

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 16th day of April, 2013 at 7:01 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lymperopulos; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Strempek and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Lymperopulos to approve the minutes of the Regular meeting held on March 12th, 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
March 31, 2013

Assets

Checking and money market accounts (interest rate - APY):

Plaza Bank checking (0.046%)	\$3,262
Plaza Bank money market (0.295%)	1,296,342
Plaza Bank ambulance billing money market (0.295%)	270,277
Plaza Bank-Medical 1003102	<u>1,365</u>
Total checking and money market accounts	<u>1,571,246</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 09/02/14)	619,025
Belmont Bank and Trust (1.00% 08/23/14)	528,032
Plaza Bank (0.64% 07/17/14)	123,884
Plaza Bank (0.65% 09/18/14)	420,236
Plaza Bank (0.65% 06/23/13)	470,157
Belmont Bank (1.00% 08/21/14)	509,219
Belmont Bank (1.00% 07/19/14)	<u>359,776</u>

Total certificates of deposit 3,030,329

Total checking, money market and certificates of deposit \$ 4,601,575

Motion by Trustee Lympelopulos, seconded by Trustee Skyba to approve the Treasurer's report as presented from the Financial Statement for March 2013.

Trustee Martell stated that we have renewed a couple CDs.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

I reported on the legislative action being taken. This is HB 945 that would like to reduce Fire Protection District Boards from 7 to 5. It has been sent to the rules committee but has been recommended for adoption. I will keep pace with this bill and let you know of any changes. I had sent a letter to Representative McAuliffe and gave him a few reasons on why he should vote no. Discussion on contacting other elected officials.

I reported on the emergency work that needed to be done to the valves on the sprinkler systems. I tried to get three bids but due to an emergency repair and our men not being protected I hired Chicago Backflow to install a new system. They came right out and were very attentive to our needs. I was originally told by one of the contractors that it would be around \$5,500, Chicago Backflow quoted us \$4,400.00 and they would complete the job within 24 hours. I told the other contractors of the need to get it done ASAP but I am still waiting on prices.

We have a Commissioners meeting tomorrow at noon. We will be scheduling an entry level test for some time in September. We will be having a conference call with the attorney on the changes to the Commissioners Rules and Regulations. One of the changes will be the qualifications to take the exam. We were never able to do this before but with the changes to the statute, Districts are now able to make the same changes as a Home Rule Community. The main change we will be looking at is having all applicants certified as a Firefighter and Paramedic before they are able to take the exam. This will keep

the numbers down and save us a lot on academies and training. There will be extra points for Military and Education and we would like to add up to 5 points for our Paramedics that we have already trained and have been working with us for 2 plus years. Discussion.

After this meeting and everything is approved we will be ordering the carpeting, radios, chargers and module for the base station. The cabinets for the kitchen will be here Friday; the appliances will be here Monday. The new bathroom partitions will be here in two weeks and then we will install the new ceiling tiles. Everything is moving right along. Last September we passed the seal coating of the parking lot and then we decided to wait until Mariano's construction was done. I will call and see if they will honor their quote from last year.

IPRF audits our Workman's Compensation every year, they check our payroll for the year and they adjust our cost for the year. Any overtime or sick time paid out increases our adjustment to them. This year we had to pay an extra \$15,498. I have argued with them about the sick time stating that there is nobody here when they are sick but they disagree and they continue to go by the total payroll.

We would like to have one intern come back this summer. Katie has graduated and Megan can return for one more year. I think we can cut it down to 1 person for a total of 400 hours. If there are any hours left over, she can work over the Christmas holidays. Last year we had two interns for 300 hours each totaling 600 hours and they both worked over the Christmas holiday.

Deputy Chief Kovalcik and I will be attending the FDIC conference in Indianapolis on Thursday April 25th and returning on Saturday April 27th. Lt Erlewein and Firefighter Dan Davila will attend with us. The Shift Commander will be in charge until we return. We can be reached by cell phone.

Motion by Trustee Skyba and seconded by Trustee Martell to accept the Chief's Report for March 2013 as presented.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report.

Committee Reports:

Finance Committee- Trustee Chmura stated the budget will be starting up soon.

Building and Equipment Committee- Trustee Szczurek stated everything planned has been reported by the Chief.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Chairman Trustee Skyba stated there is nothing to report at this time.

Pension Fund- Trustee Martell stated the pension meeting is April 22nd at 7:00pm.

Old Business:

None

New Business:

Motion by Trustee Lympelopulos and seconded by Trustee Szczurek to approve the purchase and installation of carpet for the Chief's, Deputy Chief's, Inspector's and Administrative Assistant's Offices by Rexx Rug at a cost of \$6,980.00.

There were 3 bids made on this. This was the lowest bid and the company is in town.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Jarosz, to approve the purchase of 15 Kenwood TK-2180 portable radios with speaker microphones from Radco Communications at a cost of \$14,760.49, of which \$12,300.00 will be paid for with the IPRF Safety Grant.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Strempek to approve the purchase of (2) two Rapid Rate Charger units for the portable radios from Radco Communications at a cost of \$907.20.
Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Szczurek to approve the purchase and installation of an MDC Code reader at the dispatch console from Radco Communications at a cost of \$1,500.00.

Code reader will allow for dispatch to know who may do a mayday on the scene.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Lympelopulos to go into Closed Session to discuss personnel and the review and release of Closed Session minutes from November 2010 to May 2012.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 7:27PM

Returned from Closed Session at 7:33PM, all members present, no votes taken.

Motion by Trustee Lympelopulos and seconded by Trustee Szczurek to approve the destruction of Closed Session audio tapes from October 2010 up to and including October 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Strempek to release Closed Session minutes from November 2010 to May 2012.

Roll Call: Trustee Skyba; abstain, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 6 NAY: 0 ABSTAIN: 1

MOTION CARRIED

Motion was made by Trustee Skyba and seconded by Trustee Lympelopulos to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:34 P.M.

Douglass Strempek
Secretary

James Chmura
President