

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 14th day of October, 2008 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Hadfield; yes, Trustee Sulimowski; yes,

 Trustee Gelsomino; yes, Trustee Szczurek; yes,

 Trustee Chmura; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Motion by Trustee Chmura and seconded by Trustee Martell to approve the agenda for October 14th, 2008 meeting.

AYES: 7 NAY: 0

MOTION CARRIED

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Martell and seconded by Trustee Hadfield to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Gelsomino and seconded by Trustee Skyba to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Hadfield; yes, Trustee Sulimowski; yes,

 Trustee Gelsomino; yes, Trustee Szczurek; yes,

 Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Martell and seconded by Trustee Skyba to approve the minutes of the Regular meeting held on September 9th, 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; abstain,
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
August 31, 2008

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.245%)	\$ 1,101
Plaza Bank money market (1.485%)	112,002
Plaza Bank checking- Public Education	573
Suburban Bank & Trust	<u>29,646</u>

Total checking and money market accounts 143,322

Certificates of deposit (interest rate and maturity):

Parkway Bank and Trust (4.15% 09/10/08)	472,628
Plaza Bank (4.75% 01/17/09)	113,321
Plaza Bank (3.50% 03/18/09)	664,502
Plaza Bank (3.50% 06/23/09)	1,442,149
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (4.35% 04/07/10)	<u>325,683</u>

Total certificates of deposit 3,462,971

Total checking, money market and certificates of deposit \$3,606,293

Motion by Trustee Skyba, seconded by Trustee Sulimowski to approve the revised Treasurer's report showing Suburban Bank and Trust Lock Box account as presented from the Financial Statement for August 2008.

Discussion on why the financial report is being revised. This was due to a timing issue with the statements from Suburban Bank and Trust. There is an on-line account to view our balance and history at Suburban Bank and Trust.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; abstain,
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
September 30, 2008

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.245%)	\$	1,131
Plaza Bank money market (1.485%)		145,188
Plaza Bank checking- Public Education		573
Suburban Bank & Trust		<u>23,339</u>

Total checking and money market accounts 170,131

Certificates of deposit (interest rate and maturity):

Parkway Bank and Trust (4.15% 09/10/08)	482,420
Plaza Bank (4.75% 01/17/09)	113,321
Plaza Bank (3.50% 03/18/09)	391,317
Plaza Bank (3.50% 06/23/09)	1,454,727
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (4.35% 04/07/10)	<u>325,683</u>

Total certificates of deposit 3,212,156

Total checking, money market and certificates of deposit \$3,382,287

Motion by Trustee Skyba, seconded by Trustee Chmura to approve the Treasurer's report as presented from the Financial Statement for September 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Chief reported that the Open house was a success, there were approximately 800 people that attended. We gave away 300 goody bags, 300 helmets, 270 picture magnets, 330 flu shots, 500 hot dogs, 12lbs of Maurice Lennell cookies, 200 bags of popcorn from Norridge show and Al Air, 50 gallons of lemonade, 10 pizzas from Dominoes that were donated, and 2 trays of subs from Rex's that were donated. Next year Luke's hot dogs would like to donate all the hot dogs and buns.

The Chief thanked all who helped- 9 on duty crew, office staff, 11 off duty firefighters, 3 Explorers and many others that chipped in; Pat and Paul Szczurek, Mark Chester, Bob Martell, Father Fred, Laurie, Amy, Ashley, and Katie Kovalcik, and the Chief's daughters Kelly and Brigit and many others.

Trustee Sulimowski asked if there were any thank you cards sent out, Chief replied that we have a donation board thanking the businesses that donated and there are thank you letters sent out. Village towing always supplies the department with vehicles to use in training and the open house demonstration, there is a plaque being made to thank them. The only issue we had was the helicopter not being able to land due to O'Hare restrictions.

Last week the Chief and Deputy Chief attended the Illinois Fire Safety Alliance award ceremony at Navy Pier, there were many Chief's and other public officials along with 700 people in attendance. Stan Koy received an award for the work he did in public education with the comic book project.

The audit started today, we had a meeting with Trustee Chmura, Trustee Sulimowski, Jim Pandolfi, Todd Buikema, Cyndi and myself. We discussed the things that need to be covered this year.

On a sad note, firefighter Dan Davila's mother passed away after a battle with pancreatic cancer.

There was a spreadsheet distributed regarding the 5 quotes received for the fuel pumps and monitoring system. Today we had 3 inches of water in one tank and 2 inches of water in another tank pumped out, the most likely cause is the caps and gaskets which were replaced today. Chief reported that the prices of diesel fuel in gas stations is substantially higher than having it delivered. Discussion.

A motion was made by Trustee Hadfield and seconded by Trustee Skyba to accept the Chiefs report as presented for September 2008.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report at this time except to say thank you to everyone who helped at the Open House, especially Earl and Mary Field, Norwood Park Township Hall and Resurrection Hospital.

Committee Reports:

Finance Committee- Chairman Trustee Chmura stated that at the audit meeting they were asked if there were any concern with fraud. They asked the auditors to carefully review the collateral for the CD's and to look closely at payroll due to the payroll company change. Discussion. Trustee Sulimowski and Trustee Chmura stated that they feel confident with all the checks and balances that are in place.

Building and Equipment Committee- Chairman Trustee Hadfield stated it was handled by the Chief.

Technology and PR Media Committee- Chairman Trustee Sulimowski stated that on the web site he would like to have a thank you to all the volunteers and businesses that made donations.

Policy Committee- Chairman Trustee Gelsomino stated there is nothing at this time.

Pension Fund- Trustee Skyba stated that the meeting is at 8:00am next Monday. Trustee Martell stated that they received their packets and they are looking at a more conservative approach. Discussion. Trustee Sulimowski stated that he asked the Chief to enclose the pension meeting minutes in the trustee's packets. Trustee Sulimowski has concerns with the money that was just invested with AG Edwards. Trustee Skyba stated that it was decided it was a good time to buy. Discussion. Trustee Sulimowski and Trustee Chmura requested the auditors to review the fees from Frank Nemeith. The pension meeting is Monday and there will

be discussion on the investments companies, no decision will be made at that time. They will be holding a special meeting to make any possible changes. Discussion.

Old Business:

None.

New Business:

The Trustees were given a spreadsheet with the quotes from the billing companies. They would like to take a short break to review

1930 went into recess

1935 returned from recess

Trustee Chmura reported that the Finance Committee reviewed the proposals and are recommending PSI. The proposals were available for all Trustees to review. Discussion.

Motion by Trustee Szczurek, seconded by Trustee Martell to approve the agreement from Paramedic Services of Illinois (PSI) for ambulance billing effective January 1, 2009 through December 31, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Sulimowski and seconded by Trustee Hadfield to table the motion for the purchase and installation of 2 new fuel pumps along with a fuel monitoring system and send it back to the Building and Equipment committee. Trustee Sulimowski would like to have pressure testing and possible soil samples if needed prior to purchasing new equipment. Discussion.

AYES: 7 NAYS: 0

MOTION TABLED

Motion was made by Trustee Gelsomino and seconded by Trustee Chmura to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 7:49 P.M.

Paul Szczurek
Secretary

Dominic Sulimowski
President