

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8<sup>th</sup> day of March, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Called the meeting to order and upon roll call the following named members answered present:

Roll Call:                   Trustee Skyba; yes, Trustee Martell; absent,  
  
                                  Trustee Gelsomino; yes, Trustee Chmura; yes,  
  
                                  Trustee Jarosz; yes, Trustee Szczurek; yes,  
  
                                  Trustee Strempek; yes, Chief; yes.

The pledge was said at the start of the meeting.

**COMMUNICATION WITH AUDIENCE (Public Participation)**

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Strempek to approve the payment of all current bills.

Roll Call:                   Trustee Skyba; yes, Trustee Martell; absent,  
  
                                  Trustee Gelsomino; yes, Trustee Chmura; yes,  
  
                                  Trustee Jarosz; yes, Trustee Szczurek; yes,  
  
                                  Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Szczurek and seconded by Trustee Skyba to approve the minutes of the Regular meeting held on February 8<sup>th</sup>, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; abstain, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Trustee Martell arrived at 7:05 PM.

### **TREASURER'S REPORT**

Schedule of Assets  
(Arising from Cash Transactions)  
February 28, 2011

#### Assets

##### Checking and money market accounts (interest rate):

Plaza Bank checking (0.046%)	\$	676
Plaza Bank money market (0.295%)		613,344
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		203,742
Plaza Bank-Medical 1003102		2,848
Suburban Bank & Trust		<u>0</u>
Total checking and money market accounts		821,183

##### Certificates of deposit (interest rate and maturity):

Scottrade Brokerage Account	207,838
Plaza Bank (1.40%, 03/02/11)	608,371
Parkway Bank and Trust (1.35% 05/10/11)	517,749
Plaza Bank (1.091% 01/17/12)	121,551
Plaza Bank (1.39% 03/18/11)	411,593
Plaza Bank (1.340% 06/23/11)	460,194
Belmont Bank (4.10% 05/21/11)	486,801
Parkway Bank and Trust (1.50% 07/07/11)	<u>349,636</u>

Total certificates of deposit 3,163,693

Total checking, money market and certificates of deposit \$3,984,876

There is a CD due on March 2<sup>nd</sup>, Trustee Martell wanted to possibly move the CD downstate, but it will remain at Plaza Bank. Discussion on different options as well as what they will do with Scottrade. The Board decided to move Scottrade money to a downstate bank possibly within the week. Trustee Martell wants to make sure there is collateral at Plaza Bank.

Motion by Trustee Skyba, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for February 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

### **Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

The new Ambulance arrived today. The radios will be installed tomorrow and the rest of the equipment will be put on Thursday. We should have it in service by Friday. We have a credit of \$4,000 coming back to us due to the changes we made while in production.

If you look at your financial report we are at 81% of our overtime mostly due to W/C. We will have much more overtime when spring and summer come around. We have paid out approx. \$30,000 to cover the overtime for the men off on W/C. We have also received over \$7,000 from ITTF to cover overtime we sustained while men were in training. I met with Trustee Chmura and talked with Paul Smit and he is going to reclassify the reimbursements we have received this fiscal year. We have received a total of \$68,000 so far from W/C and this will be deducted in the salary line item. The \$7,000 from ITTF will be deducted from the OT line item. This will be a practice we will follow from now on. This will help us not to exceed our budget.

The dayroom floor is on the agenda, I sent a spreadsheet in your packets showing the prices of different vendors. It is the recommendation of the building and equipment committee to accept the bid from Touch of Beauty. The committee liked the idea of the 10 year warranty and the fact that they included installation. This would be a 1 or 2 day job and all we would have to

do is take out the old carpet. They would also put in a vapor barrier which would help soundproof and cushion. They would finish off doorways, put in cove base and sand down some high spots in the concrete. Installation would be scheduled upon availability.

We still have 3 men on W/C, Cmdr. Carpino has now been on for 1 year. He is now going on 2/3 pay from W/C, he will be making up the 1/3 with his vacation and holiday time from last year that he was not able to take. Brad Virgils has requested pay for his vacation from 2010 that he was not able to take because of his injury. This is on the agenda.

Dental renewal is on the agenda, everybody received the email with all the comparisons. The two best quotes are our current company Ameritas and American General. There are some plan changes with American General.

Our health insurance renews on August 1<sup>st</sup>, we are discussing moving our renewal date from August 1<sup>st</sup> to July 1<sup>st</sup> to coincide with the collective bargaining agreement. We need to write a letter requesting this change 60 days prior to July 1<sup>st</sup>. The negative is we would pay the new rate one month earlier than normal. Discussion with lining it up with the fiscal year and Collective Bargaining Agreement so we have the numbers going into negotiations. Trustees agree that it is a good idea and the letter will be sent requesting the change.

Deputy Chief Kovalcik and I will be attending the annual Fire Department Instructors Conference in Indianapolis from March 24<sup>th</sup> through the 26<sup>th</sup>. The shift Commanders will be in charge until we return.

Lieutenant Paul Striedl has been designated Shift Commander of the third shift. He is a 25 year veteran; he has been a Lt. for 12 years and acting as shift commander a couple of months a year. He is a hard working employee and does a very good job. I am happy to have him in this position.

Commissioner Kolaski discussed the resent Commissioner meeting; there are 107 confirmed applicants at this time. All commissioners will be attending the test dates. The list will be good for 2 years.

Discussion on possible grants for fire equipment or 0% loans. Nothing available at this time.

A motion was made by Trustee Skyba and seconded by Trustee Strempek to accept the Chiefs report as presented for February 2011.

AYES: 7 NAY: 0

MOTION CARRIED

**Presidents Report:**

Nothing to report.

**Committee Reports:**

Finance Committee- Chairman Trustee Chmura stated getting ready to start looking at the budget in May.

Building and Equipment Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Technology and PR Media Committee- Chairman Trustee Strempek stated there is nothing at this time.

Policy Committee- Chairman Trustee Skyba stated there is nothing at this time.

Pension Fund- Trustee Martell stated there is nothing at this time.

**Old Business:**

None.

**New Business:**

Motion by Trustee Martell and seconded by Trustee Skyba to approve the payout of sick time buyback to the following:

Bradley Virgils- 84 hours \$2,372.40

Total buyback- \$2,372.40

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chief discussed that this has never been done before with buying out vacation days, in the past, we have carried over the vacation days to the next year. Discussion.

Motion by Trustee Martell and seconded by Trustee Gelsomino to approve the payout to Bradley Virgils for his remaining five (2010) vacation days totaling \$3,430.80 per his request.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Martell to approve the purchase of Prestige Flooring, including installation, for the Day Room from Touch of Beauty at a cost of \$5,025.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to approve the proposal from Ameritas starting April 1<sup>st</sup>, 2011 for the Norwood Park Fire Protection District's Dental insurance policy.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,  
Trustee Gelsomino; yes, Trustee Chmura; yes,  
Trustee Jarosz; yes, Trustee Szczurek; yes,  
Trustee Strempek; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion to go into Closed Session was tabled.

Motion by Trustee Szczurek and seconded by Trustee Jarosz to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:27 P.M.

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Don Gelsomino  
Secretary

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James Chmura  
President