

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 12th day of March, 2013 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lymperopulos; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Lympelopulos to approve the minutes of the Regular meeting held on February 12th, 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
February 28, 2013

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking (0.046%)	\$1,791
Plaza Bank money market (0.295%)	299,810
Plaza Bank checking- Public Education	0
Plaza Bank ambulance billing money market (0.295%)	227,873
Plaza Bank-Medical 1003102	2,836
Suburban Bank & Trust	---
Total checking and money market accounts	<u>532,310</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 03/02/13)	618,043
Belmont Bank and Trust (1.20% 08/23/12)	528,032
Plaza Bank (0.85% 07/17/14)	123,884
Plaza Bank (0.65% 03/18/13)	419,570
Plaza Bank (0.65% 06/23/13)	469,412
Belmont Bank (1.00% 08/21/14)	509,219

Belmont Bank (1.00% 07/19/14)	<u>359,776</u>
Total certificates of deposit	<u>3,027,936</u>
Total checking, money market and certificates of deposit	<u>\$ 3,560,246</u>

Treasurer Martell discussed the next two CDS that are coming up and the rates available

Motion by Trustee Skyba, seconded by Trustee Lympelopulos to approve the Treasurer's report as presented from the Financial Statement for February 2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

We had a Building and equipment meeting two weeks ago and discussed the following topics, the committee instructed me to put these projects on the agenda.

Phase two of the bathroom including Dividers (\$3200), lighting (1500) and ceiling tiles (\$1500). They are recommending a hard plastic divider so it will never rust, this is only \$100 more.

The remodel of the small kitchen in the office. New cabinets, countertop, faucet, under mount sink (\$6200) and appliances (\$1800) not to exceed \$8000.00.

New furnace (\$3500), Al air has been waiting for the snow to melt due to some roof work that needs to be done with the new installation. He put a temporary blower motor in so he could buy some time until the new furnace arrived and the snow melted.

Flooring for office side, we are looking to replace the carpeting in the Chiefs, Adm. Asst, Pension, Inspector and Deputy Chiefs offices. We asked three different companies for quotes. This afternoon we received the third and final quote. The quotes are \$7,161, \$8,325 and \$6,980; the last quote stated that patching would be extra at time and material rate. I am not sure if we will need patching. I will put it on next month's agenda.

We have been having problems with the reception on our radios. We needed Radco to come in and they found that we needed to reprogram most of our mobile radios for narrow banding. When they checked all of our radios it was discovered that the rear mobile radio on the spare ambulance was not capable of narrow banding. I have the replacement on the agenda for a cost of \$880.

We have a safety grant from VFIS for \$12,600. We would like to purchase 15 new portable radios with this grant. Our radios are near 10 years old and the new ones have a mayday safety feature. We have quotes and the best price is from Radco for \$14,761. We would also need to purchase two banks of chargers for \$907.20 and a module for the base station for \$1500 for a total of \$17,168. The difference would be \$4,568.

We have a plumbing issue that needs to be taken care of ASAP. If you remember we had to dig up a section of pipe a few years ago from the addition heading out the side of the building. It looks like we have the same issue again and we also have a pitch problem near the front of the building. We need to rod out this line often and it is getting worse. I had Trustee Lymperopulos come out to inspect with our plumber Randy Davis.

The Commissioners meeting was canceled last week due to the snow storm. We will reschedule soon. We will be scheduling an entry level exam around September but due to the changes in the testing and scoring we need to update the Commissioners rules and regulations first. There is a motion on the agenda to have the attorney redo the rules and regulations. Commissioner Rinaldi will meet with the Commission Attorney John Broihier and go over all the changes.

Motion by Trustee Skyba and seconded by Trustee Martell to accept the Chief's Report for February 2013 as presented.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

None

Committee Reports:

Finance Committee- Trustee Chmura stated there is nothing at this time.

Building and Equipment Committee- Trustee Szczurek discussed the results of the committee meeting and agrees with the committee to approve the items on the agenda.

Technology and PR Media Committee- Chairman Strempek stated there is nothing to report at this time.

Policy Committee- Chairman Trustee Skyba stated there is nothing to report at this time.

Pension Fund- Trustee Martell stated the pension meeting is April 22nd. Discussion on the actuarial report for this year.

Old Business:

None

New Business:

Motion by Trustee Skyba and seconded by Trustee Lympelopulos to approve the payout of elective sick time buyback to the following:

Brad Virgils 159 hours \$4,753.62

Total elective buyback- \$4,753.62

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Strempek, to approve the purchase and installation of a Carrier Comfort Series Single Stage PVC Vented Furnace by AI Air at a cost of \$3,500.00

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Lympelopulos and seconded by Trustee Jarosz to approve the purchase of a Kenwood, TK-790 Narrowband capable mobile radio from Radco Communications at a cost of \$880.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Lympelopulos to approve Phase II of the bathroom remodel which will include partitions, lighting and ceiling tiles at a cost not to exceed \$6,500.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Szczurek to approve the office kitchen remodel, consisting of cabinets, countertops, integrated sink, faucet and appliances at a cost not to exceed \$8,000.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Jarosz to approve the Commissioner's Attorney, John Broihier, to update the Commissioners Rules and Regulations at a cost of \$850.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to approve \$1,449.87, reimbursement of insurance premiums to Joseph Carpino due to the date of retirement.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion to go into Closed Session was tabled.

Motion was made by Trustee Strempek and seconded by Trustee Jarosz to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:23 P.M.

Douglass Strempek
Secretary

James Chmura
President