

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of August, 2012 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Martell and seconded by Trustee Skyba to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Jarosz and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Lymperopulos and seconded by Trustee Strempek to approve the minutes of the Regular meeting held on July 10th, 2012.

Roll Call: Trustee Skyba; present, Trustee Martell; abstain,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 5 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
July 31, 2012

Assets

Checking and money market accounts (interest rate- APY):

Plaza Bank checking (0.046%)	\$1,809
Plaza Bank money market (0.295%)	863,761
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	672,965
Plaza Bank-Medical 1003102	3,318
Suburban Bank & Trust	-- --
Total checking and money market accounts	<u>1,542,426</u>

Certificates of deposit (interest rate and maturity):

Plaza Bank (0.65%, 03/02/13)	616,053
Belmont Bank and Trust (1.20% 08/23/12)	524,738
Plaza Bank (0.85% 01/17/13)	123,359
Plaza Bank (0.65% 03/18/13)	418,219
Plaza Bank (0.65% 06/23/13)	467,900
Belmont Bank (1.20% 08/21/12)	501,652
Belmont Bank (1.00% 07/19/14)	<u>359,776</u>

Total certificates of deposit 3,011,697

Total checking, money market and certificates of deposit \$ 4,554,123

Motion by Trustee Skyba, seconded by Trustee Strempek to approve the Treasurer's report as presented from the Financial Statement for July 2012.

Trustee Martell explained that we had 2 CD's due, one which had a bump up feature. Also, have 2 CD's that are coming due next month.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

We will be completed with all of our Self Contained Breathing Apparatus (SCBA) training Thursday and the new units will be mounted and put in service on Friday. Everybody is comfortable with the equipment, it works great and the men are excited to put it in service.

The equipment needed to put the radios, lights and sirens in my car has been on backorder for two months. I have tried to work with the installer but it has been two months and he does not return calls and is becoming very unreliable. I demanded all of our equipment back and he is dropping everything off over the weekend. We brought it to another installer today who does the squads in Norridge. If he can do it in a timely manner and the cost is comparable I am going to let him do it. This is an emergency situation, so I will have to get something done and deal with it next month.

There have been many complaints with Sprint and Nexel service. I met with Verizon yesterday with Doug and went over all the equipment and packages that they offer. If we switch to Verizon our bill would basically stay the same, there would be a couple of differences that I would need to go over with everybody if we make the switch. We tested the Verizon phone against our Sprint I phones and the difference was incredible. We would sell back some of our equipment and this would be a wash for most of our phones. We would need to come up with \$480 in order to complete the fleet. Doug can explain the problems that we have been experiencing. Trustee Strempek stated that they have had numerous problems, Nextel shut down 5 towers in the area. Discussion.

There is an Officer's promotional exam scheduled for the end of November. There are 13 Firefighter's that would be eligible to take the exam. We would hold an oral exam in October and have the written exam in November. Once we announce the test the candidates have 90 days to study the material.

Megan Gaesor has been working on a 10 year report for most of the summer. It is similar to what was done years ago. I will pass out a rough draft for you to take a look at. I put some financials together. I have been working with Trustee Martell on these figures. Please take a look and let us know what you think. We don't have to include all this information into the report. Bob can explain what language he would like to add. Trustee Martell would like this to be done annually.

Joe Carpino's pension hearing is August 31st, 2012 at 8:30am.

I have three quotes on seal coating, crack filling, and painting lines for the parking lot, originally we wanted it to get done before the Open House which we could still do. With the construction on the new Mariano's, do we want to wait until it is completed? It has been three years since the last time it was sealed. The prices are \$2,450, \$2,165, and \$2,237. If we want to do it this year I can add it to the September agenda. Discussion, Trustee's may put off until next year. Discussion on a fence bordering Marianos in the rear of the station.

The changes in the final budget were completed. We added the revenue and expenditures for the extraction system grant and plugged in all the real yearend numbers.

There has been a change in the law on publishing the Annual Treasurer's Report. We can post a notice in the paper after we get our audit. We would need to notify the taxpayers that the annual report and the audit are available to view at our station or on our website. This must be done within 6 months of the end of the fiscal year. This will save us a couple hundred dollars by not publishing the whole report.

We are Looking into a program for a Pharmaceutical and needle drop-off. We would need a lockable container. Discussion, Trustees feel it is a good idea. Trustee Strempek stated that when the Village of Norridge did it they needed to put the medications into the container. Discussion.

Chief Stenson asked if anyone has any questions on the Compensation Package.

A motion was made by Trustee Martell and seconded by Trustee Skyba to accept the Chiefs report as presented for July 2012.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Trustee Chmura stated they received a phone call from PSI who wanted to discuss the contract that expires in December. They offered to freeze the 1st year and increase it 2% for each of the next two years. They are going to issue a letter with the quote. Discussion.

PSI issued a plaque to the District for the partnership we have had since 1981.

Committee Reports:

Finance Committee- Trustee Chmura stated that Kevin, the staff and Bob worked hard on the budget and the compensation package. Chief talked to Baker and Baker about the audit that must be completed and passed in December.

Building and Equipment Committee- Chairman Trustee Szczurek stated he had nothing to report at this time.

Technology and PR Media Committee- Chairman Strempek stated he had nothing to report at this time.

Policy Committee- Chairman Trustee Skyba stated there is nothing to report.

Pension Fund- Trustee Martell stated they met in July, there was discussion on stocks and they are on the right track. Trustee Martell and Trustee Chmura feel it is going better than a couple years ago. There was discussion on a possible issue with an annuity investment at a different fire department. Discussion.

Old Business:

None

New Business:

Motion by Trustee Jarosz and seconded by Trustee Szczurek to adopt and approve Ordinance #12-4, the Norwood Park Fire Protection District Budget and Appropriation for fiscal year 2012-2013.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to approve the 3 year Engagement letter with internal Accountant Paul Smit and Associates for services to the Norwood Park Fire Protection District for fiscal years ending June 30, 2012 thru June 30, 2015.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion to go into Closed Session was tabled.

Trustee Jarosz wanted to say that they had their block party and he and his neighbors really appreciate the firemen and everything they did, everyone had a wonderful time.

Motion was made by Trustee Strempek and seconded by Trustee Lympelopulos to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:36 P.M.

Doug Strempek
Secretary

James Chmura
President