# MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES NORWOOD PARK FIRE PROTECTION DISTRICT

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 8<sup>th</sup> day of July, 2008 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

Trustee Hadfield; yes, Trustee Sulimowski; yes,

Trustee Gelsomino; yes, Trustee Szczurek; yes,

Trustee Chmura; yes, Chief Stenson; yes.

The pledge was said at the start of the meeting.

Motion by Trustee Hadfield and seconded by Trustee Martell to approve the agenda for July 8<sup>th</sup>, 2008 meeting.

AYES: 6 NAY: 0 MOTION CARRIED

Presentation for the retiring Fire Commissioner Tom Green.

Recess at 7:04pm

Trustee Skyba arrived at 7:08pm

Returned from recess at 7:16pm

Motion by Trustee Martell and seconded by Trustee Gelsomino to appoint Carmen Rinaldi as Norwood Park Fire Protection District Fire Commissioner to fill the vacancy from Tom Green's retirement for the term of July 8, 2008 to May 31, 2010.

Roll Call: Trustee Skyba; present, Trustee Martell; yes,

Trustee Hadfield; yes, Trustee Sulimowski; yes,

Trustee Gelsomino; yes, Trustee Szczurek; yes,

Trustee Chmura; yes.

AYES: 6 NAY: 0 PRESENT: 1 MOTION CARRIED

Swearing in of Norwood Park Fire Protection District Fire Commissioners Doug Strempek and Carmen Rinaldi.

#### **COMMUNICATION WITH AUDIENCE** (Public Participation)

A motion was made by Trustee Szczurek and seconded by Trustee Martell to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 7 NAY: 0 MOTION CARRIED

Commander Joe Carpino thanked Commissioner Tom Green for his years of service and congratulated the new Commissioners on their appointment.

A motion was made by Trustee Skyba and seconded by Trustee Gelsomino to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Hadfield; yes, Trustee Sulimowski; yes,

Trustee Gelsomino; yes, Trustee Szczurek; yes,

Trustee Chmura; yes.

AYES: 7 NAY: 0 MOTION CARRIED

A motion was made by Trustee Hadfield and seconded by Trustee Skyba to approve the minutes of the Regular meeting held on June 10<sup>th</sup>, 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Hadfield; yes, Trustee Sulimowski; abstain,

Trustee Gelsomino; abstain, Trustee Szczurek; yes,

Trustee Chmura; abstain.

AYES: 4 NAY: 0 ABSTAIN: 3 MOTION CARRIED

### **TREASURER'S REPORT**

Schedule of Assets
(Arising from Cash Transactions)
June 30, 2008

### Assets

Checking and money market accounts (interest rate):		
Plaza Bank checking (0.245%)	\$	1,077
Plaza Bank money market (1.485%)		321,286
Plaza Bank checking- Public Education		<u>573</u>
Total checking and money market accounts		322,936
Certificates of deposit (interest rate and maturity):		
Parkway Bank and Trust (4.15% 09/10/08)		472,628
Plaza Bank (4.66% 01/17/09)		112,019
Plaza Bank (3.50% 03/18/09)		1,008,676
Plaza Bank (3.50% 06/23/09)	-	1,442,149
Belmont Bank (4.10% 05/21/11)		444,688
Parkway Bank and Trust (5.05% 08/07/08)		316,449
Total certificates of deposit		<u>3,796,609</u>
Total checking, money market and certificates of deposit	\$	4,119,545

Trustee Martell reported that we finished the year in the black. A CD matured at Plaza Bank which was renewed with the same terms but at a lower rate. Another CD will mature soon and we will have to shop around. Trustee Martell also spoke about the new account that will be opened up with Suburban Bank & Trust for the Lock Box service.

Motion by Trustee Skyba, seconded by Trustee Szczurek to approve the Treasurer's report as presented from the Financial Statement for June 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Hadfield; yes, Trustee Sulimowski; yes,

Trustee Gelsomino; yes, Trustee Szczurek; yes,

Trustee Chmura; yes.

AYES: 7 NAY: 0 MOTION CARRIED

## **Chiefs Report:**

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Chief Stenson was happy to report that there were no firework related injuries this 4<sup>th</sup> of July.

There is still a water bill issue with Harwood Heights, we have received our 3<sup>rd</sup> bill which is up to about \$1,000.00. Spoke with Attorney Mark Chester who stated to hold off paying the bill and that he was working on this issue. Trustee Sulimowski stated that he talked to Attorney Chester this morning, the Attorney from Harwood Heights is not returning his calls. He reported that Harwood Heights does not have an Ordinance allowing them to charge the Fire Department.

Tax objections that are being looked at with the group were reviewed by Mark Chester and it was decided that the two of the three would not be worth the money to fight. Chief or Trustee Sulimowski will contact the group and let them know where we stand.

Village of Norridge 60<sup>th</sup> Anniversary will be on Sunday, July 13<sup>th</sup>, 2008. Chief asked which Trustees will be able to attend. A banner was made to be put on the engine.

Promotional points are still being worked on; the committee is close and hopes to have something done by this week. The Chief reported progress being made.

Trustee Martell came and approved the Firefighter's raises that will start on July 16<sup>th</sup>. He also approved a couple of payrolls.

Signature cards are needed to be signed, we are opening a Lockbox at Suburban Bank & Trust that Paramedic Billing Services needs in order to receive payments from Medicare and other insurance carriers. There will be no cost to the District.

Paramedic Billing Services is recommending changing to flat fee billing, Medicare has been denying portions of the itemized bills. We should receive a higher rate of return. The Finance Committee will have to meet and put together an Ordinance to be approved at a board meeting.

Pension meeting on July 21st.

Kitchen remodel is going well, the Firemen are doing a great job and are under budget.

Trustee Hadfield requested information on the broken window on squad 107. Chief responded that there were several broken vehicle windows in the area last month.

A motion was made by Trustee Skyba and seconded by Trustee Martell to accept the Chiefs report as presented for June 2008.

AYES: 7 NAY: 0 MOTION CARRIED **Presidents Report:** Nothing to report at this time. **Correspondence:** Letter from Commissioner Tom Green thanking past Commissioner Kevin Gaynor. **Committee Reports:** Finance Committee- Chairman Trustee Chmura wanted to thank the Chief and his staff for doing a good job putting the budget together. Building and Equipment Committee- Chairman Trustee Hadfield stated it was covered by the Chief. Technology and PR Media Committee- Chairman Trustee Sulimowski stated it was covered by the Chief. Chief reported on some updates that were added today to the Web Site. Discussion. Policy Committee- Chairman Trustee Gelsomino stated he is working on a vehicle policy. He will have a meeting with the Policy Committee and should have something ready by the next meeting. Pension Fund- Trustee Skyba stated that there is a meeting on July 21<sup>st</sup>, 2008. Trustee Chmura questioned if there is some presentations scheduled on that day. Pension Board member Randy Davis stated that there is an investment firm scheduled to come with a financial presentation to that meeting. Discussion. **Old Business:** None.

**New Business:** 

Motion by Trustee Chmura, seconded by Trustee Martell to adopt and approve Ordinance #08-1, the Norwood Park Fire Protection District Tentative Budget for fiscal year 2008-2009.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Hadfield; yes, Trustee Sulimowski; yes,

Trustee Gelsomino; yes, Trustee Szczurek; yes,

Trustee Chmura; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion to amend the agenda to add two items, the addition of Suburban Bank and Trust and the contract of Paul Smit. Trustee Chmura requested that Paul Smit's contract be placed in Finance Committee.

Motion by Trustee Martell and seconded by Trustee Szczurek to amend the agenda to add Suburban Bank & Trust as a Depository.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Hadfield; yes, Trustee Sulimowski; yes,

Trustee Gelsomino; yes, Trustee Szczurek; yes,

Trustee Chmura; yes.

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell, seconded by Trustee Sulimowski to add Suburban Bank & Trust based in Elmhurst as a Depository for Lockbox services for insurance payments.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Hadfield; yes, Trustee Sulimowski; yes,

Trustee Gelsomino; yes, Trustee Szczurek; yes,

Trustee Chmura; yes

AYES: 7 NAY: 0 MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Chmura to approve the payout of sick time buyback to Randy Davis- 204 hours at \$4,798.08.			
Roll Call:	Trustee Skyba; yes, Trustee Martell; yes,		
	Trustee Hadfield; yes, Trustee Sulimowski; yes,		
	Trustee Gelsomino; yes, Trustee Szczurek; yes,		
	Trustee Chmura; yes.		
AYES: 7 NAY: 0	MOTION CARRIED		
Motion was made meeting.	by Trustee Gelsomino and seconded by Trustee Hadfield to adjourn the		
AYES: 7 NAY: 0	MOTION CARRIED		
Meeting adjourned	l at 7:47 P.M.		

Dominic Sulimowski

President

Paul Szczurek

Secretary