

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of June, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; absent,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Gelsomino and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Szczurek and seconded by Trustee Gelsomino to approve the payment of all current bills.

Roll Call: Trustee Skyba; absent, Trustee Martell; absent,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes.

AYES: 5 NAY: 0

MOTION CARRIED

Trustee Martell arrived at 7:03PM

A motion was made by Trustee Jarosz and seconded by Trustee Strempek to approve the minutes of the Regular meeting held on May 10th, 2011.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
May 31, 2011

Assets

| | |
|---|------------------|
| Checking and money market accounts (interest rate): | |
| Plaza Bank checking (0.046%) | \$ 709 |
| Plaza Bank money market (0.295%) | 1,617,991 |
| Plaza Bank checking- Public Education | 573 |
| Plaza Bank ambulance billing money market (0.295%) | 342,870 |
| Plaza Bank-Medical 1003102 | 3,069 |
| Suburban Bank & Trust | <u>0</u> |
| Total checking and money market accounts | 1,965,212 |
| | |
| Certificates of deposit (interest rate and maturity): | |
| Plaza Bank (1.10%, 03/02/12) | 610,044 |
| Parkway Bank and Trust (1.35% 05/10/11) | 524,738 |
| Plaza Bank (1.091% 01/17/12) | 121,838 |
| Plaza Bank (1.10% 03/18/12) | 413,004 |
| Plaza Bank (1.340% 06/23/11) | 461,715 |
| Belmont Bank (4.10% 05/21/11) | 501,652 |
| Parkway Bank and Trust (1.50% 07/07/11) | <u>349,636</u> |
| | |
| Total certificates of deposit | <u>2,982,627</u> |

Total checking, money market and certificates of deposit

\$4,947,839

Motion by Trustee Szczurek, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for May 2011.

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Trustee Skyba arrived at 7:05PM

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

During last month's board meeting there was a malfunction with the tape recorder, there is no recording of the meeting. I did the minutes myself by memory.

On the agenda I have the transfer of \$20,000 from salaries to overtime. This is due to the three workmen's comp claims that caused a lot of overtime.

Prevailing wage is on the agenda, if anybody would like a copy of this year's wages let me know and I will e mail them to you.

I have worked with the technology chair Trustee Strempek on researching a new phone system. The current system is 15 years old and they stopped making parts. We might have problems servicing in the future. The system we have now is not capable of adding caller ID. This is something I have always thought we needed. We have set up meetings with three different vendors. When we get all the information I will forward it to the technology committee.

Engine #102 is in the shop having a valve on the pump panel replaced. While it is in there I asked them to inspect the ladder rack that is rusting at the pivot point. They said we were going to be running into trouble if we don't take care of it ASAP. They needed to take the rack off and

put some new parts in along with grinding down the rust and repainting. The cost is going to be approx. \$4,500

In your packets we summarized all of the closed minutes that have not been released. It looks like we have not released any closed minutes since 2005. The open meetings act states that the verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the local records act or the State records Act no less than 18 months after the completion of the recorded meeting and only after the Public body approves the destruction.

Everybody should have an updated copy of the Insurance payouts. If we continue with the average monthly payout for June, we will save almost \$50,000 for the 11 month period.

Commissioners report – June 21st and 22nd we will be hosting the oral exam for the top 20. Due to a tie we will be giving the oral to 22 candidates. Chief explained the procedures for the exam. Chief also explained the cost of the oral and said the Commissioners might look into putting the exam together themselves next time. We should have a final list sometime around July 1st.

A motion was made by Trustee Gelsomino and seconded by Trustee Martell to accept the Chiefs report as presented for May 2011.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Trustee Chmura stated he will hold off until next month before doing committee appointments. If any Trustees want to be on a certain committee or have an idea for a new one, please let the Chief or Trustee Chmura know.

Committee Reports:

Finance Committee- Chairman Trustee Chmura stated he went over the budget with the Chief. Stated that the revenue is lower and expenditures are higher mostly due to the purchase of a new fire engine. Discussion. Harwood Heights is pushing for a TIF, and Trustee Chmura is asking that the Trustees review this and get information on this. Discussion.

Building and Equipment Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Technology and PR Media Committee- Chairman Trustee Strempek stated there was nothing at this time

Policy Committee- Chairman Trustee Skyba stated nothing at this time.

Pension Fund- Trustee Martell stated there is a meeting in July.

Old Business:

None.

New Business:

Motion by Trustee Skyba and seconded by Trustee Szczurek to adopt and approve Ordinance #11-1, the Norwood Park Fire Protection District Tentative Budget and Appropriation for fiscal year 2011-2012.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Strempek to approve Resolution #11-3, A Resolution for payments of Prevailing Wage.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Gelsomino to accept the Audit proposal from Frank J. Baker for the fiscal year ending June 30, 2011 at a cost not to exceed \$20,550.00.

Trustee Skyba questioned the price. Trustee Martell stated that he feels that we should do a 3 year rotation. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to transfer \$20,000.00 from Corporate Firemen's Salaries and move to Corporate Firemen's Salaries- Overtime.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Trustee Chmura stated that everyone has received a copy of the Executive Minutes highlights and everyone needs to review them. Discussion.

Closed Session was tabled.

Trustee Gelsomino stated it has been an honor being on the board for 12 years but that due to family matters and being on the Village of Norridge Board he is going to resign. Trustee Chmura stated that it has been a privilege having him on the board. Discussion.

Motion by Trustee Gelsomino and seconded by Trustee Skyba to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:29 P.M.

Doug Strempek
Secretary

James Chmura
President