

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8th day of February, 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; absent, Trustee Szczurek; yes,

 Trustee Strempek; yes, Chief; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Martell and seconded by Trustee Skyba to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Szczurek and seconded by Trustee Skyba to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; absent, Trustee Szczurek; yes,

 Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on January 11th, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
January 31, 2011

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.046%)	\$	688
Plaza Bank money market (0.295%)		885,125
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		161,241
Plaza Bank-Medical 1003102		490
Suburban Bank & Trust		<u>0</u>
Total checking and money market accounts		1,048,117

Certificates of deposit (interest rate and maturity):

Plaza Bank (1.40%, 03/02/11)	606,296
Parkway Bank and Trust (1.35% 05/10/11)	517,749
Plaza Bank (1.091% 01/17/12)	121,551
Plaza Bank (1.39% 03/18/11)	411,593
Plaza Bank (1.340% 06/23/11)	460,194
Belmont Bank (4.10% 05/21/11)	486,801
Parkway Bank and Trust (1.50% 07/07/11)	<u>349,636</u>

Total certificates of deposit 2,953,780

Total checking, money market and certificates of deposit \$4,001,897

Motion by Trustee Skyba, seconded by Trustee Strempek to approve the Treasurer's report as presented from the Financial Statement for January 2011.

Trustee Martell reported that they renewed a CD. He stated there is a lot of money to re-price this year, we are going to continue short terms in hopes that rates go up. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Equipment was damaged due to the snow storm – Engine 102 had to be towed by Ohare towing, they were on a call for wires down in the township and the streets were very bad. They tried to maneuver back to the busy street after the call when they slid into a ditch. In the ditch was a metal pole that damaged the rear door. Sq. #110 was plowing a drive where a resident was stuck when Cmdr. Grygiel brushed against a snow pile that was solid ice, causing damage to the rear wheel well and scratching the fender. We will be scheduling these repairs as soon as the weather breaks.

We spent most of Wednesday, Thursday and Friday shoveling out hydrants. We were sending extra personnel on ambulance calls to assist in clearing a path for patient removal. We had extra personnel on duty from Tuesday evening through Thursday evening to assist in whatever was needed.

We should be getting our Engine back this week; it has been in the shop for the past 3 weeks from the accident at Oketo and Lawrence. While doing the repairs the body shop found additional frame damage underneath that extended the repair time.

Our new Ambulance should be here in 2 weeks. The trade in or sale of the 1999 Road Rescue is on the agenda. We have been offered \$8,000 for a trade in from Foster Coach and we have been offered \$9,500 from Heartland wheels. This is the broker that purchased our last ambulance. I am trying to time the sale with the removal and reinstallation of the radios. If the board approves the sale we will schedule Radco to come the end of next week and strip the radios out of the old unit. When the new unit arrives Radco will come and reinstall. We have a \$4,000 credit from Foster Coach, they will most likely cut a check to us at delivery.

We are going to switch our postage to Stamps.com. We have been using Pitney Bowes for the last several years. We feel that we will save quite a few dollars by switching. The rental and monthly fees are much cheaper and the price of supplies is much cheaper. We also will not be tied into a 3 year contract. The only downfall is you have to use the credit card to replenish your funds.

Bunker gear is on the agenda, if you remember we are purchasing 7 sets a year for three years to fully equip the shifts. We are going to use the annual IPRF grant for most of the cost. This year we have a grant for \$10,100 toward the total of \$12,675. It takes about 6-10 weeks for delivery. We should receive the grant money in May.

We have been getting prices for flooring for the dayroom. It sounds like we need a commercial grade that would need to be glued down. There is approximately 1000 sq. ft. We have 3 different prices. Rex flooring is approx. \$5,000 for all materials and another \$4,000 if we want them to install. Olson rug is approx. \$5,500 for materials. Costco carries flooring that would be about \$4,000 but it is peel and stick. Rex has the same flooring but said it was garbage and he would not sell it to us. So it sounds like if we do the work ourselves it would be around \$5,000.

Trustees wanted to comment on what a great job everyone did during the storm.

A motion was made by Trustee Martell and seconded by Trustee Szczurek to accept the Chiefs report as presented for January 2011.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report.

Committee Reports:

Finance Committee- Chairman Trustee Chmura stated that the Chief will look for CD rates and email the rates to the Finance Committee recommending which is the best to go with. If anyone on the Finance Committee has any questions they can call him.

Building and Equipment Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Technology and PR Media Committee- Chairman Trustee Strempek stated that he wanted to discuss putting flags on hydrants. Deputy Chief Kovalcik is putting together prices for the purchase. Discussion. Trustee Skyba is recommending a street sign that has a picture of a fire hydrant (like Park Ridge has) by the hydrant. They will look into options.

Policy Committee- Chairman Trustee Skyba stated there is nothing to report at this time. Trustee Szczurek stated that at the Trustee Continued Education meeting, they were discussing fitness programs and it may be something to look into.

Pension Fund- Trustee Martell reported that things are going in a good direction, still working on some reporting issues. Discussion.

Old Business:

None.

New Business:

Motion by Trustee Martell and seconded by Trustee Skyba to approve the purchase of 7 sets of bunker gear for \$12,635.00 from Air One Equipment of which \$10,100.00 will be paid out of the IPRF Safety Grant Award.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Szczurek to approve the payout of sick time buyback to the following:

Joey Irsuto- 60 hours \$1,678.08

Steven Henmueller- 120 hours \$3,332.64

Total Buyback- \$5,010.72

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to approve and adopt Resolution #11-1, A Resolution authorizing the sale of surplus vehicles.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to approve the sale/trade of the 1999 International Road Rescue Ambulance at a minimum sale price of \$8,000.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Strempek to go into Closed Session to discuss personnel and to approve the Closed Session Minutes from November 8th, 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; absent, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Went into Closed Session at 7:25PM

Returned from Closed Session at 7:39PM, all present except for Trustee Jarosz, no votes taken other than the approval of Closed Session Minutes from November 8th, 2011.

Motion by Trustee Skyba and seconded by Trustee Strempek to adjourn the meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Meeting adjourned at 7:40 P.M.

Don Gelsomino
Secretary

James Chmura
President