

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8th day of December, 2009 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,

 Trustee Gelsomino; yes, Trustee Chmura; yes,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; absent, Chief Stenson; yes,

 Attorney Mark Chester; yes.

The pledge was said at the start of the meeting.

Presentation of plaque to the family of the late Trustee Joseph Hadfield.

Recess at 7:05pm

Returned from recess 7:20pm

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Jarosz and seconded by Trustee Szczurek to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Gelsomino and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to approve the minutes of the Regular meeting held on November 10th, 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
November 30, 2009

Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.245%)	\$ 467
Plaza Bank money market (0.295%)	417,627
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	62,477
Suburban Bank & Trust	<u>5,406</u>
Total checking and money market accounts	486,083

Certificates of deposit (interest rate and maturity):	
Parkway Bank and Trust (4.34% 05/10/10)	482,420
Plaza Bank (3.07% 01/17/10)	118,683
Plaza Bank (2.23% 03/18/10)	404,344
Plaza Bank (2.00% 06/23/10)	1,243,597
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (4.35% 04/07/10)	<u>325,683</u>
Total certificates of deposit	<u>3,019,415</u>
Total checking, money market and certificates of deposit	<u>\$3,505,498</u>

There is a CD at Plaza Bank that is going to mature next month.

Motion by Trustee Skyba, seconded by Trustee Szczurek to approve the Treasurer's report as presented from the Financial Statement for November 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

The Christmas party was a huge success, we had about 75 people. The food, the Pinata and Santa Claus turned out great. Thanks to the Trustees for supporting the party, next year we hope everybody can make it.

The sale of Engine #103 is on the agenda to be sold to Garden Valley Idaho. There is a motion on the agenda for a surplus vehicle. I gave everybody a list of things that go with the apparatus and a short list of maintenance and repairs that need to be done before the sale is final. The

apparatus will be ready to be transported on a flat bed within 1 to 2 weeks. D/C Kovalcik did a great job coordinating the sale and working with Fire Line equipment.

I ordered 700 flu shots for next year; we will have to meet with Mary Field and Norwood Park Township to secure the funding for the program. Trustee Chmura asked how many shots we went through this year. Chief Stenson stated that we went through 710 shots this year.

Dispatch has had problems communicating with us in the past week. Chi Com came out and found our antennae to be bad. They installed a new one today; the part alone was approximately \$500 plus labor.

Commissioners report, there was a meeting scheduled last week. There were no items on the agenda so the meeting was cancelled. Commissioner Lympelopulos was in attendance and stated the same.

Attorney Mark Chester was in attendance. Chief Stenson asked Mr. Chester to explain the changes to the open meetings act and the freedom of information act. Mr. Chester said there are some requirements we need to fulfill. We need to appoint an open meetings act officer and a freedom of information officer and they must be trained. We also need to put some information on the website. He highly suggests that we contact the attorney if we are not sure on the law. He also stated that this was a law and we do not need to pass an Ordinance. The attorney was then asked to explain the changes to the foreign fire insurance and the selection of officers to form a board. He explained that the only person from the District that would be allowed to be on the board was the Chief. The Chief then explained the history and how the money was spent in the past. The attorney explained where the foreign tax comes from. He explained that the board will consist of the Chief and a group of fireman and the board does not have much to say about it. The rules on how to spend the money on the maintenance of the men do not change but who makes the decision on how to spend the money does. Trustee Chmura stated he hoped everybody would be reasonable and it would not become an issue.

A motion was made by Trustee Gelsomino and seconded by Trustee Jarosz to accept the Chiefs report as presented for November 2009.

AYES: 5 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing at this time.

Committee Reports:

Finance Committee- Chairman Trustee Chmura stated they are currently working on language for education. Attorney Mark Chester has sent some language to look over, which will then go to the Union.

Building and Equipment Committee- Trustee Gelsomino stated they have been working on the selling of the Engine and purchase of a Command vehicle. Chief Stenson reported on the tuck pointing prices he has received so far. One more bid will be coming soon.

Technology and PR Media Committee- Trustee Szczurek stated that the computers are on the agenda for purchase.

Policy Committee- Chairman Trustee Skyba stated that there are several Ordinances to be voted on this meeting. Trustee Skyba questioned the upcoming motion on the PSI contract.

Pension Fund- Trustee Chmura stated there is a meeting coming up in January.

Old Business:

None.

New Business:

Motion by Trustee Skyba and seconded by Trustee Szczurek to pass and approve Ordinance #09-5, the Norwood Park Fire Protection District 2009-2010 Tax Levy.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Gelsomino to pass and adopt Ordinance #09-6, an Ordinance giving Cook County Clerk direction related to the 2009 Tax Levy.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Jarosz to approve and adopt Ordinance #09-7, an Ordinance providing for changes for services provided to nonresidents.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Chmura to approve and adopt Ordinance #09-8, an Ordinance establishing the maximum daily reimbursement rate for both mileage and non-mileage expenses for employees engaged in approved functions located outside of the Norwood Park Fire Protection District.

Trustee Skyba questioned if the numbers were in the packets. Chief stated that the Ordinance reads that it will match the IRS mileage rate.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Jarosz to approve and adopt Resolution #09-7, A Resolution authorizing the sale of surplus vehicles.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Chmura to accept the preliminary audit draft for 2009 fiscal year as presented by Frank J. Baker and Company.

Trustee Skyba questioned if the Finance Committee had a chance to review the audit. Trustee Chmura stated that they reviewed it at 6:00pm. Trustee Chmura stated that the District is in the black after depreciation.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to approve the sale of Engine 103, 1992 Pierce Lance Pumper, to Garden Valley Fire Protection District at a price of \$50,000.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Szczurek to purchase a 2010 Chevrolet Tahoe from the State of Illinois contract #PSD4014137 2009 Police Package 2 WD from Miles Chevrolet at a cost not to exceed \$30,000.00

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Jarosz to purchase 4 computers to replace existing computers at a cost not to exceed \$5,000.00 from the Dell Government Account.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Chmura and seconded by Trustee Skyba to approve Mesirow Insurance Services as broker for IPRF, representing the Norwood Park Fire Protection District for Workers Compensation.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0

MOTION CARRIED

Motion by Trustee Jarosz and seconded by Trustee Gelsomino to approve the three year contract with Paramedic Services of Illinois paramedic contract (January 1, 2010 through December 31, 2012).

Trustee Skyba questioned whether this is acceptable, keeping the Fire District in mind. Trustee Skyba is questioning why we are not going out for bid. Trustee Chmura replied that we have a sixty day notice of termination. Chief Stenson surveyed numerous Departments with contract paramedics and the average increase was 3.1%. Our policy states that with a highly specialized service which the paramedic contract is may not be conducive to useful or successful competitive bidding, or there are only a very few potential sources who have been previously contacted to provide a bid. Trustee Skyba states his concern is perception which Trustee Chmura stated it is not a concern to him since they are doing everything correctly. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Jarosz to approve the raise of Administrative Assistant as per Resolution #08-4.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0 MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Jarosz to go into Executive Session to discuss personnel and to approve the Executive Minutes from September 8th, 2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; absent.

AYES: 5 NAY: 0

MOTION CARRIED

Went into Executive Session at 8:05 p.m.

Returned from Executive Session at 8:06 p.m. all present, no motions taken other than the approval of Executive minutes.

Motion by Trustee Jarosz and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 5 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:07 P.M.

Donald Gelsomino
Secretary

James Chmura
President