

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORWOOD PARK FIRE PROTECTION DISTRICT**

The Board of Trustees of the Norwood Park Fire Protection District, Cook County, Illinois convened at the regular meeting place of said Board on the 13th day of April, 2010 at 7:00 P.M. at 7447 W. Lawrence Avenue, Harwood Heights, Illinois, 60706.

Called the meeting to order and upon roll call the following named members answered present:

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,

 Trustee Gelsomino; yes , Trustee Chmura; yes ,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes, Chief; yes.

The pledge was said at the start of the meeting.

COMMUNICATION WITH AUDIENCE (Public Participation)

A motion was made by Trustee Szczurek and seconded by Trustee Jarosz to suspend the rules to permit visitors to be recognized. The Board retains the right to refuse to recognize any individual if they feel their comments are not relevant or to "put them off", if they exceed their time allotment. After all have had an opportunity to address the Board, the President moves the rules be reinstated, and the Board will proceed with meeting.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Szczurek to approve the payment of all current bills.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,

 Trustee Gelsomino; yes , Trustee Chmura; yes ,

 Trustee Jarosz; yes, Trustee Szczurek; yes,

 Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

A motion was made by Trustee Skyba and seconded by Trustee Jarosz to approve the minutes of the Regular meeting held on March 9th, 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; absent,
Trustee Gelsomino; abstain, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 6 NAY: 0

MOTION CARRIED

TREASURER'S REPORT

Schedule of Assets
(Arising from Cash Transactions)
March 31, 2010

Assets

Checking and money market accounts (interest rate):	
Plaza Bank checking (0.245%)	\$ 2,998
Plaza Bank money market (0.295%)	1,508,517
Plaza Bank checking- Public Education	573
Plaza Bank ambulance billing money market (0.295%)	214,534
Suburban Bank & Trust	<u>7,691</u>
Total checking and money market accounts	1,734,313
Certificates of deposit (interest rate and maturity):	
Plaza Bank (1.40%, 03/02/11)	600,000
Parkway Bank and Trust (4.34% 05/10/10)	482,420
Plaza Bank (1.60% 01/17/11)	119,601
Plaza Bank (1.39% 03/18/11)	407,313
Plaza Bank (2.00% 06/23/10)	1,256,385
Belmont Bank (4.10% 05/21/11)	444,688
Parkway Bank and Trust (4.35% 04/07/10)	<u>325,683</u>
Total certificates of deposit	<u>3,636,090</u>
Total checking, money market and certificates of deposit	<u>\$5,370,403</u>

Trustee Chmura reported on behalf of Trustee Martell about the CD that matured at Plaza Bank which was renewed with a maturity date of March 18th at 1.39%. There is another CD maturing at Parkway Bank that the Chief renewed at 1.5%. Trustee Chmura reported about the rates that were at 4.35% and are now down at 1.5%. Rates are not good and Trustee Martell has been working hard along with the Chief with trying to find the best rates. The Million dollar CD we have at Plaza Bank will mature in June. Discussion.

Trustee Martell arrived at 7:05pm

Motion by Trustee Strempek, seconded by Trustee Skyba to approve the Treasurer's report as presented from the Financial Statement for March 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Chiefs Report:

All Trustees received a copy of the alarm report.

All Trustees received a copy of the inspection report along with the list of completed inspections for this month.

Deputy Chief Kovalcik finished his bachelor's degree and is graduating on May 1st. Everybody received a letter from him thanking the board for the opportunity.

Squad #109 is in the shop at Harwood Heights auto body. There was hail damage from the storm a couple of weeks ago. There was also minor wind damage that is being taken care of from D/C Kovalciks homeowners insurance.

The Mabas expo was very informative and I would like to thank the board members who were able to attend.

Deputy Chief Kovalcik and I will be attending the Fire Deptment Instructors conference in Indianapolis on April 22nd through the 24th. The Shift Commanders will be in charge until our return on Saturday afternoon.

The men have been putting together prices to update the firefighter bathroom. I have it on this year's budget but might have to move it to next year's due to timing. They are looking into replacing vanities, countertops, sinks, faucets, mirrors, urinals, toilets, ceiling tiles and either replacing tile or having it sprayed. The men will supply all the labor.

The summer intern is on the agenda, I spoke with him and he is looking forward to working with us for another year. Last year he worked 9 weeks in the summer and that allowed him to come back for a week at Christmas time. That really helped us for him to come in and catch up on all the reports from September to December.

The tuck pointing is on the agenda, Felber found that the cinder block wall above the classroom is holding water and needs to be grinded out and waterproofed. I also asked him to inspect the rest of the building and give us a report so we can plan for the future.

A camera for the Arson investigators is on the agenda. We have an old 35 mm camera that is not working. I asked the lead photographer in the Division to spec a camera for us. I included three quotes in your packets for review. I put down not to exceed \$1,500 because I need to look into an extended warranty.

I included a 5 year plan in your packet, we can discuss this during the building and equipment committee report.

A motion was made by Trustee Skyba and seconded by Trustee Martell to accept the Chiefs report as presented for February 2010.

AYES: 7 NAY: 0

MOTION CARRIED

Presidents Report:

Committee Reports:

Finance Committee- Chief stated that the audit will be worked on by the end of the week. The budget will be started in May and the tentative budget passed in June with the final budget passed in August.

Building and Equipment Committee- Chairman Trustee Gelsomino reported on the 5 year plan. The Chief, Trustee Strempek, Trustee Szczurek and Trustee Gelsomino met and tried to even everything out. Discussion on the Engine that will need to be purchased and different options for financing. Trustee Chmura stated that we need to talk to Representative McAuliffe about available funds. We need to look into different options, grants/loans that may be out there for the ambulance and engine. Discussion. We will be sending a letter and setting up a meeting with Representative McAuliffe.

Trustee Strempek discussed looking into copy machines. Discussion. He talked about going paperless, making the machine a scanner and making papers PDF. Trustee Strempek talked about a check scanner, but at the time it is not worth it.

Trustee Skyba asked about the prevailing wage and if this is being followed by the tuck pointer's. Chief stated that it is.

Technology and PR Media Committee- Chairman Trustee Strempek stated that he met with Firefighter Koy who is taking an active part in the web site. He is willing to write articles. Trustee Strempek suggested that each Trustee put together a bio about themselves to add to their picture. There will be additional pictures added to the site soon from Mabas Days.

Policy Committee- Chairman Trustee Skyba stated he has nothing to report.

Pension Fund- Trustee Chmura and Trustee Martell stated they have a meeting on the 20th of April. Trustee Martell stated that there is an outstanding balance due to the Pension Fund. The District has been paying for the audits and accounting on behalf of the Pension fund. The amount paid by the District will offset the amount due to them. Trustee Chmura stated that he knows that in a past meeting the Board approved to pay these fees, but that did not mean that they would not be asked to be reimbursed. Trustee Chmura and Martell stated that at the upcoming Pension Board meeting they will be discussing this with them to correct it. We are still waiting for Kurt to correct the audit. The IDOI report has not been filed due to some problems, we are not going to receive an amount for the budget if it is not filed.

Trustee Jarosz commented that Mabas days was an amazing event and that they did a great job. It was unbelievable to see all the things that we have available to us if needed.

Old Business:

None.

New Business:

Motion by Trustee Martell and seconded by Trustee Szczurek to approve Felber's Tuckpointing Company to grind out and water proof the block walls in the well of the addition at a cost not to exceed \$2,500.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Skyba and seconded by Trustee Jarosz to approve the purchase of a Nikon D90 camera with 18-105 MM lens and SB-600 Flash from Calumet Photographic at a cost not to exceed \$1,500.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Martell and seconded by Trustee Gelsomino to approve the payout of sick time buyback to the following:

Charles Stec 246 hours \$7,001.64
Stanley Koy 156 hours \$4,170.36
Total buyback \$11,172.00

Trustee Martell and Accountant Paul Smit reviewed the numbers.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,
Trustee Jarosz; yes, Trustee Szczurek; yes,
Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Gelsomino and seconded by Trustee Martell to approve the internship for Dan Raz at a salary of \$10.00 per hour not to exceed 40 hours per week with a maximum of 10 weeks at a cost not to exceed \$4,000.00.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,
Trustee Gelsomino; yes, Trustee Chmura; yes,

Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Motion by Trustee Strempek and seconded by Trustee Jarosz to go into Closed Session to discuss personnel, Legal Counsel and to approve the Closed Session Minutes from February 9th, 2010.

Roll Call: Trustee Skyba; yes, Trustee Martell; yes,

Trustee Gelsomino; yes, Trustee Chmura; yes,

Trustee Jarosz; yes, Trustee Szczurek; yes,

Trustee Strempek; yes.

AYES: 7 NAY: 0

MOTION CARRIED

Went into Closed Session at 07:34 PM

Returned from Closed Session at 08:04 PM. All present, no votes taken except to approve the Closed Session minutes from February.

Motion by Trustee Skyba and seconded by Trustee Jarosz to adjourn the meeting.

AYES: 7 NAY: 0

MOTION CARRIED

Meeting adjourned at 8:05 P.M.

Donald Gelsomino
Secretary

James Chmura
President