

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 10th day of June, 2008 at 7:05 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The meeting was called to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent, Chief Stenson; yes.

Motion by Trustee Skyba, seconded by Trustee Hadfield to appoint Trustee Martell as President Pro Tem.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

The pledge was said at the start of the meeting.

Motion by Trustee Szczurek and seconded by Trustee Hadfield to approve the agenda for June 10th, 2008 meeting.

Trustee Skyba questioned a motion to appoint a Commissioner on the agenda, asking for it to be removed. Trustee Martell stated they will go into Executive Session to discuss.

AYES: 4 NAY: 0

MOTION CARRIED

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Skyba and seconded by Trustee Martell to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 4 NAY: 0

MOTION CARRIED

Commissioner Tom Green presented the Board with a letter of retirement effective on his 88th birthday June 27, 2008. The Board accepted the retirement with regret and thanked him for his accomplishments. Lieutenant Blondell also thanked Tom Green for his years of service.

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

A motion was made by Trustee Hadfield and seconded by Trustee Martell to approve the minutes of the Regular meeting held on May 13th, 2008.

Roll Call: Trustee Skyba; present, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 3 NAY: 0 PRESENT: 1

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
May 31, 2008

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.245%)	\$ 1,077
Plaza Bank money market (1.05%)	613,245
Plaza Bank checking- Public Education	<u>573</u>

Total checking and money market accounts 614,895

Certificates of deposit (interest rate and maturity):

Parkway Bank and Trust (4.15% 09/10/08)	472,628
Plaza Bank (4.66% 01/17/09)	112,019
Plaza Bank (3.50% 03/18/09)	1,002,884
Plaza Bank (5.25% 06/23/08)	1,423,669
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (5.00% 08/07/08)	<u>316,449</u>

Total certificates of deposit 3,772,337

Total checking, money market and certificates of deposit \$4,387,232

Trustee Martell explained the investing of the last CD with Belmont Bank. He also stated that the end of the year numbers show that we should be in the black.

Motion by Trustee Skyba, seconded by Trustee Szczurek to approve the Treasurer's report as presented from the Financial Statement for May 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Chief Stenson explained the water bill from Harwood Heights is being handled by Attorney Mark Chester. He has been in contact with their attorney and believes something will be worked out.

Chief reported that the Commissioners recommended the hiring of Public Safety Recruiting for the upcoming entry level firefighter test.

Chief explained the cost of the lighting project requires us to pay \$8,583.30, we will be reimbursed from the grant \$11,450.00. The District's total cost will be \$5,716.60.

Discussion on the upcoming Blue Cross Blue Shield renewal. Our broker has recommended to stay with the current policy.

Explanation on the retroactive pay due to the firefighters that were not given credit for shift exchange hours within their cycle.

Chief explained the motion on the agenda for the extra work the internal accountant has to do to prepare for the upcoming audit.

Discussion on the mechanical problems with Engine 102.

Chief reported on the 5th alarm fire in Franklin Park. We responded with an engine company and a Haz Mat Tech.

Discussion on an agenda item that requires us to transfer \$250.00 from Corporate group medical, dental to Corporate Life Insurance.

A motion was made by Trustee Skyba and seconded by Trustee Hadfield to accept the Chiefs report as presented for May 2008.

AYES: 4 NAY: 0

MOTION CARRIED

Presidents Report:

Absent.

Committee Reports:

Finance Committee- Trustee Martell reported on the cycle pay that was reviewed by Trustees Sulimowski, Chmura and internal accountant Paul Smit.

Building and Equipment Committee- Chairman Trustee Hadfield reported on the kitchen remodel.

Technology and PR Media Committee- none

Policy Committee- none

Pension Fund- Trustee Martell reported on the April meeting and the upcoming July meeting where they will be interviewing investment companies.

Old Business:

None.

New Business:

Motion by Trustee Skyba, seconded by Trustee Martell to adopt and approve Resolution #08-2, a Resolution for payment of the Prevailing Wage.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba, seconded by Trustee Szczurek to transfer \$250.00 from Corporate Group, hospital, medical, dental, to the following Corporate account: \$250.00 to Life Insurance.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

Motion by Trustee Hadfield, seconded by Trustee Skyba to approve the lighting project from Lime Energy at a cost of \$17,166.60 of which \$11,450.00 will be paid for from the Clean Energy Grant. Initial payment to commence the project due from Norwood Park Fire Department will be \$8,583.30.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0 MOTION CARRIED

Motion by Trustee Hadfield, seconded by Trustee Szczurek to approve Public Safety Recruitment testing company to administer the upcoming entry level exam for firefighter.

Trustee Skyba asked Commissioner Green how they came to the decision to recommend Public Safety Recruitment. Chief Stenson responded by saying Northlake Fire Department just finished testing with this company. They were very happy and the company took a lot of the liability away from the Fire Department.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0 MOTION CARRIED

Motion by Trustee Martell, seconded by Trustee Skyba to approve the proposal from Accountant Paul Smit & Associates to complete the additional work required for the upcoming audit, cost not to exceed \$2,000.00.

Trustee Martell explained the reason why this is needed.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba, seconded by Trustee Hadfield to approve the back-pay from May 1, 2006 to May 1, 2008 of \$7,874.20 due to the firefighters that were not given credit for shift exchange hours within their cycle.

Trustee Skyba asked who reviewed the calculations. Trustee Martell stated he checked them twice, along with Trustee Sulimowski, Chmura and internal accountant Paul Smit.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

Motion by Trustee Szczurek and seconded by Trustee Martell to go into Executive Session to discuss personnel, salary, and approve the Executive minutes from May 13th, 2008.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,
Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

Went into Executive Session at 7:43 P.M.

Returned from Executive Session at 8:14 P.M. All present. The Board approved the Executive minutes from May 13th, 2008. No other votes taken.

Motion by Trustee Szczurek, seconded by Trustee Skyba to appoint Doug Strempek as Norwood Park Fire Protection District Fire Commissioner for a 3 year term, from June 10, 2008 to May 31, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Hadfield; yes, Trustee Sulimowski; absent,
Trustee Gelsomino; absent, Trustee Szczurek; yes,

Trustee Chmura; absent.

AYES: 4 NAY: 0

MOTION CARRIED

Motion was made by Trustee Skyba and seconded by Trustee Szczurek to adjourn the meeting.

AYES: 4 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:17 P.M.

Paul Szczurek
Secretary

Robert Martell
President Pro Tem