

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 13th day of December 2011 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

The President called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; absent, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes, Chief Stenson; yes

 Deputy Chief Kovalcik; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Szczurek and seconded by Trustee Lympelopulos to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

Trustee Skyba arrived at 7:01 PM

A motion was made by Trustee Martell and seconded by Trustee Jarosz to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

 Trustee Chmura; yes, Trustee Jarosz; yes,

 Trustee Szczurek; yes, Trustee Strempek; yes,

 Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

A motion was made by Trustee Strempek and seconded by Trustee Lymperopulos to approve the minutes of the Regular meeting held on November 8th, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
November 30, 2011

Assets

Checking and money market accounts (interest rate):

Plaza Bank checking (0.046%)	\$	1,214
Plaza Bank money market (0.295%)		996,150
Plaza Bank checking- Public Education		573
Plaza Bank ambulance billing money market (0.295%)		286,589
Plaza Bank-Medical 1003102		5,009
Suburban Bank & Trust		<u>0</u>
Total checking and money market accounts		1,289,535

Certificates of deposit (interest rate and maturity):

Plaza Bank (1.10%, 03/02/12)	613,386
Belmont Bank and Trust (1.20% 08/23/12)	524,738
Plaza Bank (1.091% 01/17/12)	122,506
Plaza Bank (1.10% 03/18/12)	415,279
Plaza Bank (1.00% 06/23/12)	464,433
Belmont Bank (1.20% 08/21/12)	501,652
Belmont Bank (1.00% 07/19/12)	<u>356,205</u>

Total certificates of deposit 2,998,199

Total checking, money market and certificates of deposit \$4,287,734

Trustee Martell stated there is a CD due next month.

Motion by Trustee Skyba, seconded by Trustee Jarosz to approve the Treasurer's report as presented from the Financial Statement for November 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

We made a trip to Appleton two weeks ago for pre construction. There were several changes that we needed to make after reviewing the job list and the prints. There were a few deletions and a few additions. After everything was completed the price increased by approximately two thousand dollars. I am waiting for an invoice at this time.

The Christmas party was a huge success, there were over one hundred people here the families are growing and this is the most we ever had. Thanks to the board for supporting this event and allowing us to continue this tradition.

Everybody received a copy of the ISO letter. We want to get this out to the public to spread the word of the improvement to the District. We plan on distributing this information to the Villages, Library, and Township, it is already on the website. It is possible that Harwood Heights will distribute this with their calendar. I will contact Mayor Jezierny with this request. Discussion about it being in the newspaper.

Everybody received a copy of the levy, this was sent and approved by our Attorney Shawn Flaherty. If anybody would like to stop by and go over the levy with me let me know.

On the agenda is the Dispatch contract. They originally asked for 5% per year. I met with Trustee Kucharski and negotiated it down to 4, 4, 5. They could not go any lower due to increases in the health insurance.

The phone system is installed and running. We are currently working out all the kinks with Pentegra. There are a couple of issues that must be rectified and they are working with Cisco to remedy the problems.

Pentegra was initially supposed to move all our radio equipment into the new rack. It became very evident that they did not have the knowledge to complete this. I spoke with Trustee Strempek and we decided not to let them touch our radio equipment. We contacted Radco and received a quote on parts and labor to complete the task. This quote is on the agenda today.

I gave everybody a copy of the 2% foreign fire tax check that we recently received. This is on the agenda to hand over to the 2% committee. The previous monies received to the committee have been audited by Kurt Hoffman.

Commissioner Kolaski commented on the recent Commissioners meeting. Discussion on the seminar that Commissioner Rinaldi and himself attended. Trustee Chmura invited Commissioner Kolaski to join their Closed Session to discuss personnel.

Discussion regarding Pentegra and why they are not moving our radios into the new rack.

A motion was made by Trustee Skyba and seconded by Trustee Martell to accept the Chiefs report as presented for November 2011.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Nothing to report at this time.

Committee Reports:

Finance Committee- Trustee Chmura stated there was a Finance meeting the other day and many issues were discussed, he will have Trustee Martell explain them in the Finance committee report.

Building and Equipment Committee- Chairman Trustee Szczurek stated that he was unaware of the issues with the phone system and he will refer to the Chief and Trustee Strempek. Trustee Strempek explained the issues with Pentegra and why we were not having them move our radio equipment. Chief explained that Radco was the expert and we needed them to move all the equipment to the new rack. Pentegra offered to do it as a courtesy but it was evident they did not have the knowledge to complete the task and we couldn't take a chance on losing our communications. Trustee Jarosz asked when we can expect Pentegra to make the needed corrections. Chief stated that they are working with Cisco to find the solutions.

Technology and PR Media Committee- Chairman Strempek stated there is nothing at this time.

Policy Committee- Chairman Trustee Skyba stated there is nothing at this time.

Pension Fund- Trustee Martell stated that there is a meeting in January.

Old Business:

None.

New Business:

Motion was made by Trustee Skyba and seconded by Trustee Strempek to approve Ordinance #11-3, the Norwood Park Fire Protection District 2011-2012 Tax Levy.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion was made by Trustee Skyba and seconded by Trustee Lympelopulos to pass and approve Ordinance #11-4, an Ordinance giving Cook County Clerk direction related to the 2011 Tax Levy.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion was made by Trustee Martell and seconded by Trustee Jarosz to pass and approve Resolution #11-5, A Resolution relating to the terms of employment for the position of Administrative Assistant to the Chief of the Fire Department.

Trustee Martell wanted clarification on the salary being increased in January and then again in July. Discussion. Trustee Chmura explained that after this year the Administrative Assistant will be on a fiscal year resolution instead of a calendar year.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,

Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Lympelopulos to approve the agreement with the Village of Norridge an Illinois Municipal Corporation to provide telephone answering and dispatch service for the period of December 1, 2011 until November 30, 2014.

Trustee Skyba asked if there was any other option. Discussion.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; present, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to approve the payment of \$17,446.52 to the 2% Foreign Fire Insurance Board.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Skyba to accept the audit for the 2011 fiscal year as presented by Frank J. Baker and Company.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lympelopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Trustee Martell explained the audit and why things have to be reported due to GASB changes. There was nothing unexpected. Discussion on overtime being an issue due to injuries.

Motion by Trustee Martell and seconded by Trustee Jarosz to approve the renewal for Workers Compensation through IPRF.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to give authority to TIF committee to join tax objection groups if needed in response to the Harwood Heights Lawrence Avenue development corridor as a TIF District.

Trustee Skyba asked who is on the committee; Trustee Chmura stated that the Finance committee will also be the TIF committee.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Martell to approve the payment to Radco Communications for \$1,126.00 for moving all radio equipment into new rack. This is including parts and labor.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,

Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Strempek to go into Closed Session to discuss personnel, potential litigation and to approve the Closed Session Minutes from September 13th, 2011.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Chmura; yes, Trustee Jarosz; yes,
Trustee Szczurek; yes, Trustee Strempek; yes,
Trustee Lymperopulos; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 7:32 PM

Returned from Closed Session at 8:05 PM, all present, no votes taken other the approval of the September 13th, 2011 Closed Session minutes.

Motion was made by Trustee Skyba and seconded by Trustee Lymperopulos to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:06 P.M.

Doug Strempek
Secretary

James Chmura
President