

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 13th day of May, 2014 at 7:03 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lymperopulos; yes,

 Trustee Romano; yes, Deputy Chief Kovalcik; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Lyperopulos to approve the payment of all current disbursements in the amount of \$398,312.20.

Roll Call: Trustee Romano; yes, Trustee Strempek; yes,

 Trustee Lymperopulos; yes, Trustee Szczurek; yes,

 Trustee Jarosz; yes, Trustee Martell; yes,

 Trustee Skyba; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Strempek to approve the minutes of the Regular meeting held on April 8th, 2014.

Roll Call: Trustee Martell; yes, Trustee Szczurek; yes,
Trustee Lympelopulos; abstain, Trustee Skyba; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Szczurek to approve the minutes of the Closed Session meeting held on April 8th, 2014.

Roll Call: Trustee Martell; yes, Trustee Szczurek; yes,
Trustee Lympelopulos; abstain, Trustee Skyba; yes,
Trustee Jarosz; yes, Trustee Strempek; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
April 30th, 2014

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking #4303503 (0.046%)	\$5,325.62
Plaza Bank money market #4303498 (0.295%)	1,162,121.18
Plaza Bank ambulance billing money market #4304492 (0.295%)	258,848.00
Plaza Bank-Medical #1003102	<u>1,651.69</u>
Total checking and money market accounts	<u>1,427,946.49</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 09/02/14)	623,020.98
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Belmont Bank and Trust (1.00% 08/23/14)	540,661.20
Plaza Bank (0.64% 07/17/14)	124,881.92
Plaza Bank (0.65% 09/18/14)	422,949.25
Plaza Bank (0.65% 12/23/14)	473,192.43
Belmont Bank (1.00% 08/21/14)	516,895.36
Belmont Bank (1.00% 07/19/14)	<u>366,096.58</u>
Total certificates of deposit	<u>3,067,697.72</u>
Total checking, money market and certificates of deposit	<u>\$ 4,495,644.21</u>

Motion by Trustee Skyba, seconded by Trustee Romano to approve the Treasurer's report as presented from the Financial Statement for April 2014.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopoulos; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Our Engine was struck by another vehicle as it backed into the station yesterday. We had two of our men stopping traffic when a lady went around one of them and struck the front bumper of our new engine. There was extensive damage to the car and our apparatus. The woman failed a field sobriety test and was arrested. We are working with our insurance company and the body shop to try and get it repaired ASAP. None of our personnel were injured; our driver refused any treatment and signed a release.

The new Nederman system is currently being installed. There was a problem with matching up the new unit with the plymovent system. We were going to have both systems work for a year until next March

when we get the new IPRF grant. We are trying to work it out with the installer. The cost for this year is \$26,000 and they have installed most of it and are asking for half payment now.

Last month Chief Stenson talked about joining the Lutheran General EMS system. On April 25th we were accepted into the system. We are now in the transition stage. We have a meeting tomorrow to work out a timetable for all the training. We hope to have everything completed and transferred into the system within 3 months.

We took delivery of the new air bags yesterday and will be training with them for the next few weeks. We are still waiting on the hose that is on backorder until late in May.

We need to make a decision on the upcoming audit, we used Knutte and associates last year and there were some issues with the management discussion and analysis. If we use them this year it will need to be worked out ahead of time. Trustee Martell will need to be able to work with them.

We had approved our attorney to redo all the rules and regulations and policies. We have gone over everything and updated them and sent them to Shawn. He has somebody scheduled to work on them and they should be contacting us soon.

Chief Stenson put together a committee for specing out a new ambulance. We will be starting the process in June and hope to have one ordered by September. Foster Coach who we purchased our last two ambulances has the State Bid. There is a 6-7 month turnaround once it is ordered. If there is a Trustee that would like to be included on the Committee let me know.

May 25th is the Norridge Memorial Day service. We will have our honor guard presenting the wreath; if a Trustee wants to be included in the presentation let me know.

Motion by Trustee Martell and seconded by Trustee Lympelopulos to accept the Chief's Report for April 2014 as presented.

AYES: 7 NAY: 0

MOTION CARRIED

President Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Martell stated he spoke with Chief Stenson and will most likely go with Knutte and Associates, it will need to get wrapped up pretty quickly.

Building and Equipment Committee- Chairman Szczurek stated there is nothing to report at this time.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Chairman Skyba stated that the attorney is working on the Rules and Regulations, as well as the policies.

Pension Fund- Trustee Martell stated they had a meeting. The Pension Fund is doing well; the actuarial report copy was given to the trustees. The report shows the obligation up \$60-70,000 from the prior year. There was a question on how the District has a receivable with Property taxes but the Pension does not which needs to be sorted out. Discussion. Ray McGovern was re-elected on the Pension Board as the retiree.

Old Business:

None

New Business:

Motion by Trustee Lymeropoulos and seconded by Trustee Martell to reappoint Jerome Kolaski as Fire Commissioner of the Norwood Park Fire Protection District for the three year term, from June 1, 2014 to May 31, 2017.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymeropoulos; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to adopt and approve Resolution #14-2, A Resolution adopting a Civilian Employee Education Reimbursement Policy for the Norwood Park Fire Protection District.

Trustee Martell explained that this is a benefit for civilian employees and it evenly matches the firemen's contract, the only difference is having a payback clause if the employee is terminated or leaves employment they must reimburse the district.

Roll Call: Trustee Martell; yes, Trustee Skyba; yes,
Trustee Szczurek; yes, Trustee Jarosz; yes,
Trustee Lympelopulos; yes, Trustee Strempek; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to go into Closed Session to discuss personnel, possible litigation.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 7:28PM

Returned from Closed Session 7:54PM all Trustees present.

Motion was made by Trustee Skyba and seconded by Trustee Lympelopulos to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:55 P.M.

Andrew Skyba
Secretary

Douglass Strempek
President