

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 10th day of September, 2013 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Motion by Trustee Strempek and seconded by Trustee Martell to appoint Trustee Szczurek as Acting Secretary for the September 10, 2013 board meeting.

VOICE VOTE

AYES: 6 NAY: 0

MOTION CARRIED

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes,
Trustee Romano; yes, Attorney Flaherty; yes,
Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Lymperopulos to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Szczurek and seconded by Trustee Martell to approve the payment of all current bills in the amount of \$367,867.62.

Question on the motion by Trustee Martell, there is a discrepancy from the financial report to the amount of current bills by \$400.00. Chief will look into it.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0 MOTION CARRIED

A motion was made by Trustee Martell and seconded by Trustee Lympelopulos to approve the minutes of the Public Hearing held on August 13th, 2013.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; abstain, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; abstain.

AYES: 6 NAY: 0 MOTION CARRIED

A motion was made by Trustee Strempek and seconded by Trustee Romano to approve the minutes of the Regular meeting held on August 13th, 2013.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0 MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
August 31, 2013

Assets

Checking and money market accounts (interest rate- APY):

| | |
|---|---------------------|
| Plaza Bank checking #4303503 (0.046%) | \$1,948.45 |
| Plaza Bank money market #4303498 (0.295%) | 1,431,449.48 |
| Plaza Bank ambulance billing money market #4304492 (0.295%) | 518,127.77 |
| Plaza Bank-Medical #1003102 | <u>3,052.82</u> |
| Total checking and money market accounts | <u>1,954,578.52</u> |

Certificates of deposit (interest rate and maturity):

| | |
|---|-------------------|
| Plaza Bank (0.65%, 09/02/14) | 621,036.10 |
| Belmont Bank and Trust (1.00% 08/23/14) | 536,609.63 |
| Plaza Bank (0.64% 07/17/14) | 124,280.14 |
| Plaza Bank (0.65% 09/18/14) | 420,918.53 |
| Plaza Bank (0.65% 12/23/14) | 470,920.47 |
| Belmont Bank (1.00% 08/21/14) | 513,021.88 |
| Belmont Bank (1.00% 07/19/14) | <u>362,472.84</u> |

Total certificates of deposit 3,049,259.59

Total checking, money market and certificates of deposit \$ 5,003,838.11

Motion by Trustee Szczurek, seconded by Trustee Lympelopulos to approve the Treasurer's report as presented from the Financial Statement for August 2013.

Trustee Martell stated this is a new report format and explained the changes. Key Performance Indicator report is being worked on and we hope to have it done in October or November.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes,
Trustee Romano; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

We held a Commissioners meeting this morning to prepare for the entry level written exam this Saturday at 9am at the Estelle Sieb center. There are 72 applicants approved to take the exam. The Commissioners will be trained and hold the oral exam for the top 25 sometime in early October. Within a month after that, we will have a list.

The audit began on August 20th and the field work was completed by the end of the month. We talked to the auditors last Friday and they said everything was going well and we should have our finished product by the end of September.

Brad Virgils came back to work a couple of weeks ago after 6 months off from surgery. I reported that Lt. Art Koszczuk injured himself off duty and had surgery; he is scheduled to be off work for 12 weeks. Firefighter Rich Appelhans was injured at a fire last week and is on Workers Compensation waiting for an MRI, I will keep you informed of his status. There could be an abundance of overtime due to these injuries.

The work on the parking lot is completed. The sewers were raised thanks to Norridge Public Works, 1,000 square feet of new asphalt was installed and the lot was seal coated and crack filled. The concrete work on the two front entrances and the patio has also been completed.

The Open House is scheduled for October 5th; I hope all can make it to greet our residents.

The flu shot program will start at the Open House; they will be free to residents. Mary Field has agreed again to donate the cost of the vaccine. Resurrection Hospital nurses are donating their time to administer the vaccine. We will also be going to the homebound and the Township Hall.

We have scheduled a class for the Trustees on October 26th. Attorney Shawn Flaherty and our accountant's from Lauterbach will be giving the class. Shawn will discuss this during his attorney report.

We will be holding a short ceremony tomorrow morning for 911. This will begin around 8:50am.

Motion by Trustee Martell and seconded by Trustee Jarosz to accept the Chief's Report for August 2013 as presented.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report at this time.

Attorney's Report:

Attorney Flaherty discussed Public Act 98-0316 which passed. This is a bill that will allow you to have maximum rate in the ambulance fund at .4% without referendum. This should prevent the District from having to collect less money due to the EAV decreasing. You will be advised to levy 50/50 from Corporate and Ambulance.

Training in October with the Attorney, Accountant and Auditors, it was discussed that the Trustees do not need the annual training since they are completed this year for their requirements. They do not need to do this again until 2014. Trustee Martell stated that the idea of this training was to make sure that the Trustees know what they are talking about. Discussion. Trustee Martell asked if the increase will give us more cash now with increasing the cap in the ambulance fund. Attorney Flaherty stated that it will not, it just increases the cap. Trustee Martell explained at what percentages we allocate certain funds.

Trustee Martell states that we are looking for Truth in Taxation to capture new growth. CPI is 1.7% this year. If you have new construction that goes on the books and is not a TIFF, Truth in Taxation will allow you to ask for more than 5%. If you do not catch the new property when it comes on the tax rolls then you lose that growth. Trustee Martell states that we are going to ask for 10% to 15%. Existing homeowners will see a slight increase.

911 in Harwood Heights ETSB surcharge, we do not have authority to get a portion of it. They would have to be willing to give us a portion of it. Discussion. Trustee Martell explained the history of what he remembers happened. Norridge does not charge 911 surcharges, but Harwood Heights does and Trustee Martell would like Norridge to charge Harwood Heights for dispatch and not us. Trustee Martell asked for the Chief to send the attorney the dispatch contract to look at. Discussion. Trustee Romano asked if Harwood Heights could dispatch fire/ambulance calls when it is in their town.

Discussion on utility tax and the department being charged for water Attorney to draft a letter to Harwood Heights requesting that they stop charging us utility tax.

Committee Reports:

Finance Committee- Trustee Martell stated they met regarding the financial report and we are waiting on the annual audit.

Building and Equipment Committee- Chairman Szczurek stated nothing at this time.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Chairman Skyba was not present.

Pension Fund- Trustee Martell stated there will be a meeting October 22nd at 7pm.

Old Business:

None

New Business:

Closed Session was tabled.

Motion was made by Trustee Lympelopulos and seconded by Trustee Jarosz to adjourn the meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:56 P.M.

Paul Szczurek
Acting Secretary

Douglass Strempek
President