

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 11th day of June, 2013 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Attorney Flaherty; yes

 Chief Stenson; yes.

The pledge was said at the start of the meeting.

Trustee Chmura announced his resignation from the Fire Board and Pension Board effective immediately. Trustee Chmura stated that it was a great group to work with and it has been a pleasure.

Chief Stenson presented Trustee Chmura with a plaque.

Motion by Trustee Strempek and seconded by Trustee Lympelopulos to appoint Trustee Martell to act as president pro tem.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Swearing in of Trustee Martell and Trustee Lympelopulos.

Motion by Trustee Skyba and seconded by Trustee Jarosz to table the appointment to fill the vacancy on the Board of Trustees until such time as his successor is duly elected and qualified.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Trustee Martell asked Attorney Flaherty to explain the process to the board on nominating President, Secretary and Treasurer.

Motion by Trustee Jarosz and seconded by Trustee Skyba to table the election of President, Secretary and Treasurer for the Board of Trustees and the Resolution confirming and declaring the election.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes.

AYES: 6 NAY: 0

MOTION CARRIED

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Strempek and seconded by Trustee Skyba to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Wayne Wojcik, with Sam Jantelezio Insurance Consultants, explained the changes to the hospitalization insurance plan with Blue Cross Blue Shield. Discussion on the drug plan with the decrease for the generic drug and increase to Tier I and Tier II drugs. Discussion.

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 6 NAY: 0 MOTION CARRIED

A motion was made by Trustee Jarosz and seconded by Trustee Lympelopulos to approve the minutes of the Regular meeting held on May 14th, 2013.

Trustee Skyba had a question regarding Commissioner Rinaldi and being able to continue being on the Board of Commissioner. Discussion.

Roll Call: Trustee Skyba; present, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 6 NAY: 0 MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
May 31, 2013

Assets

Checking and money market accounts (interest rate- APY):	
Plaza Bank checking (0.046%)	\$3,262
Plaza Bank money market (0.295%)	588,097
Plaza Bank ambulance billing money market (0.295%)	390,123
Plaza Bank-Medical 1003102	<u>1,628</u>
Total checking and money market accounts	<u>983,110</u>

Certificates of deposit (interest rate and maturity):	
Plaza Bank (0.65%, 09/02/14)	619,025
Belmont Bank and Trust (1.00% 08/23/14)	528,032
Plaza Bank (0.64% 07/17/14)	124,081
Plaza Bank (0.65% 09/18/14)	420,236
Plaza Bank (0.65% 06/23/13)	470,157
Belmont Bank (1.00% 08/21/14)	509,219
Belmont Bank (1.00% 07/19/14)	<u>359,776</u>
 Total certificates of deposit	 <u>3,030,526</u>
 Total checking, money market and certificates of deposit	 <u>\$ 4,013,636</u>

Motion by Trustee Skyba, seconded by Trustee Strempek to approve the Treasurer's report as presented from the Financial Statement for May 2013.

Discussion on the financial report and financial data that the trustees received and they can make an appointment with the chief to review if needed. Trustee Martell went through the financial reports. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lymperopulos; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

We have had a lot of traffic come through our parking lot, people thinking it is an entrance to Mariano's. If you noticed on the way in we had signs made and Harwood Heights Public works installed them for us. It seems to be helping.

The office kitchen is 95% completed, all we need is to mount the faucet. On the agenda is a motion to approve additional funds for the kitchen. We ended up purchasing an extended warranty for all the

appliances and the faucet cost a little more than we expected. The amount we went over was \$419.38 of which \$300.00 was for a 4 year extended warranty on all 4 appliances.

In your packet there were 4 quotes from auditors. Shawn Flaherty recommended three companies Sikich, Knutte and Lauderbach. Trustee Martell wanted a quote from O'Gorek and Trustee Strempek wanted one from Miller Cooper. Lauderbach said they could not do our audit because they were doing the books for our pension fund. Everybody has a spreadsheet with the quotes. After reviewing the information with Trustee Martell, we found the best fit would be with Knutte, they were the most aggressive and called several times to answer any questions. We would also save \$12,000 over what we paid the last few years. We contacted all their references and they were all very happy with their work.

There are 3 resumes in your packets and 2 more were given to you tonight for residents who are interested in becoming a Trustee. All of them seem like good candidates and would fit in well.

Brad Virgils stopped in today to let us know that the rehab is going well. He started a new program that should put him back to work in 4 to 6 weeks. This is the heart of the summer and it will cost a lot of overtime.

After the meeting, if you are available, we will meet at Pavone's in honor of Jim's last meeting. We would like to thank him for all of his hard work these past 6 years with the District.

Motion by Trustee Jarosz and seconded by Trustee Strempek to accept the Chief's Report for May 2013 as presented.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report.

Committees will remain until the Trustee position is filled.

Committee Reports:

Finance Committee- Trustee Martell stated they are working on the budget and will have to have a finance committee meeting.

Building and Equipment Committee- Trustee Szczurek stated that there is nothing to report and they will take a closer look in the future with equipment.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Trustee Skyba discussed looking into voting by proxy which Attorney Flaherty stated they have no authority. Trustee Skyba will be looking into a policy to attend meetings remotely.
Discussion.

Pension Fund- Trustee Martell stated there will be a meeting in July.

Old Business:

None

New Business:

Attorney Flaherty discussed with the Trustees the discussion going on in the General Assembly regarding pension reform, PSEBA benefits, and the need to give rationale for not hiring a candidate. Discussion. Trustee Martell asked about the health insurance and asked if we would be able to have a levy for the self-insurance portion. Attorney Flaherty stated we have a dormant liability fund which we have an idea for when the levy comes along. Trustee Martell asked if Attorney Flaherty if he could look into seeing if the self-insurance is something to levy for. Discussion.

Motion by Trustee Skyba and seconded by Trustee Szczurek to approve the motion to approve Resolution #13-1, A Resolution for payment of Prevailing Wage.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to accept the audit proposal from Knette and Associates for fiscal year ending June 30, 2013 at a cost not to exceed \$9,500.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Trustee Martell asked what the pleasure of the board is. Recommendation from the Chief is to go with the new policy but the question is with the drug coverage and if it is considered similar. Discussion.

Motion by Trustee Strempek and seconded by Trustee Jarosz to approve the Blue Cross Blue Shield health insurance policy HMO Plan RHHHB103 and PPO Plan RPPC3426, effective July 1, 2013 through June 30, 2014.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Lympelopulos to approve additional funds for the office kitchen remodel, not to exceed \$500.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes, Trustee Lympelopulos; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Lympelopulos to approve the transfer of the following items:

\$5,000 from (Ambulance) Ambulance Salaries- Paramedic Services of Illinois, Inc.- Contractual paramedic ambulance service-personnel and move to (Ambulance) Administrative Salaries.

\$17,000 from Corporate Group Hospital, Medical, Dental and move to Corporate Administrative Salaries.

\$4,000 from Corporate Purchase of New Equipment and move to Corporate Fire Prevention Bureau Salaries.

\$3,000 from Corporate Building Additions and Improvements and move to Corporate Radio Equipment and Services.

\$2,000 from Corporate Utilities and move to Workers Compensation Insurance.

