

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 10th day of May, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Skyba to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Skyba and seconded by Trustee Martell to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Szczurek and seconded by Trustee Strempek to approve the minutes of the Regular meeting held on April 12th, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; abstain, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
April 30, 2011

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.046%)	\$	697
Plaza Bank money market (0.295%)		1,849,972
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		299,520
Plaza Bank-Medical 1003102		3,069
Suburban Bank & Trust		<u>0</u>
Total checking and money market accounts		2,153,831

Certificates of deposit (interest rate and maturity):

Plaza Bank (1.10%, 03/02/12)	608,371
Parkway Bank and Trust (1.35% 05/10/11)	517,749
Plaza Bank (1.091% 01/17/12)	121,838
Plaza Bank (1.10% 03/18/12)	413,004
Plaza Bank (1.340% 06/23/11)	461,715
Belmont Bank (4.10% 05/21/11)	486,801
Parkway Bank and Trust (1.50% 07/07/11)	<u>349,636</u>

Total certificates of deposit 2,959,114

Total checking, money market and certificates of deposit \$5,112,945

Motion by Trustee Skyba, seconded by Trustee Strempek to approve the Treasurer's report as presented from the Financial Statement for April 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

I included in your packets a spreadsheet on the health insurance renewal. If we keep the same policy it is going down around 11% which is about \$45,000. I also included a breakdown of our current policy with the third party administrator. Over an 11 month period we are saving approx. \$46,000. Things are working well with Flex and it is my belief that we should continue. The only negative is the co pays went up \$10, we can administer the reimbursements through the office and I believe everybody would go along with it. The CBA is up in a year and at that time we could add language on any mandated changes.

Cyndi belongs to the IFSAP Illinois Fire Service Administrative Professionals. They are running a class starting in September to achieve an Executive Support Certificate. This is a great opportunity for her, it is a 13 week class which runs one day a week and the cost is \$350. The organization is a great resource for us; we use them all the time.

Workmens Comp update, Dan Johnson has been back to work for almost 2 weeks. He spent a few days on light duty in the Fire Prevention Bureau. He is now on shift until either someone comes back to work or after the summer vacations are completed. Brad Virgils is going through another month of therapy before they decide whether he needs another surgery or not. Joe Carpino is still going through therapy and we really don't know if he is going to be able to return to work.

There were two applicants for the summer intern position. We interviewed both applicants and thought they were equally good. We asked both applicants if they would be interested in

splitting the position. They both said they were definitely interested. It is our request to the board that we hire both applicants and let them split the position. Last year we had Dan Raz work 480 hours between the summer and Christmas. I requested up to 600 hrs this year to be split between the two applicants. This will allow them to work over the Thanksgiving and Christmas break.

I had a meeting a couple of weeks ago with the tax objection group. I included a report from the Attorneys in your packets. It shows the potential refund liability and the expenses and refunds. This gives us a good idea of what we are saving. Basically between all the cases we have a refund liability of \$114,000 and up to this point we have spent \$6,000 but there are still some ongoing cases.

We will be working with the new budget in the next two weeks and I will meet with Trustee Chmura. The tentative budget will be passed at the June meeting. We would need to post it for a minimum of 30 days and then adopt it at the August meeting.

Norridge Memorial day ceremony is on Sunday May 29th beginning at noon. Please let me know if one of our Trustees are available to present the wreath with our Honor Guard.

We received a notice from IMRF that our rate is increasing from .77% to 4.65% due to our ex Adm. Asst filing for benefits. It will go from \$36.78/month to \$222.13/month.

We held the entry level exam and 143 candidates took the test with 135 passing. They have until Friday to hand in any preference points, after that we will have a list and the top 20 will be invited to take an oral interview. This interview should be in the first two weeks of June and after that is calculated we will have the final list that will be good for two years.

A motion was made by Trustee Skyba and seconded by Trustee Martell to accept the Chiefs report as presented for April 2011.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report.

Committee Reports:

Finance Committee- Chairman Trustee Chmura stated nothing at this time.

Building and Equipment Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Technology and PR Media Committee- Chairman Trustee Strempek stated there was nothing at this time

Policy Committee- Chairman Trustee Skyba stated nothing at this time.

Pension Fund- Trustee Martell talked about the pension meeting held on April 18th. He stated that one of the representatives from MB Financial was very impressive. Trustee Chmura stated that he knows the pension is in good hands and they are on the right path. He said the fireman were also very impressed and everybody learned a few things. Trustee Martell said that they were able to work with some of the annuities and they would be advised later as to when to get rid of others.

Old Business:

None.

Election of Officers

Trustee Gelsomino nominated Trustee Chmura for Board President. No other nominations.

Motion by Trustee Gelsomino and seconded by Trustee Martell to elect Trustee Chmura as President of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Trustee Gelsomino nominated Trustee Strempek for Board Secretary. No other nominations.

Motion by Trustee Gelsomino and seconded by Trustee Chmura to elect Trustee Strempek as Secretary of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Trustee Gelsomino nominated Trustee Martell for Board Treasurer. No other nominations.

Motion by Trustee Gelsomino and seconded by Trustee Chmura to elect Trustee Martell as Treasurer of the Norwood Park Fire Protection District Board of Trustees for a two year term.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Jarosz to adopt and approve Resolution #11-2, a Resolution confirming and declaring the election of District President James Chmura, Secretary Douglass Strempek and Treasurer Robert Martell for the two year term, commencing May 10th, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

New Business:

Motion by Trustee Martell and seconded by Trustee Skyba to approve the renewal from Blue Cross Blue Shield health insurance policy RPPC2423 and HMO, effective July 1, 2011 through June 30, 2012.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Strempek to reappoint Jerome Kolaski as Fire Commissioner of the Norwood Park Fire Protection District for a three year term, from June 1, 2011 to May 31, 2014.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Jarosz to approve the internships for Megan Gaseor and Kaitlin Lawler. With a salary of \$10.00 per hour, not to exceed 40 hours per week, with a maximum combined 600 hrs. and a cost not to exceed \$6,000.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Closed Session was tabled.

Motion by Trustee Skyba and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:35 P.M.

Don Gelsomino
Secretary

James Chmura
President