

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 12th day of August, 2008 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Hadfield; absent, Trustee Sulimowski; yes,

 Trustee Gelsomino; yes, Trustee Szczurek; yes,

 Trustee Chmura; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Motion by Trustee Chmura and seconded by Trustee Martell to approve the agenda for August 12th, 2008 meeting.

AYES: 6 NAY: 0

MOTION CARRIED

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Chmura to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Tom Green wanted to thank everyone for the presentation last month.

A motion was made by Trustee Skyba and seconded by Trustee Gelsomino to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Hadfield; absent, Trustee Sulimowski; yes,

 Trustee Gelsomino; yes, Trustee Szczurek; yes,

 Trustee Chmura; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Chmura and seconded by Trustee Szczurek to approve the minutes of the Regular meeting held on July 8th, 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; absent, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
July 31, 2008

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.245%)	\$ 1,093
Plaza Bank money market (1.485%)	38,958
Plaza Bank checking- Public Education	<u>573</u>

Total checking and money market accounts 40,624

Certificates of deposit (interest rate and maturity):

Parkway Bank and Trust (4.15% 09/10/08)	472,628
Plaza Bank (4.75% 01/17/09)	113,321
Plaza Bank (3.50% 03/18/09)	1,011,537
Plaza Bank (3.50% 06/23/09)	1,442,149
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (5.05% 08/07/08)	<u>316,449</u>

Total certificates of deposit 3,800,772

Total checking, money market and certificates of deposit \$3,841,396

Trustee Martell reported on the CD that matured and the reinvestment with Parkway Bank. Discussed the breakable CD's that we will need to use from Plaza Bank.

Motion by Trustee Chmura, seconded by Trustee Skyba to approve the Treasurer's report as presented from the Financial Statement for July 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; absent, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Chief requested Commissioner Doug Strempek to attend the Board meeting to provide an update on the Commissioners. Commissioner Strempek reported that progress has been made on the Rules and Regulations. Commissioner Rinaldi and himself are attending classes for Commissioner certification. Election took place at the last meeting and Commissioner Menconi is the Chairman and Commissioner Strempek is the Secretary.

Trustee Sulimowski asked if there has been progress with the promotional points. Chief reported it will be completed soon.

Ambulance computers are on the agenda; Paramedic Kurt Seiler has done a lot of work and research. Discussion. Panasonic Toughbook computers are needed due to being rugged, having the flip-screen, signature capability and the docking stations that we currently have.

Annual Treasurer's statement has been given to everyone. It needs to be published in the paper prior to the end of the 1st quarter.

Trustee Martell, Trustee Chmura, Chief Stenson and Cyndi met with Paramedic Billing Services regarding the bundle billing vs. itemized billing. PBS will be able to do an interface in the future that will allow them to take the information for billing off the computer from the ambulance report. PBS will start doing Mapquest for our mileage. They contacted the Chief today and stated that they will go down to 6% if we sign a year contract with bundle billing. Discussion. Trustee Chmura stated at this time we are on a month to month basis at 7% and it is up to the

Board if we go out for bid. Discussion. Trustee Sulimowski stated that he feels this should go out for bid. This issue will be placed in the Finance Committee.

Early Warning system was set off by the Chief this Monday due to the storm. Norridge is having a meeting tomorrow to discuss any problems. BuCom came out and checked a tower that was reported to have a problem, but was found to be running properly. Discussion.

Squad 114 which is a 1997 Ford is no longer needed. Discussion on putting it up for sale on Craig's list.

Kitchen remodel is going very well.

Trustee Szczurek asked about the water bill, Chief commented that at this time we were told not to pay it. Trustee Sulimowski stated that he talked to Attorney Chester and we are getting closer to a resolution.

Discussion on the group tax objection and the meeting that is coming up.

A motion was made by Trustee Gelsomino and seconded by Trustee Martell to accept the Chiefs report as presented for July 2008.

AYES: 6 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Chairman Trustee Chmura stated that the Chief covered everything.

Building and Equipment Committee- Chairman Trustee Hadfield is not here today.

Technology and PR Media Committee- Chairman Trustee Sulimowski stated that the Web site has a nice article about Tom Green. Discussion on the link that will be added for the testing company for the Entry level Firefighter exam.

Policy Committee- Chairman Trustee Gelsomino stated that the Vehicle policy is on the agenda for approval.

Pension Fund- Trustee Skyba reported on the Pension Board meeting. Trustee Martell reported on the financials. The Pension fund met with 3 investment firms last week. Next step will be to send out the current portfolio. Discussion. Trustee Chmura discussed the past performance of the Pension fund and the annuities.

5 minute recess was taken

Old Business:

None.

New Business:

Motion by Trustee Martell, seconded by Trustee Chmura to adopt and approve Ordinance #08-2, the Norwood Park Fire Protection District Budget and Appropriation for fiscal year 2008-2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; absent, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to purchase 3 Panasonic Toughbook 19 Touchscreen PC Version computers with 4 GB of RAM and 5 year Panasonic Protection Plus insurance from Mooring Tech, Inc. at a cost of \$12,165.00.

Discussion on letter sent to the Norwood Park Township Hall asking for grant money to help pay for the cost of the computers. The Township declined at this time.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; absent, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Szczurek to approve the Norwood Park Fire Protection District Use of Staff Vehicle policy effective August 12, 2008.

Trustee Skyba asked where this policy came from. Trustee Gelsomino stated it was from different policies that were received from different Fire Departments.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; absent, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to approve the 3 year Engagement letter with internal Accountant Paul Smit and Associates for services to the Norwood Park Fire Protection District and the Norwood Park Firemen's Pension Fund for fiscal years ending June 30, 2009 thru June 30, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; absent, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Martell to approve the payout of sick time buyback to Charles Stec- 200 hours \$5,282.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; absent, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Chmura to go into Executive Session to discuss personnel, approve the Executive Minutes from June 10th, 2008 and to discuss the possible release of Executive Minutes.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; absent, Trustee Sulimowski; yes,
Trustee Gelsomino; yes, Trustee Szczurek; yes,
Trustee Chmura; yes.

AYES: 6 NAY: 0 MOTION CARRIED

Went into Executive Session at 7:50pm.

Returned from Executive Session at 8:18pm. All present except for Trustee Hadfield and the Fire Chief. The Board approved the Executive minutes from June 10th, 2008. No Executive minutes will be released at this time.

Motion was made by Trustee Gelsomino and seconded by Trustee Chmura to adjourn the meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Meeting adjourned at 8:25 P.M.

Paul Szczurek
Secretary

Dominic Sulimowski
President