

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 9th day of July, 2013 at 7:07 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The Secretary called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lympelopulos; yes,

 Chief Stenson; yes.

The pledge was said at the start of the meeting.

Election of Officers:

Trustee Jarosz nominated Trustee Strempek for Board President. No other nominations.

Motion by Trustee Jarosz and seconded by Trustee Lympelopulos to elect Trustee Strempek as President of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Trustee Jarosz nominated Trustee Skyba for Board Secretary. No other nominations.

Motion by Trustee Jarosz and seconded by Trustee Lympelopulos to elect Trustee Skyba as Secretary of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Trustee Strempek nominated Trustee Martell for Board Treasurer. No other nominations.

Motion by Trustee Strempek and seconded by Trustee Szczurek to elect Trustee Martell as Treasurer of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Lympelopulos to elect Trustee Szczurek as Acting Secretary.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Jarosz to adopt and approve Resolution #13-2, a Resolution confirming and declaring the election of District President Strempek, Secretary Skyba and Treasurer Martell for the two year term, commencing July 9th, 2013.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Trustee Martell stated that they are not swearing in Trustee Romano and Commissioner Mougolias but will at the next meeting. They will start getting paid after they are sworn in.

Trustee Strempek appointed Committees:

Trustee Strempek stated that Trustee Skyba asked if Jeff Rasche could be appointed on the Pension Board. Trustee Martell would like to know if they should appoint a committee for negotiations. Discussion.

Finance Committee

Trustee Martell- Chair
Trustee Strempek
Trustee Romano

Building & Equipment Committee

Trustee Szczurek- Chair
Trustee Jarosz
Trustee Lympelopulos

Policy Committee

Trustee Skyba- Chair
Trustee Lympelopulos
Trustee Romano

Technologies/PR Media Committee

Trustee Strempek- Chair
Trustee Skyba
Trustee Szczurek

Motion by Trustee Szczurek and seconded by Trustee Jarosz to approve the committee appointments as presented by the President.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Szczurek to elect Trustee Martell and Trustee Jarosz as the Pension Board members for a two year term.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Strempek and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Martell and seconded by Trustee Szczurek to approve the payment of all current bills in the amount of \$368,685.48.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Jarosz and seconded by Trustee Lymperopulos to approve the minutes of the Regular meeting held on June 11th, 2013.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Strempek and seconded by Trustee Jarosz to approve the minutes of the Special meeting held on June 18th, 2013.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Lymperopulos and seconded by Trustee Martell to approve the minutes of the Closed Session meeting held on June 18th, 2013.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Lympelopulos and seconded by Trustee Szczurek to approve the transfer of the following:

\$2,000 from Corporate Fire Truck Operating Expense to Corporate Fire Prevention Bureau Salary retroactive to the 2012-2013 Budget.

\$2,000 from Corporate Fire Truck Operating Expense to Corporate Administrative Salaries retroactive to the 2012-2013 Budget.

Chief Stenson stated it was overlooked and per the attorney it was OK to do retroactively.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
June 30, 2013

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking (0.046%)	\$3,262
Plaza Bank money market (0.295%)	224,574
Plaza Bank ambulance billing money market (0.295%)	428,483
Plaza Bank-Medical 1003102	<u>1,578</u>
Total checking and money market accounts	<u>657,897</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 09/02/14)	620,030
Belmont Bank and Trust (1.00% 08/23/14)	528,032
Plaza Bank (0.64% 07/17/14)	124,081
Plaza Bank (0.65% 09/18/14)	420,919
Plaza Bank (0.65% 12/23/14)	470,920
Belmont Bank (1.00% 08/21/14)	509,219
Belmont Bank (1.00% 07/19/14)	<u>359,776</u>

Total certificates of deposit 3,032,977

Total checking, money market and certificates of deposit \$ 3,690,874

Motion by Trustee Szczurek, seconded by Trustee Lympelopulos to approve the Treasurer's report as presented from the Financial Statement for June 2013.

Trustee Martell stated there was a CD that matured; it was renewed for 18 months. Plaza Bank has been sold and was sold to North Community Bank. He also has been looking into Private Banks that will give 1% to 1.05% and to add them as a depository. Trustee Martell may be coming to the board for approval. Tax bills went out and are due August 1st. Discussion.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

This last month we have been working on the budget. We waited until we had the final June 30, 2013 Treasurers report from Paul Smit. We then could get all the yearend numbers including the cash on hand and the fund balances. We then were able to get the expected revenues from the tax levy edit report. Shawn Flaherty would like us to make a change on the final budget but he is still working on it. If anybody would like to come by we would be glad to break it down and show how we did it.

We will have a finance committee meeting prior to the passing of the final budget to see if there are any needed changes.

Last year we received 3 quotes for seal coating of the parking lot. We decided on a local company from Harwood Heights, Annette's. They have done our lot before and did a great job. We decided last year not to get it done because of the Mariano's construction. I have contacted them to see if they would honor last year's price. We would like to get it done prior to the Open House in October.

We are in need of some concrete work; we had to break up the concrete patio when we had the sewer problem. We also have concrete breaking up in front of both of our front doors. This is becoming a tripping hazard and I would like to get it done before somebody gets hurt. Trustee Lympelopulos went out and got a price of \$3,315.00 for all the repairs. Chief stated that he could try and get 2 more prices if the board would like. Discussion.

Motion by Trustee Martell and seconded by Trustee Jarosz to accept the Chief's Report for June 2013 as presented.

AYES: 5 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report.

Committee Reports:

Finance Committee- Trustee Martell stated we need to have a committee meeting to discuss the Budget Ordinance and Cyndi's contract. Tonight we are approving the Tentative Budget.

Building and Equipment Committee- Chairman Szczurek stated that there is nothing to report.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Trustee Lympelopulos stated there is nothing to report.

Pension Fund- Trustee Martell stated there will be a meeting on July 17th at 7PM.

Old Business:

None

New Business:

Motion by Trustee Jarosz and seconded by Trustee Strempek to adopt and approve Ordinance #13-1, the Norwood Park Fire Protection District Tentative Budget and Appropriation for fiscal year 2013-2014.

Trustee Martell stated we have always approved deficit budgets. Discussion on the allocations of funds. We are approving a deficit budget and this year will be the third year in a row. Discussion. This year's budget has no capital improvements. Trustee Martell states that we plan to revamp the financial statements to make them easier to read. Chief Stenson states that it looks to be about \$300,000 deficit this year. Trustee Martell feels it is \$600,000 and he says the reality is that we are chewing up the reserves. Discussion. Chief Stenson discussed ways to possibly increase our revenue and tax levy.

Roll Call: Trustee Skyba; absent, Trustee Martell; no,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 4 NAY: 1

MOTION CARRIED

Trustee Martell states he agrees with the spending items but not with a deficit budget.

Motion by Trustee Martell and seconded by Trustee Lympelopulos to approve the engagement letter from Paul Smit and Associates in the amount of \$6,200 for audit prep work for fiscal year ending June 30, 2013 and releasing the District from previous engagement letter.

Chief stated that Paul Smit states that most of his work is done for audit prep and to pay just the 90 days cancellation fee would not cover it. After talking back and forth, and with our new accountants, this was agreed on.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Closed Session was tabled.

Motion was made by Trustee Lympelopulos and seconded by Trustee Strempek to adjourn the meeting.

AYES: 5 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:07 P.M.

Paul Szczurek
Acting Secretary

Douglass Strempek
President