approve the minutes of the Regular meeting held on September 9th, 2014.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
September 30st, 2014

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$6,197.83
Plaza Bank money market #4303498 (0.295%)	983,724.78
Plaza Bank ambulance billing money market #4304492 (0.295%)	540,685.84
Plaza Bank-Medical #1003102	<u>2,133.90</u>
Total checking and money market accounts	<u>1,532,742.35</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 09/02/14)	625,045.23
Belmont Bank and Trust (1.00% 08/23/16)	543,334.86
Belmont Bank (1.00% 08/05/16)	125,082.43
Plaza Bank (0.65% 03/18/16)	424,323.45
Plaza Bank (0.65% 12/23/14)	474,729.87
Belmont Bank (1.00% 08/21/16)	519,451.49
Belmont Bank (.996% 07/19/16)	<u>367,005.66</u>

Total certificates of deposit 3,078,972.99

Total checking, money market and certificates of deposit \$ 4,611,715.34

Trustee Martell stated that most of the CD's have matured and been renewed.

Motion by Trustee Szczurek, seconded by Trustee Lymperopulos to approve the Treasurer's report as presented from the Financial Statement for September 2014.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

The men did a great job of maintenance for the open house. They repaired the wall that was damaged from the roof, painted two hallways, remodeled the old radio room installed framing for the Trustee photos in the board room.

The Open House was another success even though the weather did not cooperate. We went through 500 hot dogs, 10 pizzas, over 200 pictures, 500 taffy apples, hundreds of bags of popcorn and 300

goody bags. We would like to thank all that helped and donated; Luke's on Harlem, North Community Bank, Domino's pizza and DaVinci photos. Resurrection and Lutheran General Hospital nurses gave out 325 flu shots on that day. We were not able to use the safety house or demonstrate extrication due to the rain.

On Monday, Tuesday, Wednesday and Thursday we continued the flu shot program giving out another 240 shots. We were at the Township Hall for two days and traveled to the homebound for two days. Thank you to Mary Field for her donation of all the flu vaccine.

The policy committee is still reviewing chapter one of the Rules and Regulations. We will be moving on to the next chapter soon. Hope to have the third chapter done by next meeting, the fourth chapter by early December, fifth chapter by January and the sixth chapter is only 3 pages so we will have it all put together and have one final meeting. We have a goal and hope to stick to it.

The new conference phone arrived; we ran some data cable to the board room and the Chief's office. The phone is installed and working in the Chief's office. The office staff completed the training. When we need it for remote participation we just plug it in by the president's chair and it is ready to go.

The new Command car is on the agenda, this is a purchase through the Northwest Municipal group purchase. The equipment committee has gone over it and recommends the purchase. The price unseen for the 2005 Impala trade in was \$4,700; I worded the motion to include the trade in without this price because the car will not be traded in until the new one is ready in three months. At this time we do not know if the trade in price will change.

Firefighter Nagrocki is off on Workers Compensation. He is in the process of completing a month of physical therapy. I will keep you informed of his progress.

Motion by Trustee Martell and seconded by Trustee Jarosz to accept the Chief's Report for September 2014 as presented.

AYES: 6 NAY: 0

MOTION CARRIED

President Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Martell stated there is a draft of the annual audit. We approved the draft and now waiting for the draft MD&A. Trustee Martell states nothing shocking was shown in the audit.

Building and Equipment Committee- Chairman Szczurek stated that the Command car was reviewed and recommended. Chief Stenson stated that the price does not included graphics or lights and sirens that need to be added.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Trustee Jarosz stated there is nothing at this time.

Pension Fund- Trustee Martell stated there will be a meeting in October. Chief Stenson will email everyone the date.

Old Business:

Trustee Lympelopulos asked about past discussions on changing the date and time of the meetings. After some discussion it was recommended that meetings will be the second Monday of the month starting in January after we check the calendar. Meetings will begin at 7:30pm. It will be put on the agenda next month for approval.

Trustee Martell stated that the Pension fund meetings should consider being on a more consistent basis.

New Business:

Motion by Trustee Lympelopulos and seconded by Trustee Romano to adopt and approve Ordinance #14-4, an Ordinance Permitting Trustees to Attend Board Meetings through Remote Participation.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Strempek to approve and adopt Resolution #14-7, A Resolution authorizing the sale of surplus vehicles.

Trustee Lympelopulos asked if this was for the trade in, which Chief stated that it was. Trustee Martell asked if this is appropriate to do since the trade in is not taking place until the next year. Discussion. Chief Stenson will speak with the attorney tomorrow regarding this for clarification.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Martell to approve the purchase of a 2015 Ford Expedition through the Northwest Municipal Conference, Contract Number 117A, from Landmark Ford at a cost of \$28,636.00 minus the price of the 2005 Chevy Impala trade in.

Trustee Martell asked how the vehicles are going to be moved around. Chief explained that the command car will go to the Fire Prevention Bureau. This new vehicle will be the Command Car. We are trading in the Fire Prevention Bureau vehicle.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion to go into Closed Session was tabled.

Motion was made by Trustee Lympelopulos and seconded by Trustee Strempek to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:25 P.M.

Paul Szczurek
Acting Secretary

Douglass Strempek
President